**INVOICE**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Exporter**  **{{exporter\_name}}**  **{{exporter\_ministry}}**  **{{exporter\_address}}**  **{{exporter\_country}}** | | **Invoice no & date**  {{invoice\_no}}  {{invoice\_date}} | | **Exporter’s ref** |
| **Buyer’s order no & date** | | |
| **Consignee**  **{{consignee\_name}}**  **{{consignee\_address}}**  **Attn: {{consignee\_contact}}**  **Phone: {{consignee\_phone}}** | | **Other reference** | | |
| **Buyer other than consignee** | | |
| **Pre-carriage by**  **AIR** | **Place of receipt by carrier** | **Country of origin of goods**  **INDIA** | **Country of final destination**  **NORWAY** | |
| **Vessel/flight no** | **Air Port of loading**  **MUMBAI** | **Terms of delivery and payment**  **NA** | | |
| **AIR Port of discharge**  **OSLO** | **Final destination**  **NORWAY** |

[INVOICE\_TABLE]

**PACKING LIST**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Exporter**  **{{exporter\_name}}**  **{{exporter\_ministry}}**  **{{exporter\_address}}**  **{{exporter\_country}}** | | **Invoice no & date**  {{invoice\_no}}  {{invoice\_date}} | | **Exporter’s ref** |
| **Buyer’s order no & date** | | |
| **Consignee**  **{{consignee\_name}}**  **{{consignee\_address}}**  **Attn: {{consignee\_contact}}**  **Phone: {{consignee\_phone}}** | | **Other reference** | | |
| **Buyer other than consignee** | | |
| **Pre-carriage by**  **AIR** | **Place of receipt by carrier** | **Country of origin of goods**  **INDIA** | **Country of final destination**  **NORWAY** | |
| **Vessel/flight no** | **Air Port of loading**  **MUMBAI** | **Terms of delivery and payment**  **NA** | | |
| **AIR Port of discharge**  **OSLO** | **Final destination**  **NORWAY** |

[PL\_TABLE]

SHIPPER’S CERTIFICATE FOR NON-HAZAARDOUS CARGO

|  |  |  |
| --- | --- | --- |
| AWB NO | Airport of Departure  **Mumbai, India** | Airport of Destination  **Oslo, Norway** |

This is to certify that the articles/ substances of this shipment are properly described by name, that they are not listed in the current edition of IATA Dangerous Goods Regulations (DGR). Alphabetical List of Dangerous Goods, nor do they correspond to any of the hazard classes appearing in the DGR, Section 3, classification of Dangerous Goods and that they are known to be not dangerous i.e. not restricted. Furthermore, the Shipper confirms that the goods are in condition for transformation on passenger carrying Aircraft (DGR, para 8.1.23).

[Shipper\_table]

{{signing\_authority\_name\_hindi}} / {{signing\_authority\_name}}

{{signing\_authority\_designation}}

{{singing\_authority\_department}}

{{signing\_authority\_organisation}}

Tel: {{signing\_authority\_contact\_number}} | Fax: {{signing\_authority\_contact\_fax}} | Email: {{signing\_authority\_email}}

|  |  |
| --- | --- |
| {{signing\_authority\_name\_hindi}} / {{signing\_authority\_name}} | टेलीफोन / Tel: {{signing\_authority\_contact\_number}} |
| {{signing\_authority\_designation\_hindi}} / {{signing\_authority\_designation}} | फैक्स / Fax: {{signing\_authority\_contact\_fax}} |
| {{signing\_authority\_department\_hindi}} / {{signing\_authority\_department}} | ई-मेल / Email: {{signing\_authority\_email}} |

To,

The Dy. Commissioner of customs

Export Department

Sahar Air Cargo Complex

Mumbai:400 099

Sub: Invoice No. {{invoice\_no}}; Dated: {{invoice\_date}}

Sir,

We hereby authorized M/s. Balmer Lawrie & CO Ltd. Govt. of India Enterprises who is our authorized forwarders to export items against invoice No: {{invoice\_no}}; Dated: {{invoice\_date}}

Thanking You,

Yours faithfully.

