

## UnNormalization Form (UNF)

### Lecturer

MatricNo	StudentName	Code_Sem	Semester	Session	Organization
250863	Inas	A181	4	2018/2019	MIG
250839	Fasya	A181	4	2018/2019	KRU Studios
250722	Hanim	A181	4	2018/2019	Skop Productions
250662	Mimi	A181	4	2018/2019	Excellent Pictures
250663	Roflina	A181	4	2018/2019	Thinker Studios

### Verbal Communication

ID_Verb	No_mark	Type_mark	Sub_Attribute
Verb1	0	Poor	Purpose of presentation
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Content
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Clear delivery of ideas
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Confident delivery of ideas
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Effective & articulate delivery of idea
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	

ID_Verb	No_mark	Type_mark	Sub_Attribute
Verb1	0	Poor	Adapt delivery to audience level
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Voice & pronunciation
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Eye contact
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Understand and respond to questions
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	

## Practical – Project Demo

ID_Demo	No_mark	Type_mark	Sub_Attribute
PD1	0	Poor	Functionality
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Functional Specification
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	System interaction
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Aesthetic
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Beneficial to organization
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Ready for implementation
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	

## Knowledge

ID_Know	No_mark	Type_mark	Sub_Attribute
KW1	0	Poor	Understanding of organization governance.
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Knowledge of key business principles and practices.
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Ability to apply knowledge into practices.
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	

## Problem Solving

ID_Prob	No_mark	Type_mark	Sub_Attribute
PLS1	0	Poor	Problem Identification
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Analysis
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Application
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Decision Making
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	

## Social Skill & Responsibility

ID_Social	No_mark	Type_mark	Sub_Attribute
SC1	0	Poor	Self-expression
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Interaction with others
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Etiquette
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	

## Values, Attitudes & Professionalism

ID_Value	No_mark	Type_mark	Sub_Attribute
VAL1	0	Poor	Appearance
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Proactive & Volunteerism
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Work Ethics
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Attendance to workshop I
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Attendance to workshop II
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	

## Lifelong Learning

ID_Life	No_mark	Type_mark	Sub_Attribute
LF1	0	Poor	Self-Learning
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Interest
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Initiative
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Effort
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	



## Proposal

ID_Pro	No_mark	Type_mark	Sub_Attribute
PRO1	0	Poor	Project Title
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Problem Statement, Significance of the Study
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Objectives
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Scope
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Methodology
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Feasibility study
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	

## Report Draft

ID_report	No_mark	Type_mark	Sub_Attribute
RPT1	0	Poor	Completeness
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Structure
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Mechanics/format
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	

## Final Report

ID_Final	No_mark	Type_mark	Sub_Attribute
FNL1	0	Poor	Establishing the project context
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Appropriate methodology in carrying out the project
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Discussion, conclusion, implication & recommendation
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Report organization and structure
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Graphics (charts, tables, graphs)
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	Mechanics (punctuations, grammar, spelling)
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	
	0	Poor	References
	1	Weak	
	2	Fair	
	3	Good	
	4	Excellent	

### First Normalization Form (1NF)

MatricNo	StudentName	Code_Sem	Semester	Session	Organization
250863	Inas	A181	4	2018/2019	MIG
250839	Fasya	A181	4	2018/2019	KRU Studios
250722	Hanim	A181	4	2018/2019	Skop Productions
250662	Mimi	A181	4	2018/2019	Excellent Pictures
250663	Roflina	A181	4	2018/2019	Thinker Studios

### Verbal Communication

ID_Verb	No_mark	Type_mark	Sub_Attribute
Verb1	0	Poor	Purpose of presentation
Verb1	1	Weak	Purpose of presentation
Verb1	2	Fair	Purpose of presentation
Verb1	3	Good	Purpose of presentation
Verb1	4	Excellent	Purpose of presentation
Verb1	0	Poor	Content
Verb1	1	Weak	Content
Verb1	2	Fair	Content
Verb1	3	Good	Content
Verb1	4	Excellent	Content
Verb1	0	Poor	Clear delivery of ideas
Verb1	1	Weak	Clear delivery of ideas
Verb1	2	Fair	Clear delivery of ideas
Verb1	3	Good	Clear delivery of ideas
Verb1	4	Excellent	Clear delivery of ideas
Verb1	0	Poor	Confident delivery of ideas
Verb1	1	Weak	Confident delivery of ideas
Verb1	2	Fair	Confident delivery of ideas
Verb1	3	Good	Confident delivery of ideas
Verb1	4	Excellent	Confident delivery of ideas
Verb1	0	Poor	Effective & articulate delivery of ideas
Verb1	1	Weak	Effective & articulate delivery of ideas
Verb1	2	Fair	Effective & articulate delivery of ideas
Verb1	3	Good	Effective & articulate delivery of ideas
Verb1	4	Excellent	Effective & articulate delivery of ideas
Verb1	0	Poor	Adapt delivery to audience level
Verb1	1	Weak	Adapt delivery to audience level
Verb1	2	Fair	Adapt delivery to audience level

