**Deliverable-4: Tool Policy for our Team**

We looked at the following tools:

* SQL Server Management Studio: - Created a few tables and database diagrams for them. Also, we explored Change Data Capture folder under SQL Server Templates to enable/disable change data capture for a database.
* Oracle SQL Developer: - Explored how to create relational models and data dictionary
* Dataedo: - Read the documentation regarding the tool. Also looked at the tutorials on how to create ERD and Data Dictionary. This tool is not free, so we don’t plan to use it.
* Erwin: - It is a Data Modeling tool. We looked at the ER diagrams created by the tool. But it is not a free software, so we will not be using it for our project.
* Idera ER/Studio Data Architect: - It is a Data Modeling tool. We looked at the ER diagrams created by the tool. But it is not a free software, so we will not be using it for our project.
* Microsoft Visio: - We created a few diagrams here. We can use this for our project.

We have decided to use MS Word and PDF for documentation, tracking and reporting. We will submit the raw and pdf files as a part of the submission for later milestones.

We will use MS Excel to create pivot tables whenever needed.

We plan to use SQL Server Management Studio to create database diagrams if needed.

We will use Microsoft SQL Server 2012 for most of the data and information services.