{{signing\_authority\_name}}

{{signing\_authority\_designation}}

{{singing\_authority\_department}}

{{signing\_authority\_organisation}}

Tel: {{signing\_authority\_contact\_number}} | Fax: {{signing\_authority\_contact\_fax}} | Email: {{signing\_authority\_email}}

**Annexure-A**

**EXPORT VALUE DECLARATION**

(See Rule 7 of Customs Valuation (Determination of Value of Export Goods) Rules, 2007.)

1. Shipping Bill No. & Date: -
2. Invoice No. & Date: -
3. Nature of Transaction

Sale…. Sale on consignment basis…. Gift…. Sample…. Other….

1. Method of valuation

(See Export Valuation Rules) Rule 3…. Rule 4…. Rule 5…. Rule 6….

1. Whether seller and buyer are related Yes…. No….
2. If yes, whether relationship has influenced the price Yes…. No….
3. Terms of Payment:
4. Terms of Delivery:
5. Previous exports of identical/ similar goods, if any Shipping Bill No. and date:
6. Any other relevant information (Attach separate sheet, if necessary)

**DECLARATION**

I/We hereby declare that the information furnished above is true, complete and correct in every respect.

I/We also undertake to bring to the notice of the proper officer any particulars that subsequently come to my/our knowledge which will have bearing on a valuation.

Place:

Date:

SIGNATURE OF THE EXPORTER

AUTH SIGN

**FEMA DECLARATION**

I/We declare that the particulars given herein above are true, correct and complete.

I/We enclose herewith copies of the following documents\*.

1. Duty Exemption Entitlement Certificate/ Advance Authorization/ Duty Free

Import Authorization Declaration

2. Invoice/Invoice cum packing list

3. Quota/Inspection certificates

4. Others (Specify)

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Exporter: | {{signing\_authority\_name}} | Name of Customs Broker: | Balmer Lawrie and Co. Lrd. |
| Designation | {{signing\_authority\_designation}}  {{singing\_authority\_department}} | Designation |  |
|  |  | Identity Card Number |  |

I/We undertake to abide by the provisions of Foreign Exchange Management Act, 1999, as amended from time to time, including realisation or repatriation of foreign exchange to or from India.

\* To be submitted with the export’s goods in the warehouse.

Date……….

Signature……………………...

{{signing\_authority\_name}}

{{signing\_authority\_designation}}

{{singing\_authority\_department}}

{{signing\_authority\_organisation}}

Tel: {{signing\_authority\_contact\_number}} | Fax: {{signing\_authority\_contact\_fax}} | Email: {{signing\_authority\_email}}

|  |  |
| --- | --- |
| {{signing\_authority\_name\_hindi}} / {{signing\_authority\_name}} | टेलीफोन / Tel: {{signing\_authority\_contact\_number}} |
| {{signing\_authority\_designation\_hindi}} / {{signing\_authority\_designation}} | फैक्स / Fax: {{signing\_authority\_contact\_fax}} |
| {{signing\_authority\_department\_hindi}} / {{signing\_authority\_department}} | ई-मेल / Email: {{signing\_authority\_email}} |

संख्या/No.: Arc-12012/42/2025-2026-Arctic-Exp-Log-NCPOR दिनांक / Date: {{invoice\_date}}

सेवा में/To,

The Dy. Commissioner of Customs- Exports,

Air Cargo Complex, Sahar Andheri(E)

Mumbai (India)-400099

विषय/Subject **: SCOMET Letter** Declaration / End Use of Product

Ref No.: No: {{invoice\_no}}; Dated: {{invoice\_date}}

Dear Sir,

Reference to the above mentioned in subject Export Inv No. {{invoice\_no}}; Dated: {{invoice\_date}} which is to be exported to Station leader, Himadri, Ny-Ålesund Longyearbyen, Norway. We hereby certify that export of the scientific research Instruments, equipment’s and consumables are for scientific research purpose only.

Invoice no. No: {{invoice\_no}}; Dated: {{invoice\_date}}, Country: India, Mode of Export: Air

Material: Scientific research Instruments, equipment’s and consumables.

Our product doesn’t fall under SCOMAT List Vide notificationno.37 (RE 2012)/2009 – 2014 dated. 14.03.2019 issued under the Foreign Trade Development and Regulation Act 1992. It is considered in the Appendix -3 of schedule 2 of the Its HS Classification of goods Imports item 2009 – 14 it is also known as Scomat list.