Verb1	3	Good	Adapt delivery to audience level
Verb1	4	Excellent	Adapt delivery to audience level
Verb1	0	Poor	Voice & pronunciation
Verb1	1	Weak	Voice & pronunciation
Verb1	2	Fair	Voice & pronunciation
Verb1	3	Good	Voice & pronunciation
Verb1	4	Excellent	Voice & pronunciation
Verb1	0	Poor	Eye contact
Verb1	1	Weak	Eye contact
Verb1	2	Fair	Eye contact
Verb1	3	Good	Eye contact
Verb1	4	Excellent	Eye contact
Verb1	0	Poor	Understand and respond to questions
Verb1	1	Weak	Understand and respond to questions
Verb1	2	Fair	Understand and respond to questions
Verb1	3	Good	Understand and respond to questions
Verb1	4	Excellent	Understand and respond to questions

### Practical – Project demo

ID_Demo	No_mark	Type_mark	Sub_Attribute
PD1	0	Poor	Functionality
PD1	1	Weak	Functionality
PD1	2	Fair	Functionality
PD1	3	Good	Functionality
PD1	4	Excellent	Functionality
PD1	0	Poor	Functional Specification
PD1	1	Weak	Functional Specification
PD1	2	Fair	Functional Specification
PD1	3	Good	Functional Specification
PD1	4	Excellent	Functional Specification
PD1	0	Poor	System interaction
PD1	1	Weak	System interaction
PD1	2	Fair	System interaction
PD1	3	Good	System interaction
PD1	4	Excellent	System interaction
PD1	0	Poor	Aesthetic
PD1	1	Weak	Aesthetic
PD1	2	Fair	Aesthetic

PD1	3	Good	Aesthetic
PD1	4	Excellent	Aesthetic
PD1	0	Poor	Beneficial to organization
PD1	1	Weak	Beneficial to organization
PD1	2	Fair	Beneficial to organization
PD1	3	Good	Beneficial to organization
PD1	4	Excellent	Beneficial to organization
PD1	0	Poor	Ready for implementation
PD1	1	Weak	Ready for implementation
PD1	2	Fair	Ready for implementation
PD1	3	Good	Ready for implementation
PD1	4	Excellent	Ready for implementation

## Knowledge

ID_Know	No_mark	Type_mark	Sub_Attribute
KW1	0	Poor	Understanding of organization governance.
KW1	1	Weak	Understanding of organization governance.
KW1	2	Fair	Understanding of organization governance.
KW1	3	Good	Understanding of organization governance.
KW1	4	Excellent	Understanding of organization governance.
KW1	0	Poor	Knowledge of key business principles and practices.
KW1	1	Weak	Knowledge of key business principles and practices.
KW1	2	Fair	Knowledge of key business principles and practices.
KW1	3	Good	Knowledge of key business principles and practices.
KW1	4	Excellent	Knowledge of key business principles and practices.
KW1	0	Poor	Ability to apply knowledge into practices.
KW1	1	Weak	Ability to apply knowledge into practices.
KW1	2	Fair	Ability to apply knowledge into practices.
KW1	3	Good	Ability to apply knowledge into practices.
KW1	4	Excellent	Ability to apply knowledge into practices.

