# Hagere Eat Simple User Manual

## Our Team

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## Customer Side

### Before Logging In

Before logging in customers can access four pages in their navigation bar:

- Landing Page: a little about our platform and links to other pages.
- About Us Page: more info about our platform.
- Restaurant Page: list of all restaurants that are registered in our platforms which can be searched using the search bar in the corner
  > Each item in this page has two options visits, which is to view the menu of the restaurant and view location, which is a link to the Google Maps location of the restaurant.
  > NB: trying to visit a restaurant without logging will result it redirection to the landing page.
- Sign In/Sign Up pop up: used to login or register to the system.

### After Logging In

After logging in customers can access four more options instead of the Sign In/Sign Up:

- Profile: contain four sub portions:
  - ➢ Edit Profile: displays information about the user and can be changed by editing the value then clicking the 'update' button.
  - ➢ Change Password: used to change the password of the logged in user.
  - ➢ Add Location: used to add to the user's location list which can then be later used it the ordering process which is explained down below.
  - ➢ Saved Locations: locations added above can be viewed or removed in this area.
- Logout: used to logout and return to the system.

- Menu Page: found by clicking on the visit button found in the items of the restaurant page after logging in. It includes a list of items that represent individual food items available in the vendor. These items can be searched and sorted by clinking on the funnel icon found at the top of the page. Each of these items can be added to a cart. After adding the desired items to a cart, you can access the cart with the cart button found in the top right corner where you can still determine the amount of an item in the cart. After being satisfied with your order press checkout to continue to the checkout page.
- Checkout Page: this is the page where you will finalize your order, choose your location by using one of three methods:
  - Enter a Google Maps link Manually
  - Use the Find my Location Button
  - Choose from the locations you have saved in the profile page.

  After choosing location confirm your order or manipulate it one more time then click the pay button.

- History: this is the page where you can print the receipts of all the orders that you have purchased. You have the option to search using the restaurant name or using the date in which the order was purchased.
- Notification Icon: this is a dropdown panel in which two types of notifications are sent
  - Notification that your order has been denied and your balance have been refunded
  - Confirmation that your order has been delivered.

## **Vendor Side**

- <u>Change Password:</u> used to change password.
- <u>Open and Close Restaurant:</u> used to close or open the restaurant meaning whether it's visible to customer or not.
- <u>See menu status:</u> view all the items inside the menu of the logged in restaurant and if necessary, update all the features or even deactivate the item so that it isn't visible to the customer.
- <u>Add item to menu:</u> add new items to the menu.
- <u>Statistical Report:</u> this page involves four statistics functionalities:
  - ➢ <u>List of today's sales</u>, which can also be downloaded to a excel file.
  - ➢ <u>List of total sales performed</u>, which can be downloaded to an excel file as well in addition it allows to be sorted such that you can view and download the sales of any given date.
  - ➢ <u>Line Chart</u> that represents the growth of sales annually.
  - ➢ <u>Pie Chart</u> that represents what portion of your sales are due to which food from the menu in form of percentage.
    <u>NB.</u> The chart features will require the system to be online and can't be accessed offline.
- <u>Orders:</u> this page lists all the order that were submitted by the customers, and the vendor has three options to deal with a customer's order:
  - ➢ Accept: agree to make the customer's order
  - ➢ Deny: reject customer's order then send a notification to the customer and refund customer.
  - ➢ Ready: after accepting clicking the ready button indicates the delivery system that the order is prepared and ready to be delivered.

## Delivery Side

- Orders: provides a list of all the orders that are ready but have not been taken by any delivery account. Along this list are two link one for the vendors location and another for the customer location so that the deliverer can follow. And button that allows it to accept this order.
- Active Orders: provides a list of all the order that this account has taken to deliver. This also contains the location links but in addition it also includes
  - Verify Vendor: used to indicate that the order has been received from the vendor to the deliverer.
  - Verify Customer: sends a confirmation that the order has been delivered.
  - Cancel: return the order back to the Orders Page.
- Profile: allow the user to edit information regarding their account.

## Admin Side

- **Vendors**
  - View list of vendors and their information
  - Update, Deactivate, Activate Vendor accounts
  - Search through Vendors
  - Create Vendors
- **Clients**
  - View list of customers and their information
  - Deactivate and Activate customer accounts
  - Deposit money to an account's wallet
  - Search through accounts list
- **Delivery**
  - View list of deliverers and their information
  - Deactivate, Activate deliverer accounts
  - Search through Deliverer list
  - Create deliverer

- **Import**
  - Import csv to different tables inside the database
- **Download Report:**
  -download csv reports of:
  - Vendor list
  - Customer list
  - Deliverer list
- **Export Tables:** export tables of the database to be imported later.
- **Profile:** view and update information and password associated with the account.

## Registration Constraints

- All username must end with '@hes.com'.
- Passwords must be a minimum length of eight and at least contain one capital letter, one small letter and one digit.

NB. Username and passwords of already registered users have been added to the README.txt file.