

Imanigirigihe Emmanuel

University of Rwanda – College of Business and Economics

Email: imanigirigiheemmanuel@gmail.com

Phone: 0782529167

Gasabo, Kigali, Rwanda

Date: 23/08/2025

To:

The Human Resource Manager

Rwanda Broadcasting Agency (RBA)

Email: info@rba.co.rw

Kigali, Rwanda

Subject: Application for Professional Internship

Dear Sir/Madam,

I am writing to express my interest in a professional internship opportunity at Rwanda Broadcasting Agency (RBA). I am a final-year student pursuing a Bachelor's degree in Business Information Technology at the University of Rwanda, with expected graduation in 2025.

During my studies, I have gained skills in system development, database management, networking, and digital communication. I believe these align well with RBA's focus on innovation. An internship with your institution will allow me to apply my knowledge practically and grow my career in ICT and media systems.

I am confident that my adaptability and background in business technology would make me a valuable intern at RBA, and I would appreciate the chance to contribute and gain practical experience.

Please find my CV and academic attached. I am available at your convenience for any further information or interview.

Thank you for your time and consideration.



Sincerely,

Imanigirigihe Emmanuel

Personal Information

Name: IMANIGIRIGIHE Emmanuel

Email: imanigirigiheemmanuel@gmail.com

Phone: 0782529167

Address: Bumbogo Sector.

Gasabo District

Kigali City, Rwanda

Date: 12th June / 2025

PROFESSIONAL PROFILE

A motivated and detail-oriented Business Information Technology student at the University of Rwanda with strong leadership, teamwork, and communication skills. Fluent in English, Kinyarwanda, and French, with expertise in computer applications and problem-solving.

ACADEMIC QUALIFICATION

University of Rwanda (2022-2025)

A0 in Business Information Technology (*Expected Graduation: 2025*)

- Specializing in IT solutions for business applications
- Relevant coursework: Database Management, Programming, Business Analytics

| LEVEL | YEAR | SCHOOL NAME | COMBINATION | AWARDED CERTIFICATE |
|--------------------|----------------|-------------|---------------------------------|----------------------|
| Secondary O'level | (2015 – 2017) | GS Rutunga | General lessons | O' level Certificate |
| Secondary A' level | (2018 - 2021) | GS BUMBOGO | History Economics and Geography | Diploma in (HEG) |

SKILLS

- **Leadership & Teamwork** – Led group projects and student initiatives
- **Computer Proficiency** – MS Office, Database Management
- **Communication** – Fluent in English, Kinyarwanda, and French
- **Problem-Solving & Analytical Thinking**
- **Time Management & Adaptability**

Languages

- **English** (Fluent)
- **Kinyarwanda** (Native)
- **French** (Intermediate)

PERSONAL ATTRIBUTES

- Hardworking & disciplined
- Quick learner & adaptable

- Strong interpersonal skills

REFERENCES

| NAMES | PHONE NUMBER | WORK POSITION |
|-----------------------|------------------|------------------------|
| Tuyishimire Oliver | +250 788 536 720 | Teacher at G.S Bumbogo |
| Elyse Rugema | +250 788 877 087 | Teacher at Bumbogo TSS |
| NIYONIRINGIYE Merissa | 0787535334 | Teacher at EP Rukira |