

Affiliate To Do List

This final section must be completed by affiliate leadership (i.e.: Program Director, Executive Director, President or Vice President).

- ☐ I have had a conversation with the applicant about their commitment and responsibilities to our affiliate.
- ☐ This person is a current member of our affiliate. **Membership Expiration Date :**
- ☐ This person meets the requirements to attend this training per the NAMI Washington Training & Education Program Guidelines for 2019, and has the qualities to be a successful teacher/presenter/facilitator.
- ☐ Our affiliate will work with this person to initiate or continue this program during the next year.
- ☐ I have arranged transportation to the training for this applicant.
- ☐ A separate deposit of \$50.00, payable to NAMI Washington, for each applicant is enclosed. I understand that the deposit will be returned to our affiliate if this individual successfully completes the entire training. **Check #**
- ☐ I understand that this training is on a first come, first serve basis after the completed application and deposit has been received in the NAMI WA office. Where necessary, priority may be given to geographical areas with critical need, and this will be a decision made by NAMI WA.
- ☐ This affiliate has submitted all 2019 Education Data to the NAMI Data Collection Site. I understand that no members from our affiliate will be able to participate in a State Training if our Education Data is not uploaded.
- ☐ This affiliate is up to date with submission of all 2019 Education Data to the NAMI Data Collection Site.
- ☐ Affiliate A ☐ Affiliate B

Name of NAMI Affiliate Leader:

Title of NAMI Affiliate Leader:

Name of NAMI Affiliate:

Signature:

Date:

Email of Affiliate Leader:

Phone Number:

Please save a copy of this application for your records. Remember to send a \$50 deposit for each applicant to the NAMI Washington office (1107 NE 45th St, Suite 340, Seattle, WA 98109). These checks will be returned within three (3) weeks of completion of the training, unless the applicant fails to attend the training without prior notice (at least a week before), or if they do not graduate from the training.

1107 NE 45th Street, Suite 340 | Seattle, WA 98105

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