

GOH CHANG YUN

+65 9780-5173 • e0726862@u.nus.edu • [linkedin.com/in/gohchangyun](https://www.linkedin.com/in/gohchangyun) • ImChangYun.github.io

Availability: 15 May 2023 – 07 August 2023

EDUCATION

National University of Singapore

Aug 2021 - Present

Bachelor of Social Sciences with Honours

- Major in Communications and New Media
- **Relevant Courses:** Computational Media Literacy (HTML, CSS, JS), Principles of Visual Communication Design (Adobe Photoshop, Illustrator, InDesign), Programming Methodology (Python)

Singapore Polytechnic

Apr 2016 - Apr 2019

Diploma in Business Administration

WORK EXPERIENCE

Future Electronics, Inside Sales Coordinator Intern

Sep 2018 – Feb 2019

- Verified purchase order data within 24 hours, ensuring accurate processing and preventing the shipment of wrong items, resulting in a cost savings of \$400.
- Managed daily administrative tasks for the sales branch, maintaining efficient operations.
- Maintained data accuracy by cross-referencing purchase order data with system data.

PROJECTS

Brand Style Guide

Mar 2023 – Apr 2023

- Designed a personal brand logo and name card using Illustrator
- Designed a brand style guide and stylized resume using InDesign

Personal Website for Module Assignments

Aug 2021 – Nov 2021

- ImChangYun.github.io
- Utilized HTML and CSS to build and stylize the website
- Utilized JS in module assignments on the website

ACTIVITIES

ComLink Befrienders

Feb 2023 - Present

- Listened attentively to the concerns of families and children, working to better understand their needs and connect them with necessary government and community agencies
- Demonstrated empathy, sensitivity, and professionalism in all interactions with families, creating a safe and non-judgmental environment for them to express their concerns and seek support

Vice-Captain – NUS Bowling Varsity Team

Jul 2022 – Jul 2023

- Coordinated team training by confirming lane availability and sending monthly schedules
- Acted as a liaison between team members and the coach, communicating concerns to improve team performance
- Managed logistics for varsity team competitions, ensuring necessary arrangements were made.

SKILLS

Web Development: HTML, CSS, Javascript (JS)

Graphic Design: Adobe Photoshop, Illustrator, InDesign

Programming: Python, R Language

Video Editing: Adobe Premiere Pro