{% if delivery\_date != “” %}{{delivery\_date}}{% endif %}

{% if not unknown\_landlord %}{{landlord.name.full(middle=’full’)}}{% endif %}

{% if not unknown\_address %}{{landlord.address.line\_one(bare=True)}}{% endif %}

{% if not unknown\_address %}{{landlord.address.line\_two()}}{% endif %}

**Re: Rental Repair**

Dear {% if unknown\_landlord %}Landlord of {{rental\_property.line\_one(bare=True)}}{% else %}{{landlord.name.full(middle=’full’)}}{% endif %},

My name is {{users[0].name.full(middle=’full’)}}, and I live at {{rental\_property.on\_one\_line(bare=True)}}. {% if utility\_issue %}I am writing to notify you that a utility supplier is failing to provide essential services.{% else %}I am writing to notify you that the problem(s) listed below need to be repaired.{% if has\_an\_ordinance %} The law requires landlords or property managers to make necessary repairs to a rental unit in order to comply with {{which\_ordinance}}.{% endif %}{% endif %}

The issue(s) in need of repair are as follows:

{{repairs\_needed}}

{% if has\_an\_ordinance %}

{% if emergency\_check %}As the issue is a threat to life and safety, {% elif essential\_services %}As the issue is a failure to provide essential services, {% endif %}I am requesting that you fix the problem(s) {{time\_limit}}. If you do not make the repairs, I will have the following {{option\_options}}:

{% elif not utility\_issue %}

{% if emergency\_check %}As the issue is a threat to life and safety, {% elif essential\_services %}As the issue is a failure to provide essential services, {% endif %}I request that you address these issues {% if emergency\_check or essential\_services %}as soon as possible{% else %}promptly{% endif %}. Under the law, Illinois tenants have a right to habitable housing. Additionally, if you do not make necessary repairs, you may be in violation of our lease agreement.{% if essential\_services %} As this issue is a disruption of essential services, I may contact the local building department.{% endif %}

{% elif utility\_issue %}

I request that you contact the utility supplier as soon as possible to resolve this issue. Under the law, Illinois tenants have a right to habitable housing. As this issue is a disruption of essential services, I may contact the local building department.

{% endif %}

{% if repair\_or\_inspect\_text != “” %}

• {{repair\_or\_inspect\_text}}

{% endif %}

{% if reduced\_value\_text != “”%}

• {{ reduced\_value\_text}}

{% endif %}

{% if sub\_housing\_text != “” %}

• {{sub\_housing\_text}}

{% endif %}

{% if termination\_text != “” %}

• {{termination\_text}}

{% endif %}

Please let me know if you need more information. Thank you for your assistance with this issue.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

{{users[0].name.full(middle=’full’)}}

{% if users[0].phone\_number != “” %}

{{phone\_number\_formatted(users[0].phone\_number)}}

{% endif %}

{% if users[0].email != “” %}

{{users[0].email}}{% endif %}