Jordan Lee

Email: jordan.lee87@examplemail.com

Phone: +1-555-023-7894

Location: Austin, TX

Professional Summary

Detail-oriented developer with experience in basic web development and a strong foundation in scripting and data management. Demonstrates creative problem-solving skills and a passion for technology, with a diverse background spanning web design, CMS customization, and technical support.

Skills

- Python (basic scripting)
- SQL (data querying)
- PHP
- WordPress
- Adobe Photoshop
- Graphic Design
- Technical Support
- Windows Server Administration
- Video Editing (DaVinci Resolve)
- Content Writing

Professional Experience

Freelance Web Developer

Self-Employed | Remote | Jan 2022 - Present

- Built and maintained small business websites using WordPress and custom PHP scripts.
- Assisted clients with content updates and basic database management (SQL).
- Edited images and created web graphics using Adobe Photoshop.

Technical Support Specialist

MicroTech Solutions | Austin, TX | Jun 2019 - Dec 2021

- Provided remote and on-site IT support for Windows and Mac OS environments.
- Installed and configured software including security suites and productivity tools.
- Created support documentation and troubleshooting guides for clients.

Education

Associate Degree in Information Technology

Certifications

- CompTIA IT Fundamentals (ITF+)

- WordPress Essentials (Udemy)

Projects

- Local Art Gallery Website: Designed and deployed a WordPress site for a local art gallery, including custom plugins and PHP modifications.

- Personal Blog: Set up a personal travel blog featuring photo galleries and custom contact forms.

Additional Information

Languages: English (Native), Spanish (Conversational)

Interests: Photography, Music Production, Cycling

References

Available upon request