We further declare that the end use of item of Scientific Research Instruments, equipment and consumables are for Research Purpose only.

The above declaration is true and correct.

Thanking You.

Sincerely,

{{signing\_authority\_name}}

{{signing\_authority\_designation}}

{{singing\_authority\_department}}

{{signing\_authority\_organisation}}

Tel: {{signing\_authority\_contact\_number}} | Fax: {{signing\_authority\_contact\_fax}} | Email: {{signing\_authority\_email}}

To, दिनांक/ Date: {{invoice\_date}}

Deputy Commissioner of Customs (Export),

Sahar Air Cargo Complex

Mumbai-400099

**Ref: Invoice no. {{invoice\_no}}; Dated: {{invoice\_date}}**

**DECLARATION FOR GR WAIVER**

It is intimated that the items under export vide invoice no.: {{invoice\_no}}; Dated: {{invoice\_date}} is being exported to Station-leader, Himadri-Indian Research Station, Ny-Ålesund (Longyearbyen), Norway for scientific research activities purpose of our researchers and it does not involve any foreign exchange while exporting the item.

1. Name and address of shipper: Dr. Arnab Mukherjee

Scientist E

Arctic Expedition and Logistics

National Center for Polar and Ocean Research, Headland Sada, Goa-403804, India

1. Name and address of the consignee: Station-leader

Himadri, Indian Research Station

Ny-Ålesund (Longyearbyen)

Svalbard, Norway

1. Description of the goods: Instruments, equipment’s and consumables
2. Export Invoice no.: {{invoice\_no}}; Dated: {{invoice\_date}}
3. Value of Goods: USD 850.00 (declared for custom purpose

only, no foreign exchange involved)

1. Reason for Export: For scientific research activities of Indian

researchers under **Indian Arctic Expedition**

In view of the above, it is requested to allow the export of the items vide Invoice no. {{invoice\_no}}; Dated: {{invoice\_date}} after completion of all custom formalities.

{{signing\_authority\_name}}

{{signing\_authority\_designation}}

{{singing\_authority\_department}}

{{signing\_authority\_organisation}}

Tel: {{signing\_authority\_contact\_number}} | Fax: {{signing\_authority\_contact\_fax}} | Email: {{signing\_authority\_email}}

To, दिनांक/ Date: {{invoice\_date}}

Deputy Commissioner of Customs (Export),

Sahar Air Cargo Complex

Mumbai-400099

**Ref:** {{invoice\_no}}; Dated: {{invoice\_date}}

**REASON FOR DESPATCH**

It is intimated that the items under export vide Invoice no. {{invoice\_no}}; Dated: {{invoice\_date}} is being exported to Station leader, Himadri-Indian Research Station, Ny-Ålesund (Longyearbyen), Norway comprises of instruments, equipment and consumables pertaining to scientific research activities. The items are being dispatched to Station leader, Himadri for the use of Indian Researchers for carrying out scientific research activities under the Indian Arctic Expedition, and it does not involve any foreign exchange while exporting the item.

{{signing\_authority\_name}}

{{signing\_authority\_designation}}

{{singing\_authority\_department}}

{{signing\_authority\_organisation}}

Tel: {{signing\_authority\_contact\_number}} | Fax: {{signing\_authority\_contact\_fax}} | Email: {{signing\_authority\_email}}

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| {{signing\_authority\_designation\_hindi}} / {{signing\_authority\_designation}} | फैक्स / Fax: {{signing\_authority\_contact\_fax}} |
| {{signing\_authority\_department\_hindi}} / {{signing\_authority\_department}} | ई-मेल / Email: {{signing\_authority\_email}} |

संख्या/No.: Arc-12012/42/2025-2026-Arctic-Exp-Log-NCPOR दिनांक/ Date: {{invoice\_date}}

सेवा में/To,

The Dy. Commissioner of Customs

Export Department

Sahar Air Cargo Complex

Mumbai:400 099

विषय/Subject: Freight forwarding of scientific cargo pertaining to Indian Arctic Program- सम्ब्धी/ reg.

