

## **ORDER OF THE ARROW CONCLAVE INSURANCE PROCEDURES**

### **LIABILITY INSURANCE**

Region & Section Activities/Events: These are National Council events (including section conclaves) and come under the policies of the National Council, BSA. The National Council has directed that a surcharge of \$2.00 per calendar day be assessed per participant at all National Council events.

A function beginning on Friday and concluding on Sunday would transmit \$6.00 per participant. This should be sent within two weeks after the event. This is a requirement stated in the Section Rules, Rule VII - Conclave Finances, paragraph D of the Field Operations Guide (Page 24).

### **ACCIDENT & SICKNESS MEDICAL INSURANCE**

Concern has been expressed in regard to providing duplicate Accident and Sickness Insurance for participants at your section conclave since some or all of the councils in your section may provide council-wide Accident and Sickness Insurance. After further investigation on this matter and through the efforts of the OA professional staff, risk management, and others at our national office, we have the following ruling:

1. Paragraph C, of the Section Rules, Rule VI, on Conclave Finances requires that all participants must have Accident and Sickness Insurance.
2. If councils in a section have year-round council-wide Accident and Sickness Insurance, then there is no need to pay the Accident & Sickness premium. The Council Accident & Sickness Plan must cover both adult and youth members in order to be used for section conclaves. Guests & Visitors who are not registered with the BSA are not covered by the Accident & Sickness or General Liability insurance.
4. Using the chart below the section must make an annual assessment and re-affirm that the coverage is in effect for each council. If a council has an x in one of the columns then they are covered under the Council Accident & Sickness Plan and no premium needs to be collected. A new version of this document will be produced at least annually.

I hope this is helpful to you as you plan and conduct quality section conclaves for Arrowmen.

The Accident and Sickness premium is \$.20 per participant per calendar day for national events. Activities beginning on Friday and concluding on Sunday count for three calendar days and, therefore, \$.60 should be budgeted per participant. The national office will prepare and submit the

Accident & Sickness Insurance Enrollment Form for all Section Conclaves. All insurance fees must be sent to Outdoor Adventures along with the “Conclave Insurance Payment Transmittal” form.

Each section conclave and other Order of the Arrow event should budget, collect, and transmit these fees **within two weeks** of conclave completion to:

Boy Scouts of America  
ATTN: Ollie Burks  
Outdoor Adventures SUM – 250  
P. O. Box 152079  
Irving, TX 75015-2079

Ollie Burks - 972-580-2292

## Health Special Risk, Inc. - Boy Scouts of America Council A&S Insurance Program Enrollment

as of: **April 1, 2013**

Council			Council A&S Plan	
#	ST	Name	PLAN II (Youth & Adults)	
			BSA Only	BSA/ LFL
1	AL	Greater Alabama		
3	AL	Alabama-Florida	X	
4	AL	Mobile Area (12-1-2009)		X
5	AL	Tukabatchee Area		
6	AL	Black Warrior		X
10	AZ	Grand Canyon	X	
11	AZ	Catalina	X	
13	AR	De Soto Area		X
16	AR	Westark Area		X
18	AR	Quapaw Area (merged with #14 Ouachita Area 1/1/12)		
22	CA	Alameda		X
23	CA	Mount Diablo Silverado	X	
27	CA	Sequoia		X
28	CA	San Francisco Bay Area		X
30	CA	Southern Sierra	X	
31	CA	Pacific Skyline		X
32	CA	Long Beach Area		X
33	CA	Los Angeles Area (3-1-2004)		X
35	CA	Marin		X
39	CA	Orange County		X
40	CA	San Gabriel Valley		
41	CA	Redwood Empire		
42	CA	Piedmont		X
45	CA	California Inland Empire (4-1-2011)		X
47	CA	Golden Empire		X
49	CA	San Diego Imperial	X	
51	CA	Western Los Angeles Cty (1-1-2008)		X
53	CA	Los Padres		X
55	CA	Silicon Valley Monterey Bay (merger Monterey Bay25 + Santa Clara55 2013-1-1)	X	
57	CA	Ventura County		X
58	CA	Verdugo Hills		X
59	CA	Greater Yosemite		