## Problem solving

ID_Prob	No_mark	Type_mark	Sub_Attribute
PLS1	0	Poor	Problem Identification
PLS1	1	Weak	Problem Identification
PLS1	2	Fair	Problem Identification
PLS1	3	Good	Problem Identification
PLS1	4	Excellent	Problem Identification
PLS1	0	Poor	Analysis
PLS1	1	Weak	Analysis
PLS1	2	Fair	Analysis
PLS1	3	Good	Analysis
PLS1	4	Excellent	Analysis
PLS1	0	Poor	Application
PLS1	1	Weak	Application
PLS1	2	Fair	Application
PLS1	3	Good	Application
PLS1	4	Excellent	Application
PLS1	0	Poor	Decision Making
PLS1	1	Weak	Decision Making
PLS1	2	Fair	Decision Making
PLS1	3	Good	Decision Making
PLS1	4	Excellent	Decision Making



## Social Skill & Responsibility

ID_Social	No_mark	Type_mark	Sub_Attribute
SC1	0	Poor	Self-expression
SC1	1	Weak	Self-expression
SC1	2	Fair	Self-expression
SC1	3	Good	Self-expression
SC1	4	Excellent	Self-expression
SC1	0	Poor	Interaction with others
SC1	1	Weak	Interaction with others
SC1	2	Fair	Interaction with others
SC1	3	Good	Interaction with others
SC1	4	Excellent	Interaction with others
SC1	0	Poor	Etiquette
SC1	1	Weak	Etiquette
SC1	2	Fair	Etiquette
SC1	3	Good	Etiquette
SC1	4	Excellent	Etiquette

## Values, Attributes & Professionalism

ID_Value	No_mark	Type_mark	Sub_Attribute
VAL1	0	Poor	Appearance
VAL1	1	Weak	Appearance
VAL1	2	Fair	Appearance
VAL1	3	Good	Appearance
VAL1	4	Excellent	Appearance
VAL1	0	Poor	Proactive & Volunteerism
VAL1	1	Weak	Proactive & Volunteerism
VAL1	2	Fair	Proactive & Volunteerism
VAL1	3	Good	Proactive & Volunteerism
VAL1	4	Excellent	Proactive & Volunteerism
VAL1	0	Poor	Work Ethics
VAL1	1	Weak	Work Ethics
VAL1	2	Fair	Work Ethics
VAL1	3	Good	Work Ethics
VAL1	4	Excellent	Work Ethics
VAL1	0	Poor	Attendance to workshop I
VAL1	1	Weak	Attendance to workshop I
VAL1	2	Fair	Attendance to workshop I
VAL1	3	Good	Attendance to workshop I
VAL1	4	Excellent	Attendance to workshop I
VAL1	0	Poor	Attendance to workshop II
VAL1	1	Weak	Attendance to workshop II
VAL1	2	Fair	Attendance to workshop II
VAL1	3	Good	Attendance to workshop II
VAL1	4	Excellent	Attendance to workshop II

## Lifelong Learning

ID_Life	No_mark	Type_mark	Sub_Attribute
LF1	0	Poor	Self Learning
LF1	1	Weak	Self Learning
LF1	2	Fair	Self Learning
LF1	3	Good	Self Learning
LF1	4	Excellent	Self Learning
LF1	0	Poor	Interest
LF1	1	Weak	Interest
LF1	2	Fair	Interest
LF1	3	Good	Interest
LF1	4	Excellent	Interest
LF1	0	Poor	Initiative
LF1	1	Weak	Initiative
LF1	2	Fair	Initiative
LF1	3	Good	Initiative
LF1	4	Excellent	Initiative
LF1	0	Poor	Effort
LF1	1	Weak	Effort
LF1	2	Fair	Effort
LF1	3	Good	Effort
LF1	4	Excellent	Effort

## Proposal

ID_Pro	No_mark	Type_mark	Sub_Attribute
PRO1	0	Poor	Project Title
PRO1	1	Weak	Project Title
PRO1	2	Fair	Project Title
PRO1	3	Good	Project Title
PRO1	4	Excellent	Project Title
PRO1	0	Poor	Problem Statement, Significance of the Study
PRO1	1	Weak	Problem Statement, Significance of the Study
PRO1	2	Fair	Problem Statement, Significance of the Study
PRO1	3	Good	Problem Statement, Significance of the Study
PRO1	4	Excellent	Problem Statement, Significance of the Study
PRO1	0	Poor	Objectives
PRO1	1	Weak	Objectives
PRO1	2	Fair	Objectives
PRO1	3	Good	Objectives
PRO1	4	Excellent	Objectives
PRO1	0	Poor	Scope
PRO1	1	Weak	Scope
PRO1	2	Fair	Scope
PRO1	3	Good	Scope
PRO1	4	Excellent	Scope
PRO1	0	Poor	Methodology
PRO1	1	Weak	Methodology
PRO1	2	Fair	Methodology
PRO1	3	Good	Methodology
PRO1	4	Excellent	Methodology
PRO1	0	Poor	Feasibility study
PRO1	1	Weak	Feasibility study
PRO1	2	Fair	Feasibility study
PRO1	3	Good	Feasibility study
PRO1	4	Excellent	Feasibility study