Dear Sir,

In connection with the Indian Arctic Program organized by the National Centre for Polar and Ocean Research (NCPOR), a research and development centre under the Ministry of Earth Sciences, Government of India, scientific equipment’s and materials listed as per the invoice no. {{invoice\_no}}; Dated: {{invoice\_date}} is needed to be exported to Longyearbyen, Norway for research purpose.

It is also certified that the goods exported under this consignment does not belong to the category of dangerous goods and is required purely for research purpose only. There is no foreign exchange involved, and the value declared is for customs purpose only. Hence it is requested to kindly permit the shipment.

Sincerely,

{{signing\_authority\_name}}

{{signing\_authority\_designation}}

{{singing\_authority\_department}}

{{signing\_authority\_organisation}}

Tel: {{signing\_authority\_contact\_number}} | Fax: {{signing\_authority\_contact\_fax}} | Email: {{signing\_authority\_email}}

|  |  |
| --- | --- |
| {{signing\_authority\_name\_hindi}} / {{signing\_authority\_name}} | टेलीफोन / Tel: {{signing\_authority\_contact\_number}} |
| {{signing\_authority\_designation\_hindi}} / {{signing\_authority\_designation}} | फैक्स / Fax: {{signing\_authority\_contact\_fax}} |
| {{signing\_authority\_department\_hindi}} / {{signing\_authority\_department}} | ई-मेल / Email: {{signing\_authority\_email}} |

संख्या/No.: Arc-12012/42/2025-2026-Arctic-Exp-Log-NCPOR दिनांक/ Date: {{invoice\_date}}

**TO WHOM SO EVER IT MAY CONCERN**

This is to certify that **Balmer Lawrie & Co. Ltd.** is hereby authorised by National Centre for Polar and Ocean Research (NCPOR), a research and development centre under the Ministry of Earth Sciences, Government of India to collect the scientific equipment’s pertaining to Indian Arctic scientific activities listed in the invoice No: {{invoice\_no}}; Dated: {{invoice\_date}}

**The said cargo belonging to the Government of India contains no hazardous material and is part of the scientific research in the Arctic and is of no commercial value and hence exempted from all taxes/ duties/ levies.**

All national and international authorities are requested to provide all possible help and assistance to the bearer of this letter Balmer Lawrie & Co. Ltd., for safe handling and transportation of the said equipment.

This letter is issued at the request of Balmer Lawrie & Co. Ltd.

Sincerely,

{{signing\_authority\_name}}

{{signing\_authority\_designation}}

{{singing\_authority\_department}}

{{signing\_authority\_organisation}}

Tel: {{signing\_authority\_contact\_number}} | Fax: {{signing\_authority\_contact\_fax}} | Email: {{signing\_authority\_email}}

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| --- | --- |
| {{signing\_authority\_name\_hindi}} / {{signing\_authority\_name}} | टेलीफोन / Tel: {{signing\_authority\_contact\_number}} |
| {{signing\_authority\_designation\_hindi}} / {{signing\_authority\_designation}} | फैक्स / Fax: {{signing\_authority\_contact\_fax}} |
| {{signing\_authority\_department\_hindi}} / {{signing\_authority\_department}} | ई-मेल / Email: {{signing\_authority\_email}} |

संख्या/No.: Arc-12012/42/2025-2026-Arctic-Exp-Log-NCPOR दिनांक/ Date: {{invoice\_date}}

सेवा में/To,

The Station leader

“Himadri” Indian Research Station

c/o Kingsbay AS

N-9172, Ny-Ålesund, Norway

Email: stationleader.india@gmail.com

विषय/Subject:– Invoice No: {{invoice\_no}}; Dated: {{invoice\_date}} : सम्ब्धी/ reg.

Dear Sir,

I would like to inform you that the above-mentioned shipment containing different scientific instruments and accessories has been packed and is ready to be shipped to Longyearbyen. The same is being arranged through Balmer Lawrie & Co. Ltd. Kindly alert us on the receipt of same.

Thank you.

Sincerely,

{{signing\_authority\_name}}

{{signing\_authority\_designation}}

{{singing\_authority\_department}}

{{signing\_authority\_organisation}}

Tel: {{signing\_authority\_contact\_number}} | Fax: {{signing\_authority\_contact\_fax}} | Email: {{signing\_authority\_email}}