60	CO	Pikes Peak		X
61	CO	Denver Area (2-1-2006)		X
62	CO	Longs Peak (12-9-2004)		X
63	CO	Rocky Mountain		X
64	CO	Western Colorado		X
66	CT	Connecticut Rivers (1-1-2009)		X
67	CT	Greenwich	X	
69	CT	Housatonic	X	
70	NC	Old North State	X	
72	CT	Connecticut Yankee	X	
81	DE	Del-Mar-Va	X	
82	MD	National Capital Area (#410 Virgin Islands merged into #82 eff 3/1/13)	X	
83	FL	Central Florida (1-1-2008)	X	
84	FL	South Florida (1-11-2011)		X
85	FL	Gulf Stream		X
86	FL	Gulf Ridge		X
87	FL	North Florida (1-1-2009)		X
88	FL	Southwest Florida		X
89	FL	West Central Florida		X
91	GA	Chattahoochee		X
92	GA	Atlanta Area	X	
93	GA	Georgia-Carolina		X
95	GA	Flint River (1-1-2011)		X
96	GA	Central Georgia (10-16-2003)		X
98	GA	South Georgia (11/1/12 merger of #98 Alapaha Area & #97 Chehaw)	X	
99	GA	Coastal Empire		X
100	GA	Northwest Georgia	X	
101	GA	Northeast Georgia		X
102	HI	Maui County		
104	HI	Aloha (1-1-2009)		X
106	ID	Ore-Ida		
107	ID	Grand Teton (1-1-2007)	X	
111	ID	Snake River		X
114	IL	Lewis & Clarke (10-1-2007) Trails West # 112 & Okaw #116 merged eff 2/1/09 into L&C		X
117	IL	Prairielands		
118	IL	Chicago Area		X
121	IL	Lincoln Trails	X	
127	IL	Three Fires	X	
129	IL	Northeast Illinois		X
133	IA	Illowa (2-1-2011)		X
138	IL	W.D. Boyce		X
141	IL	Mississippi Valley		X

144	IL	Abraham Lincoln		X
145	IN	Hoosier Trails	X	
147	IL	Des Plaines Valley		
152	IN	Calumet	X	
156	IN	Buffalo Trace		X
157	IN	Anthony Wayne Area		X
160	IN	Crossroads of America		X
162	IN	Sagamore		X
165	IN	La Salle (1-1-2013)		X
172	IA	Hawkeye Area (1-1-2010)		X
173	IA	Winnebago (2-1-2006)		X
177	IA	Mid-Iowa	X	
178	IA	Northeast Iowa	X	
192	KS	Coronado Area (1-1-2007)		X
194	KS	Santa Fe Trail (6-20-2011)		X
197	KS	Jayhawk Area	X	
198	KS	Quivira		
204	KY	Blue Grass		X
205	KY	Lincoln Heritage (1-1-2009) (#200 Shawnee Trails merged into Lincoln Heritage eff 4/1/12)		X
209	LA	Calcasieu Area (1-24-2011)		X
211	LA	Istrouma Area	X	
212	LA	Evangeline Area	X	
213	LA	Louisiana Purchase	X	
214	LA	Southeast Louisiana (1-1-2007)	X	
215	LA	Norwela (1-1-2004)		
216	ME	Katahdin Area		X
218	ME	Attakapas - Pine Tree		
220	MD	Baltimore Area		X
221	MD	Mason-Dixon		X
224	MA	Cape Cod and the Islands		X
225	MA	Annawon	X	
227	MA	Boston Minuteman		X
230	MA	Nashua Valley	X	
234	MA	Western Massachusetts (GreatTrails243 + PVC234 = WM 234 eff 10/1/08)		X
236	MA	Yankee Clipper		X
244	MA	Knox Trail		X
249	MA	Old Colony		X
250	MN	Northern Star		X
254	MA	Mohegan (9-1-2004)	X	
283	MN	Twin Valley		X
286	MN	Voyageurs Area		X
296	MN	Central Minnesota (7-1-2005)		X