## Report draft

ID_report	No_mark	Type_mark	Sub_Attribute
RPT1	0	Poor	Completeness
RPT1	1	Weak	Completeness
RPT1	2	Fair	Completeness
RPT1	3	Good	Completeness
RPT1	4	Excellent	Completeness
RPT1	0	Poor	Structure
RPT1	1	Weak	Structure
RPT1	2	Fair	Structure
RPT1	3	Good	Structure
RPT1	4	Excellent	Structure
RPT1	0	Poor	Mechanics/format
RPT1	1	Weak	Mechanics/format
RPT1	2	Fair	Mechanics/format
RPT1	3	Good	Mechanics/format
RPT1	4	Excellent	Mechanics/format

## Final report

ID_Final	No_mark	Type_mark	Sub_Attribute
FNL1	0	Poor	Establishing the project context
FNL1	1	Weak	Establishing the project context
FNL1	2	Fair	Establishing the project context
FNL1	3	Good	Establishing the project context
FNL1	4	Excellent	Establishing the project context
FNL1	0	Poor	Appropriate methodology in carrying out the project
FNL1	1	Weak	Appropriate methodology in carrying out the project
FNL1	2	Fair	Appropriate methodology in carrying out the project
FNL1	3	Good	Appropriate methodology in carrying out the project
FNL1	4	Excellent	Appropriate methodology in carrying out the project
FNL1	0	Poor	Discussion, conclusion, implication & recommendation
FNL1	1	Weak	Discussion, conclusion, implication & recommendation
FNL1	2	Fair	Discussion, conclusion, implication & recommendation
FNL1	3	Good	Discussion, conclusion, implication & recommendation
FNL1	4	Excellent	Discussion, conclusion, implication & recommendation
FNL1	0	Poor	Report organization and structure
FNL1	1	Weak	Report organization and structure
FNL1	2	Fair	Report organization and structure
FNL1	3	Good	Report organization and structure
FNL1	4	Excellent	Report organization and structure
FNL1	0	Poor	Graphics (charts, tables, graphs)
FNL1	1	Weak	Graphics (charts, tables, graphs)
FNL1	2	Fair	Graphics (charts, tables, graphs)
FNL1	3	Good	Graphics (charts, tables, graphs)
FNL1	4	Excellent	Graphics (charts, tables, graphs)
FNL1	0	Poor	Mechanics (punctuations, grammar, spelling)

FNL1	1	Weak	Mechanics (punctuations, grammar, spelling)
FNL1	2	Fair	Mechanics (punctuations, grammar, spelling)
FNL1	3	Good	Mechanics (punctuations, grammar, spelling)
FNL1	4	Excellent	Mechanics (punctuations, grammar, spelling)
FNL1	0	Poor	References
FNL1	1	Weak	References
FNL1	2	Fair	References
FNL1	3	Good	References
FNL1	4	Excellent	References

## Second Normalization Form (2NF)

MatricNo.	Student Name	Organization	Session
250863	Inas		2018/2019
250839	Fasya		2018/2019
250722	Hanim		2018/2019
250662	Mimi		2018/2019
250663	Roflina		2018/2019

MatricNo.	Semester	Session
250863	4	2018/2019
250839	4	2018/2019
250722	4	2018/2019
250662	4	2018/2019
250663	4	2018/2019

### Verbal Communication

ID_Verb	Sub_Attribute
Verb1	Purpose of presentation
Verb1	Content
Verb1	Clear delivery of ideas
Verb1	Confident delivery of ideas
Verb1	Effective & articulate delivery of ideas
Verb1	Adapt delivery to audience level
Verb1	Voice & pronunciation
Verb1	Eye contact
Verb1	Understand and respond to questions

ID_Verb	No_mark	Type_mark
Verb1	0	Poor
Verb1	1	Weak
Verb1	2	Fair
Verb1	3	Good
Verb1	4	Excellent

### Practical – Project demo

ID_Demo	Sub_Attribute
PD1	Functionality
PD1	Functional Specification
PD1	System interaction
PD1	Aesthetic
PD1	Beneficial to organization
PD1	Ready for implementation

ID_Demo	No_mark	Type_mark
PD1	0	Poor
PD1	1	Weak
PD1	2	Fair
PD1	3	Good
PD1	4	Excellent



## Knowledge

ID_Know	Sub_Attribute
KW1	Understanding of organization governance.
KW1	Knowledge of key business principles and practices.
KW1	Ability to apply knowledge into practices.

