KRISTINE JANE
RODEL

COMPUTER ENGINEER

Contact

📍 PEO Road, Pardeco, Barangay Bancao Bancao, Puerto Princesa City, 5300

📞 +639063458583

🅕 Kristine Jane Rodel

✉ kristinejrodel@gmail.com

Skills

✅ Multi-tasking Capability
✅ Adaptable to New Environments
✅ Efficient in Fast-Paced Environments
✅ Able to learn at any new task assigned
✅ Pressure Resilience and High Standards
✅ Data Entry
✅ Proficiency in MS Office (Word, Excel, Presentation)

References

Riza A. Lanzaderas | Sta. Monica Elementary Teacher
09355042183

Engr. Virgo Pinangay | Provincial Officer

👤 About Me

I am actively pursuing a full-time role within a professional setting that not only presents a heightened level of challenge but also provides expanded benefits for my family. I am eager to join a workplace where I can actively contribute to the company's progress in a proficient and beneficial manner.

🎓 Education

● **Leba Elementary School | Elementary**
2007 - 2013

● **St. Ezekiel Moreno High School | Junior**
2013 - 2017

● **St. Ezekiel Moreno High School | Senior**
2017 - 2019

● **Fullbright College, Inc. | Tertiary**
2019 - 2023

💼 Work Experience

Intern | Puerto Princesa City Water District
April 2023 - June 2023

Inventory Management Specialist
- Conducts thorough physical counts to assess remaining stock levels. Proficient in executing the issuance, recording, and receiving processes for outgoing tools and materials.

Service Crew | Three A's Restaurant
September 2023 - October 2023

Service Staff
- Collaborate with kitchen and serving staff to coordinate order fulfillment and address any customer concerns promptly.
- Monitor and replenish supplies in dining areas, including condiments, utensils, and napkins, to uphold a clean and organized environment.

Government Intern | DICT - DOLE
October 2023 - Present

Office Support Staff
- Provide support to the office by performing various administrative tasks, such as handling phone calls, managing schedules, organizing documents, and assisting with general office operations.

Media Specialist
- Taking photos and videos content to document the proceedings throughout the seminar or training session, ensuring a comprehensive record of the event's activities.

Entry-Level Programming Associates
- Handling basic programming, understanding the basic programming languages, testing, and debugging code under the guidance of more experienced developers or team leads.