

**MEMORANDUM OF AGREEMENT**

**KNOW ALL MEN BY THESE PRESENTS**:

This **MEMORANDUM OF AGREEMENT** is made and entered into by and between:

This Memorandum of Agreement made and entered by:

**UNIVERSITY OF MAKATI**, through the **College of Computing and Information Sciences,** a local government institution of higher learning established in 1972 and operating under City Council Ordinance No. 2020-059 with principal address at National Road, Barangay West Rembo, Makati City, herein represented by its Officer-in-Charge (OIC)-President and concurrent Vice President for Academic Affairs, **Dr. ELYXZUR C. RAMOS, CESE** as per BOR Resolution No. 2021-166, and hereinafter referred to as the “**UNIVERSITY**;”

-and-

**UNIVERSITY**

**INDUSTRY PARTNER**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, located at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

herein represented by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_and from herein referred

to as “\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_”.

The **UNIVERSITY** and the **INDUSTRY PARTNER** are individually referred to in this Agreement as a “Party” and collectively, as the “Parties.”

**WITNESSETH; That:**

WHEREAS, it is the cherished desire of the parties involved to enhance the knowledge and skills of the student-interns in the Name of Student and Course \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ programs;

**WHEREAS**, it is the objective of the aforementioned parties to cooperate and coordinate with each other in order to achieve better results upon completion of the training.

**NOW, THEREFORE**, for and in consideration of the foregoing premises, the **UNIVERSITY** and the **INDUSTRY PARTNER** agree and stipulate the following:

1. The **University** shall refer its student-interns with the proper endorsement letter to **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** for internship to be deployed in a specific department where the student-interns can be trained to be more competent in the said industry.
2. The student-interns shall have a training schedule **from Monday to Friday, 8:00AM-5:00PM** to be arranged by \_\_\_\_\_\_\_\_\_\_\_\_\_\_ in order to meet the total number of hours required by the **University.**
3. The **University** shall assign a representative/coordinator from the internship Office to monitor the performance of its student-interns by regularly coordinating with the company’s representative and by checking on the student-interns themselves.
4. The **University** and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ will conduct health and safety protocol orientation for the student-interns prior to deployment and to require them to submit vaccination card and Phil health ID and/or its equivalent.
5. **Comix Advertising** shall accept student-interns of **University** depending on the needs of its department.
6. **Comix Advertising** has the right to terminate the student-interns after due process for any infraction of house rules, with due written notice to the **University** at least ten (10) days prior to termination.
7. **Comix Advertising** shall release the internship certificates, evaluation and company grades to the **University** upon completion of the internship.
8. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ may provide employment opportunities to graduating students of the **University** who will pass the necessary program standards, qualifications, and pre-employment requirements including medical clearance if there is vacancy.

**UNIVERSITY**

**INDUSTRY PARTNER**

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_ may offer faculty immersion, collaborate to university research and cooperate social activities.
2. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** shall make available its staff and resources for the skills application training of the **University’** student intern.
3. The student intern hereby authorized **\_\_\_\_\_\_\_\_\_\_\_** and to collect, use, record, store, organize, consolidate, update, process, access to transfer, disclose or data share his/her personal information for the purpose of his/her internship
4. The student intern hereby affirmed his/her right to be informed, object to processing the provisions of Republic Act No. 10173 otherwise known as the Data Privacy Act of 2012, its Implementing Rules and Regulations and related issuances of the National Privacy Commission (NPC) with the written approval of Comix Advertising
5. Both the **University** and **Comix Adverstising** have the right to terminate this agreement after giving a thirty (30)-day written notice.
6. The term of this Agreement shall begin in **second semester of AY 2022-2023 until AY 2024-2025.** Upon expiration of this Agreement, it shall not be automatically renewed instead parties will discuss and if agreed, renew this Memorandum of Agreement.

**IN WITNESS WHEREOF**, the Parties hereto have signed this Memorandum of Agreement on

this 08 day of March , 2023 at 808 Cityland Pasong Tamo Tower Makati.

**UNIVERSITY OF MAKATI COMIX ADVERTISING**

By: By:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Dr. ELYXZUR C. RAMOS, CESE LAURENCE T. LAUREL**

OIC-President *concurrent*  Managing Director

Vice President for Academic Affairs



SIGNED IN THE PRESENCE OF:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Dr. DANILO C. SABADO. MIKE CHRISTIAN L. VILLANUEVA**

Dean, College of Computing Name of Student

Information and Sciences

**A C K N O W L E D G M E N T**

REPUBLIC OF THE PHILIPPINES )

**UNIVERSITY**

**INDUSTRY PARTNER**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ )

BEFORE ME, a duly commissioned Notary Public for and in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ this \_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_, personally appeared the following:

|  |  |  |
| --- | --- | --- |
| **NAME** | **COMPETENT EVIDENCE OF IDENTITY** | **DATE/PLACE ISSUED** |
| **ELYXZUR C. RAMOS** | Philippine Passport  P4401920B | 16 January 2020  Manila |
|  |  |  |

Both known to me and to me known to be the same person who executed the foregoing Memorandum of Agreement, consisting 0f four (4) pages including this page, and they acknowledged that the same is their free and voluntary act and deed as well as of the organizations the respectively represent.

WITNESS BY MY HAND AND SEAL on the day and place herein above mentioned.

Doc. No.\_\_\_\_\_\_\_

Page No.\_\_\_\_\_\_\_

Book No.\_\_\_\_\_\_\_

Series No.\_\_\_\_\_\_