

# GOH CHANG YUN

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ChangYun.github.io

## Education

### National University of Singapore

Bachelor of Social Sciences with Honours  
Major in Communications and New Media

Aug 2021 - Present

### Singapore Polytechnic

Diploma in Business Administration  
Specialising in Supply Chain Operations

Aug 2016 - Apr 2019

## Activity

### ComLink Befrienders

- Listened attentively to the concerns of families and children, working to better understand their needs
- Demonstrated empathy, sensitivity, and professionalism in all interactions with families

Feb 2023 - Present

### NUS Bowling - Vice-Captain

- Coordinated team training by confirming lane availability and sending monthly schedules
- Acted as a liaison between team members and the coach, communicating concerns to improve team performance

Jul 2022 - Jul 2023

### Future Electronics - Inside Sales Coordinator Intern

- Verified purchase order data within 24 hours, ensuring accurate processing and preventing shipment of wrong items, resulting in a cost savings of \$400.
- Managed daily administrative tasks for sales branch, maintaining efficient operations.

Sep 2018 - Feb 2019

## Competencies



English



Javascript

CSS

HTML

Illustrator

Chinese



Excel

Premiere Pro



Photoshop

InDesign

Python

R Studio

