

KRISTINE JANE RODEL

COMPUTER ENGINEER





Contact



PEO Road, Pardeco, Barangay Bancao Bancao, Puerto Princesa City, 5300



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Kristine Jane Rodel



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හි Skills

- Multi-tasking Capability
- Adaptable to New Environments
- ▼ Efficient in Fast-Paced Environments
- Able to learn at any new task assigned
- ✓ Pressure Resilience and High Standards
- ✓ Data Entry
- ✓ Proficiency in MS Office (Word, Excel, Presentation)

References

Riza A. Lanzaderas | Sta. Monica Elementary Teacher 09355042183

Engr. Virgo Pinangay | Provincial Officer

About Me

I am actively pursuing a full-time role within a professional setting that not only presents a heightened level of challenge but also provides expanded benefits for my family. I am eager to join a workplace where I can actively contribute to the company's progress in a proficient and beneficial manner.

Education

- Leba Elementary School | Elementary2007 2013
- St. Ezekiel Moreno High School | Junior2013 2017
- St. Ezekiel Moreno High School | Senior2017 2019
- Fullbright College, Inc. | Tertiary2019 2023

🔁 Work Experience

Intern | Puerto Princesa City Water District April 2023 - June 2023

Inventory Management Specialist

 Conducts thorough physical counts to assess remaining stock levels. Proficient in executing the issuance, recording, and receiving processes for outgoing tools and materials.

Service Crew | Three A's Restaurant September 2023 - October 2023

Service Staff

- Collaborate with kitchen and serving staff to coordinate order fulfillment and address any customer concerns promptly.
- Monitor and replenish supplies in dining areas, including condiments, utensils, and napkins, to uphold a clean and organized environment.

Government Intern | DICT - DOLE October 2023 - Present

Office Support Staff

 Provide support to the office by performing various administrative tasks, such as handling phone calls, managing schedules, organizing documents, and assisting with general office operations.

Media Specialist

 Taking photos and videos content to document the proceedings throughout the seminar or training session, ensuring a comprehensive record of the event's activities.

Entry-Level Programming Associates

 Handling basic programming, understanding the basic programming languages, testing, and debugging code under the guidance of more experienced developers or team leads.