



Version: 4.2.2

# Group by column

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Grid Designer provides you with an exceptional data visualization experience. The '**Group By**' icon allows users to group data by columns, offering an intuitive and powerful approach to presenting information clearly and efficiently. Discover how to transform your data into engaging and understandable reports by leveraging the grouping features that Grid Designer offers.

## Steps to Create Group By:

1. Open Grid Designer.
2. Create a new report or open an existing one.
3. Click on the "Group By" icon.
4. Drag and drop the "SalesTerritoryContry" column into the "Drag a column header here to group by that column" section.
5. Expand the first group.

SalesTerritoryGroup	SalesTerritoryCountry	SalesTerritoryRegion	DepartmentName	CalendarYear	CalendarQuarter	QuarterYear	MonthName	SalesAmountQuota
Pacific	Australia	Australia	Sales	2012	4	2012Q4	December	\$478,000.00
Pacific	Australia	Australia	Sales	2013	1	2013Q1	March	\$389,000.00
Pacific	Australia	Australia	Sales	2013	2	2013Q2	June	\$399,000.00
Pacific	Australia	Australia	Sales	2013	3	2013Q3	September	\$421,000.00
North America	Canada	Canada	Sales	2010	4	2010Q4	December	\$769,000.00
North America	Canada	Canada	Sales	2011	1	2011Q1	March	\$1,123,000.00
North America	Canada	Canada	Sales	2011	3	2011Q3	July	\$849,000.00
North America	Canada	Canada	Sales	2011	3	2011Q3	September	\$924,000.00
North America	Canada	Canada	Sales	2011	4	2011Q4	December	\$1,038,000.00
North America	Canada	Canada	Sales	2012	1	2012Q1	March	\$781,000.00
North America	Canada	Canada	Sales	2012	2	2012Q2	June	\$527,000.00
North America	Canada	Canada	Sales	2012	3	2012Q3	September	\$665,000.00
North America	Canada	Canada	Sales	2012	4	2012Q4	December	\$1,558,000.00
North America	Canada	Canada	Sales	2013	1	2013Q1	March	\$1,160,000.00
North America	Canada	Canada	Sales	2013	2	2013Q2	June	\$849,000.00
North America	Canada	Canada	Sales	2013	3	2013Q3	September	\$1,220,000.00
North America	United States	Central	Sales	2010	4	2010Q4	December	\$565,000.00

The most impressive aspect is that Grid Designer goes above and beyond by providing you with the flexibility you need. Have you performed groupings in your report and now need to adjust

them? Not a problem. Grid Designer offers you the convenience of undoing groupings with just a few clicks.

## **Steps to Remove Group By:**

1. Move the grouped column to the report header.
2. Click on the "Group By" icon.