



ORDER ON MOTION TO APPROVE PROCESS SERVER WHO IS NOT LICENSED

IN THE STATE OF ILLINOIS, CIRCUIT COURT

COUNTY: _____

County Where You Are Filing the Case

Enter the case information as it appears on your other court documents.

PLAINTIFF/PETITIONER OR IN RE: _____

Who started the case.

First, Middle, and Last Name, or Business Name

DEFENDANTS/RESPONDENTS: _____

Who the case was filed against.

First, Middle, and Last Name, or Business Name

Case Number

1. The *Motion to Approve Process Server Who Is Not Licensed* was filed on the following date:

Month, Day, Year

2. Plaintiff/Petitioner asks the court to approve the following person who is over age 18, not a party to this case, and not a licensed private process server to serve the *Summons* and Complaint/Petition:

Name of Person

Street, Apt. # City State Zip Code

STOP

Do **NOT** check any boxes or fill in any more blanks on this form unless the judge tells you to.

The Court orders:

- ☐ The *Motion* is **granted**. The person named in **2** above is approved to serve these defendants/respondents:

- ☐ The *Motion* is **denied**. It is denied because *(list specific reason)*:

ENTERED:

Judge

Date (Month, Day, Year)