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## Select column

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Grid Designer allows the user to apply sorting to their column groups. This makes it easier for the user to identify and organize their columns in the "Columns" section displayed in their report.

## **Steps to Organize the Column Groups:**

- 1. Open Grid Designer.
- 2. Create a new report or open an existing one.
- 3. Click on the "Select Column" icon.
- 4. Move the groups in the position you want them to be shown.
- 5. Click on the "Ok" button.
- 6. Save changes.
- 7. Upload the report to the web.
- 8. Run the report.





