

COMPLIANCE CHECKLIST

REGULATORY COMPLIANCE REQUIREMENTS

■ CUSTOMS DOCUMENTATION

- Commercial invoice completed
- Packing list verified
- Export/import permits attached
- Certificate of origin provided

■ SAMPLE DOCUMENTATION

- Sample collection records
- Chain of custody forms
- Material safety data sheets
- Analytical certificates (if applicable)

■ TRANSPORT REQUIREMENTS

- Proper packaging materials used
- Temperature monitoring devices installed
- Hazardous material declarations (if applicable)
- Insurance documentation

■ REGULATORY APPROVALS

- Environmental permits
- Research permits
- Institutional approvals
- International agreements compliance

■ QUALITY ASSURANCE

- Standard operating procedures followed
- Equipment calibration records

- Personnel training documentation
- Quality control measures implemented

CERTIFICATION:

I certify that all requirements have been met and documentation is complete and accurate.

Signature: _____ Date: _____

Name: _____

Title: _____