299	MN	Gamehaven (4-1-2009)		X
302	MS	Choctaw Area (1-1-2007)		X
303	MS	Andrew Jackson (2-1-2007)	X	
304	MS	Pine Burr Area		
306	MO	Ozark Trails		X
307	MO	Heart of America		X
311	MO	Pony Express		X
312	MO	Greater St. Louis Area		X
315	MT	Montana	X	
322	NE	Overland Trails	X	
324	NE	Cornhusker	X	
326	NE	Mid-America (1-1-2009)	X	
328	NV	Las Vegas Area (2-12-2007)	X	
329	NV	Nevada Area (7-7-2011)		X
330	NH	Daniel Webster		X
333	NJ	Northern New Jersey (3-25-2010)		X
341	NJ	Jersey Shore		X
347	NJ	Monmouth		X
352	NJ	Central New Jersey (1-1-2004)		X
358	NJ	Patriots' Path (1-15-2004)	X	
364	NY	Twin Rivers		X
368	NY	Baden-Powell	X	
373	NY	Hiawatha Seaway (inc Cayuga #366 eff 7/1/09)		X
374	NY	Hudson Valley		X
375	NY	Five Rivers		X
376	NY	Iroquois Trail	X	
380	NY	Greater Niagara Frontier		X
382	NY	Allegheny Highlands		X
386	NY	Theodore Roosevelt (1-1-2009)		X
388	NY	Westchester-Putnam	X	
393	NY	Otschodela	X	
397	NY	Seneca Waterways (1-1-2006) #391 Finger Lakes merged into #397 9/1/09		X
400	NY	Revolutionary Trails		X
404	NY	Suffolk County		X
405	NY	Rip Van Winkle		X
412	NM	Great Southwest		X
413	NM	Conquistador		X
414	NC	Daniel Boone		X
415	NC	Mecklenburg County		X
416	NC	Central North Carolina (1-1-2005)		X
420	NC	Piedmont		X
421	NC	Occoneechee		X

424	NC	Tuscarora (1-1-2011)		X
425	NC	Cape Fear		X
426	NC	East Carolina		X
427	NC	Old Hickory		X
429	ND	Northern Lights		X
433	OH	Great Trail		X
436	OH	Buckeye		X
438	OH	Dan Beard		
439	OH	Tecumseh		X
440	OH	Greater Cleveland		X
441	OH	Simon Kenton	X	
444	OH	Miami Valley (4-1-2012)		X
449	OH	Black Swamp Area		X
450	OH	Heart of Ohio (1-31-2005)	X	
460	OH	Erie Shores		X
463	OH	Greater Western Reserve	X	
467	OH	Muskingum Valley		X
468	OK	Arbuckle Area		X
469	OK	Cherokee Area		X
474	OK	Cimarron		X
480	OK	Last Frontier		X
488	OK	Indian Nations	X	
491	OR	Crater Lake	X	
492	OR	Cascade Pacific (1-1-2011)		X
497	PA	Juniata Valley		X
500	PA	Moraine Trails		
501	PA	Northeastern Pennsylvania		X
502	PA	Minsi Trails		X
504	PA	Columbia-Montour		X
509	PA	Bucktail	X	
512	PA	Westmoreland-Fayette	X	
524	PA	Pennsylvania Dutch	X	
525	PA	Cradle of Liberty	X	
527	PA	Laurel Highlands (1-1-2007) formerly Greater Pittsburgh, merged with Penn's Woods 7/1/11	X	
528	PA	Hawk Mountain	X	
532	PA	French Creek		X
533	PA	Susquehanna		X
538	PA	Chief Cornplanter		X
539	PA	Chester County	X	
544	PA	New Birth of Freedom (merger of #515 & 544 eff 2010/4/1)		X
546	RI	Narragansett		X
549	RI	Palmetto Area		X

