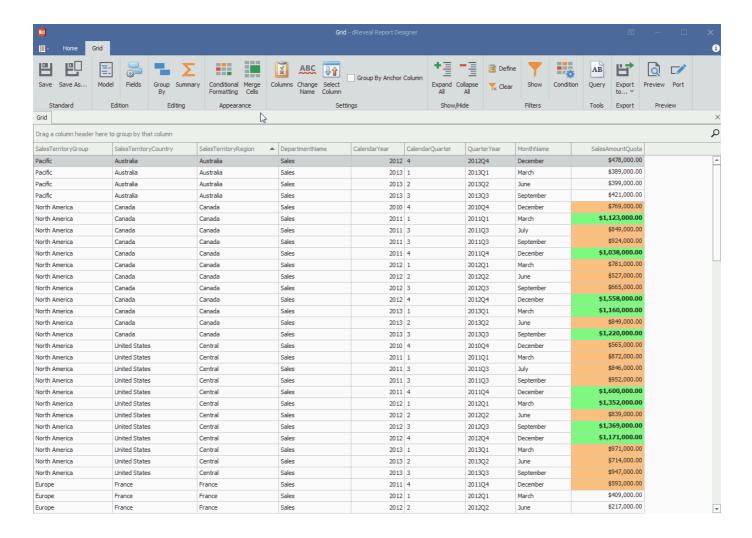**Version: 4.2.2**

Merge Cells

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Grid Designer offers users the ability to apply cell merging (Merge Cells) in their grid reports. This functionality not only simplifies report design but also enables users to create more visually appealing and structured presentations. With the ability to merge cells, users can visually combine related information, highlight summaries, or emphasize specific areas of the report.

Steps to Create Merge Cells:

1. Open Grid Designer.
2. Create a new report or open an existing one.
3. Click on the "Merge Cells" icon.
4. Select the "Current Levels" and Right-click on this.
5. Choose the "Add Merge Level" option.
6. Name it "MergeCells1".
7. Drag and drop the "SalesTerritoryGroup" column onto "MergeCells1."
8. Click on the "Apply Merge" button.

Grid Designer makes it easy for users to refine their grid reports by providing the option to remove previously applied cell merges. This ensures that users have complete control over the structure of their reports.

Steps to Remove Merge Cells:

1. Click the "Disable Merge" button.
2. Select the "MergeCells1" and Right-click on this.
3. Choose the "Remove" option.
4. Click on the "Merge Cells" icon.

Grid - dReveal Report Designer

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Save | Save As... | Model | Fields | Group By | Summary | Conditional Formatting | Merge Cells | Columns | Change Name | Select Column | ☐ Group By Anchor Column | Expand All | Collapse All | Define | Clear | Show | Condition | Query | Export to... | Port | Preview

Standard | Edition | Editing | Appearance | Settings | Show/Hide | Filters | Tools | Export | Preview

Grid

Drag a column header here to group by that column

SalesTerritoryGroup	SalesTerritoryCountry	SalesTerritoryRegion ▲	DepartmentName	CalendarYear	CalendarQuarter	QuarterYear	MonthName
Pacific	Australia	Australia	Sales	2012	4	2012Q4	December
	Australia	Australia	Sales	2013	1	2013Q1	March
	Australia	Australia	Sales	2013	2	2013Q2	June
	Australia	Australia	Sales	2013	3	2013Q3	September
North America	Canada	Canada	Sales	2010	4	2010Q4	December
	Canada	Canada	Sales	2011	1	2011Q1	March
	Canada	Canada	Sales	2011	3	2011Q3	July
	Canada	Canada	Sales	2011	3	2011Q3	September
	Canada	Canada	Sales	2011	4	2011Q4	December
	Canada	Canada	Sales	2012	1	2012Q1	March
	Canada	Canada	Sales	2012	2	2012Q2	June
	Canada	Canada	Sales	2012	3	2012Q3	September
	Canada	Canada	Sales	2012	4	2012Q4	December
	Canada	Canada	Sales	2013	1	2013Q1	March
	Canada	Canada	Sales	2013	2	2013Q2	June
	Canada	Canada	Sales	2013	3	2013Q3	September
	United States	Central	Sales	2010	4	2010Q4	December
	United States	Central	Sales	2011	1	2011Q1	March
	United States	Central	Sales	2011	3	2011Q3	July
	United States	Central	Sales	2011	3	2011Q3	September
	United States	Central	Sales	2011	4	2011Q4	December
	United States	Central	Sales	2012	1	2012Q1	March
	United States	Central	Sales	2012	2	2012Q2	June
	United States	Central	Sales	2012	3	2012Q3	September
	United States	Central	Sales	2012	4	2012Q4	December
	United States	Central	Sales	2013	1	2013Q1	March
	United States	Central	Sales	2013	2	2013Q2	June
	United States	Central	Sales	2013	3	2013Q3	September
Europe	France	France	Sales	2011	4	2011Q4	December
	France	France	Sales	2012	1	2012Q1	March

Merge Levels Definition

- Current Levels
  - MergeCells1
    - SalesTerritoryGroup
- Available Columns
  - SalesTerritoryKey
  - SalesTerritoryCountry
  - SalesTerritoryRegion
  - DepartmentName
  - CalendarYear
  - CalendarQuarter
  - QuarterYear
  - MonthName
  - SalesAmountQuota

Apply Merge | Disable Merge