Ilyas Mohamed

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Personal Profile

Proven Business Analyst and Assistant Accountant with a strong foundation in Business and Mathematics from the University of Hertfordshire. Experienced in business analysis, sustainability strategies, project management, and financial operations. Proficient in Python, SQL, Power BI, and Excel, with a track record of optimizing processes, enhancing customer satisfaction, and improving operational efficiency.

Continually expanding expertise through Udemy online courses in Business Intelligence, Data Analytics, SQL, Python, and Power BI. Skilled in leveraging data analysis tools to support business decision-making and process automation. Strong communication and customer service skills, honed through diverse roles in accounting, retail, and the charity sector.

Core Skills

- **Soft Skills**: Time Management, Customer Service, Multitasking, Team Player, Problem Solving, Organisation
- **Technical Skills**: Excel, SQL, Python, Power BI
- **Hard Skills:** Critical Thinking, Research, Presentation, Design

Work Experience

Assistant Accountant
Anderson Pierce & Co Ltd | London, UK | **Nov 2024 – Present**
• Prepared monthly financial statements, including over 50 profit and loss accounts, balance sheets, and cash flow statements.
• Conducted weekly bank reconciliations and supported quarterly and annual closing processes.
• Assisted in preparing detailed financial reports for audits and liaised with auditors to resolve queries, ensuring 100% compliance with financial regulations.
• Managed accounts payable and receivable, processing hundreds of invoices per month and ensuring 95%+ on-time payments.

Retail Assistant
Primark | London, UK | **Jan 2023 – Jan 2024**
• Utilized translator apps to engage with international customers, enhancing their shopping experience.
• Analyzed customer feedback surveys to identify key areas for improvement in store layout, increasing customer satisfaction by 60%.
• Delivered excellent customer service, building rapport and resolving queries efficiently, leading to a 15% increase in repeat customers.
• Managed transactions and interacted with a diverse customer base, demonstrating the ability to handle both positive and challenging interactions.

Projects

GitHub Repository

Education & Qualifications

Udemy Online Courses (2021 – Present)
• The Business Intelligence Analyst Course (In Progress)
• Business Analysis Fundamentals (Completed)
• The Complete Data Analytics Course (Completed)
• The Complete SQL Bootcamp: Go from Zero to Hero (Completed)
• Programming in Python for Data Analytics and Data Science (Completed)
• Power BI – Data Analytics (Completed)

University of Hertfordshire, UK **(2018 - 2021)**
• BSc/BA (Hons) Business and Mathematics – **Grade: 2.1**

First Intuition, London, UK **(2016 - 2017)**
• AAT Foundation Certificate Level 2 in Bookkeeping

William Morris Sixth Form, London, UK **(2012 – 2015)**
• A-Level Math, BTEC Diploma Level 2 and 3 in Business, and IGCSE English

Interest

• **The Challenge National Citizen Service (2014):** Developed creativity, strength, and teamwork skills through canoeing, hiking, and camping.
• **Sports:** Enjoy swimming, gym, and running.
• **Travel:** Love exploring mountains, rivers, and lakes across Europe, including Belgium, Germany, Italy, Netherlands, and Switzerland.
• **Other:** Knowledgeable in European cultures and proficient in Photoshop.

References

Available upon request.