

AFROZA NASRIN

EDUCATION

May 2010 Temple University Philadelphia, PA
Bachelor of Science in Biochemistry
Cumulative GPA: 3.34

May 2008 Delaware County Community College Media, PA
Associate Degree in Science for Health Professions
Cumulative GPA: 3.82

SUMMARY OF QUALIFICATIONS

- General laboratory knowledge.
- Strong analytical skills focusing on accuracy and attention to detail.
- Ability to meet demands of a high-paced environment.
- Proficient in all Microsoft Office Applications.
- Experience in data entry, report writing, and office management.
- 2 years of providing quality customer service.
- Ability to research and analyze all components within customer complaints.

EXPERIENCE

August 2011—May 2013 Popeye's Louisiana Kitchen Philadelphia, PA
Assistant Manager

- Directed the recruitment, interviewing, hiring, training, and evaluation of team members.
- Trained workers in food preparation and sanitation in adherence to the City of Philadelphia Public Health.
- Maintained and recorded HACCP log sheet on a daily basis in adherence to the quality control procedures.
- Helped coordinate work schedules and ordered food and supplies from the restaurant suppliers.
- Ensured a safe workplace and a pleasant customer service experience.