ID_Know	No_mark	Type_mark
KW1	0	Poor
KW1	1	Weak
KW1	2	Fair
KW1	3	Good
KW1	4	Excellent

## Problem solving

ID_Prob	Sub_Attribute
PLS1	Problem Identification
PLS1	Analysis
PLS1	Application
PLS1	Decision Making

ID_Prob	No_mark	Type_mark
PLS1	0	Poor
PLS1	1	Weak
PLS1	2	Fair
PLS1	3	Good
PLS1	4	Excellent

## Social Skill & Responsibility

ID_Social	Sub_Attribute
SC1	Self-expression
SC1	Interaction with others
SC1	Etiquette

ID_Social	No_mark	Type_mark
SC1	0	Poor
SC1	1	Weak
SC1	2	Fair
SC1	3	Good
SC1	4	Excellent

## Values, Attributes & Professionalism

ID_Value	Sub_Attribute
VAL1	Appearance
VAL1	Proactive & Volunteerism
VAL1	Work Ethics
VAL1	Attendance to workshop I
VAL1	Attendance to workshop II

ID_Value	No_mark	Type_mark
VAL1	0	Poor
VAL1	1	Weak
VAL1	2	Fair
VAL1	3	Good
VAL1	4	Excellent

## Lifelong Learning

ID_Life	Sub_Attribute
LF1	Self Learning
LF1	Interest
LF1	Initiative
LF1	Effort

ID_Life	No_mark	Type_mark
LF1	0	Poor
LF1	1	Weak
LF1	2	Fair
LF1	3	Good
LF1	4	Excellent

## Proposal

ID_Pro	Sub_Attribute
PRO1	Project Title
PRO1	Problem Statement, Significance of the Study
PRO1	Objectives
PRO1	Scope
PRO1	Methodology
PRO1	Feasibility study

ID_Pro	No_mark	Type_mark
PRO1	0	Poor
PRO1	1	Weak
PRO1	2	Fair
PRO1	3	Good
PRO1	4	Excellent

## Report draft

ID_report	Sub_Attribute
RPT1	Completeness
RPT1	Structure
RPT1	Mechanics/format

ID_report	No_mark	Type_mark
RPT1	0	Poor
RPT1	1	Weak
RPT1	2	Fair
RPT1	3	Good
RPT1	4	Excellent

## Final report

ID_Final	Sub_Attribute
FNL1	Establishing the project context
FNL1	Appropriate methodology in carrying out the project
FNL1	Discussion, conclusion, implication & recommendation
FNL1	Report organization and structure
FNL1	Graphics (charts, tables, graphs)
FNL1	Mechanics (punctuations, grammar, spelling)
FNL1	References

ID_Final	No_mark	Type_mark
FNL1	0	Poor
FNL1	1	Weak
FNL1	2	Fair
FNL1	3	Good
FNL1	4	Excellent

### Third Normalization Form (3NF)

MatricNo.	Student Name
250863	Inas
250839	Fasya
250722	Hanim
250662	Mimi
250663	Roflina

MatricNo.	Organization
250863	
250839	
250722	
250662	
250663	

MatricNo.	Session
250863	2018/2019
250839	2018/2019
250722	2018/2019
250662	2018/2019
250663	2018/2019

MatricNo.	Semester
250863	4
250839	4
250722	4
250662	4
250663	4

MatricNo.	Session
250863	2018/2019
250839	2018/2019
250722	2018/2019
250662	2018/2019
250663	2018/2019

## Verbal Communication

ID_Verb	Sub_Attribute
Verb1	Purpose of presentation
Verb1	Content
Verb1	Clear delivery of ideas
Verb1	Confident delivery of ideas
Verb1	Effective & articulate delivery of ideas
Verb1	Adapt delivery to audience level
Verb1	Voice & pronunciation
Verb1	Eye contact
Verb1	Understand and respond to questions