550	SC	Coastal Carolina (12-1-2004)		X
551	SC	Blue Ridge		X
552	SC	Pee Dee Area	X	
553	SC	Indian Waters (1-1-2006)	X	
556	SC	Cherokee Area (10-1-2005)	X	
557	TN	Great Smoky Mountain (1-1-2007)		X
558	TN	Chickasaw (1-1-2006)		X
559	TN	West Tennessee Area (1-1-2009)		X
560	TN	Middle Tennessee		X
561	TN	Comanche Trails - Texas Trails		X
562	TX	Golden Spread (1-1-2004)	X	
564	TX	Capitol Area (1-1-2006)	X	
567	TX	Buffalo Trail		X
571	TX	Circle Ten	X	
573	TX	Yucca		X
574	TX	Bay Area		X
576	TX	Sam Houston Area		X
577	TX	South Texas	X	
578	TX	Three Rivers	X	
580	TX	NeTseO Trails	X	
583	TX	Alamo Area		X
584	TX	Caddo Area	X	
585	TX	East Texas Area	X	
587	TX	Northwest Texas		
589	UT	Trapper Trails		
590	UT	Great Salt Lake (1-7-2013)	X	
591	UT	Utah National Parks (3-1-2011)		X
592	VT	Green Mountain	X	
595	VA	Colonial Virginia	X	
596	VA	Tidewater		X
598	VA	Shenandoah Area		1
599	VA	Blue Ridge Mountains		X
602	VA	Heart of Virginia (1-1-2006)		X
604	WA	Blue Mountain (1-1-2004)		X
606	WA	Mt. Baker (1-1-2011)		X
609	WA	Chief Seattle (10-1-10)		X
610	AK	Great Alaska (1-1-2009)		X
611	WA	Inland Northwest (1-28-2005)	X	
612	WA	Pacific Harbors (1-1-2005)		X
614	WA	Grand Columbia		X
615	WV	Mountaineer Area (6-10-2012)		X
617	WV	Buckskin	X	
618	WV	Allotahak		X



619	WV	Ohio River Valley	X	
620	WI	Glacier's Edge		X
624	WI	Gateway Area (2-1-2007)		X
627	WI	Samoset		X
635	WI	Bay-Lakes (#261 Hiawathland merged 4/2012)	X	
636	WI	Three Harbors (10/1/11 merger of #629 Milwaukee County & #634 SE WI)	X	
637	WI	Chippewa Valley (2-1-2004)		X
638	WY	Central Wyoming		X
640	NY	Greater New York		X
651	WI	Potawatomi Area	X	
653	MO	Great Rivers	X	
660	IL	Blackhawk Area (1-1-2013)		
661	PR	Puerto Rico		X
662	TX	Longhorn	X	
664	FL	Suwannee River Area		X
672	WV	Tri-State Area		X
690	NJ	Garden State (2/1/13 merger of Burlington Cty#690 & Southern NJ#334)	X	
691	MS	Pushmataha Area		
694	TX	South Plains		X
695	SD	Black Hills Area		X
696	AK	Midnight Sun		X
697	OR	Oregon Trail	X	
702	IL	Rainbow (2-1-2010)		
713	TN	Sequoyah (1-1-2004)	X	
733	SD	Sioux	X	
741	TX	Texas Southwest (name change 2/21/12 from Concho Valley)		X
748	MS	Yocona Area (9-1-2003)		X
751	IL	Northwest Suburban		X
757	MD	Potomac (10-25-2009)		X
758	GA	Okefenokee Area (1-31-2006)	X	
763	VA	Stonewall Jackson Area (1-1-2004)	X	
773	FL	Gulf Coast	X	
775	TX	Rio Grande (4-1-2005)		X
777	PA	Bucks County	X	
781	MI	President Gerald R. Ford (1/1/13 merger with #274 Scenic Trails)		X
782	MI	Water & Woods (1/1/13 merger with #264, #265, #271 & #277)		X
783	MI	Southern Shores (1/1/13 merger with #255 & #270)		X
784	MI	Great Lakes (merger of #262 Detroit Area + #276 Clinton Valley 10/1/09)		X
800	TX	Direct Service		
802	AE	Transatlantic	X	

803	AP	Far East (1-01-2012)	X	
-----	----	----------------------	---	--