ID_Verb	No_mark
Verb1	0
Verb1	1
Verb1	2
Verb1	3
Verb1	4

ID_Verb	Type_mark
Verb1	Poor
Verb1	Weak
Verb1	Fair
Verb1	Good
Verb1	Excellent

## Practical – Project demo

ID_Demo	Sub_Attribute
PD1	Functionality
PD1	Functional Specification
PD1	System interaction
PD1	Aesthetic
PD1	Beneficial to organization
PD1	Ready for implementation

ID_Demo	No_mark
PD1	0
PD1	1
PD1	2
PD1	3
PD1	4

ID_Demo	Type_mark
PD1	Poor
PD1	Weak
PD1	Fair
PD1	Good
PD1	Excellent

## Knowledge

ID_Know	Sub_Attribute
KW1	Understanding of organization governance.
KW1	Knowledge of key business principles and practices.
KW1	Ability to apply knowledge into practices.

ID_Know	No_mark
KW1	0
KW1	1
KW1	2
KW1	3
KW1	4

ID_Know	Type_mark
KW1	Poor
KW1	Weak
KW1	Fair
KW1	Good
KW1	Excellent

## Problem solving

ID_Prob	Sub_Attribute
PLS1	Problem Identification
PLS1	Analysis
PLS1	Application
PLS1	Decision Making

ID_Prob	No_mark
PLS1	0
PLS1	1
PLS1	2
PLS1	3
PLS1	4

ID_Prob	Type_mark
PLS1	Poor
PLS1	Weak
PLS1	Fair
PLS1	Good
PLS1	Excellent

## Social Skill & Responsibility

ID_Social	Sub_Attribute
SC1	Self-expression
SC1	Interaction with others
SC1	Etiquette

ID_Social	No_mark
SC1	0
SC1	1
SC1	2
SC1	3
SC1	4

ID_Social	Type_mark
SC1	Poor
SC1	Weak
SC1	Fair
SC1	Good
SC1	Excellent

## Values, Attributes & Professionalism

ID_Value	Sub_Attribute	ID_Value	No_mark
VAL1	Appearance	VAL1	0
VAL1	Proactive & Volunteerism	VAL1	1
VAL1	Work Ethics	VAL1	2
VAL1	Attendance to workshop I	VAL1	3
VAL1	Attendance to workshop II	VAL1	4

ID_Value	Type_mark
VAL1	Poor
VAL1	Weak
VAL1	Fair
VAL1	Good
VAL1	Excellent

## Proposal

ID_Pro	Sub_Attribute
PRO1	Project Title
PRO1	Problem Statement, Significance of the Study
PRO1	Objectives
PRO1	Scope
PRO1	Methodology
PRO1	Feasibility study

ID_Pro	No_mark
PRO1	0
PRO1	1
PRO1	2
PRO1	3
PRO1	4

ID_Pro	Type_mark
PRO1	Poor
PRO1	Weak
PRO1	Fair
PRO1	Good
PRO1	Excellent

## Report draft

ID_report	Sub_Attribute
RPT1	Completeness
RPT1	Structure
RPT1	Mechanics/format

ID_report	No_mark
RPT1	0
RPT1	1
RPT1	2
RPT1	3
RPT1	4

ID_report	ID_report
RPT1	RPT1
RPT1	RPT1
RPT1	RPT1
RPT1	RPT1
RPT1	RPT1

## Lifelong Learning

ID_Life	Sub_Attribute
LF1	Self Learning
LF1	Interest
LF1	Initiative
LF1	Effort

ID_Life	Type_mark
LF1	Poor
LF1	Weak
LF1	Fair
LF1	Good
LF1	Excellent

ID_Life	No_mark
LF1	0
LF1	1
LF1	2
LF1	3
LF1	4

## Final report

ID_Final	Sub_Attribute
FNL1	Establishing the project context
FNL1	Appropriate methodology in carrying out the project
FNL1	Discussion, conclusion, implication & recommendation
FNL1	Report organization and structure
FNL1	Graphics (charts, tables, graphs)
FNL1	Mechanics (punctuations, grammar, spelling)
FNL1	References

ID_Final	No_mark
FNL1	0
FNL1	1
FNL1	2
FNL1	3
FNL1	4

ID_Final	Type_mark
FNL1	Poor
FNL1	Weak
FNL1	Fair
FNL1	Good
FNL1	Excellent