MOYO
Driving Significance Together

User Manual

PROCION SYSTEM ONLINE

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Inventory section

Consumable Category:

Create Consumable Category:

Step 1 Navigate to Consumable Category screen:

Navigate to the Consumable Category Screen by clicking on the "Inventory" button on the top navbar or on the "Inventory" button on the home screen:
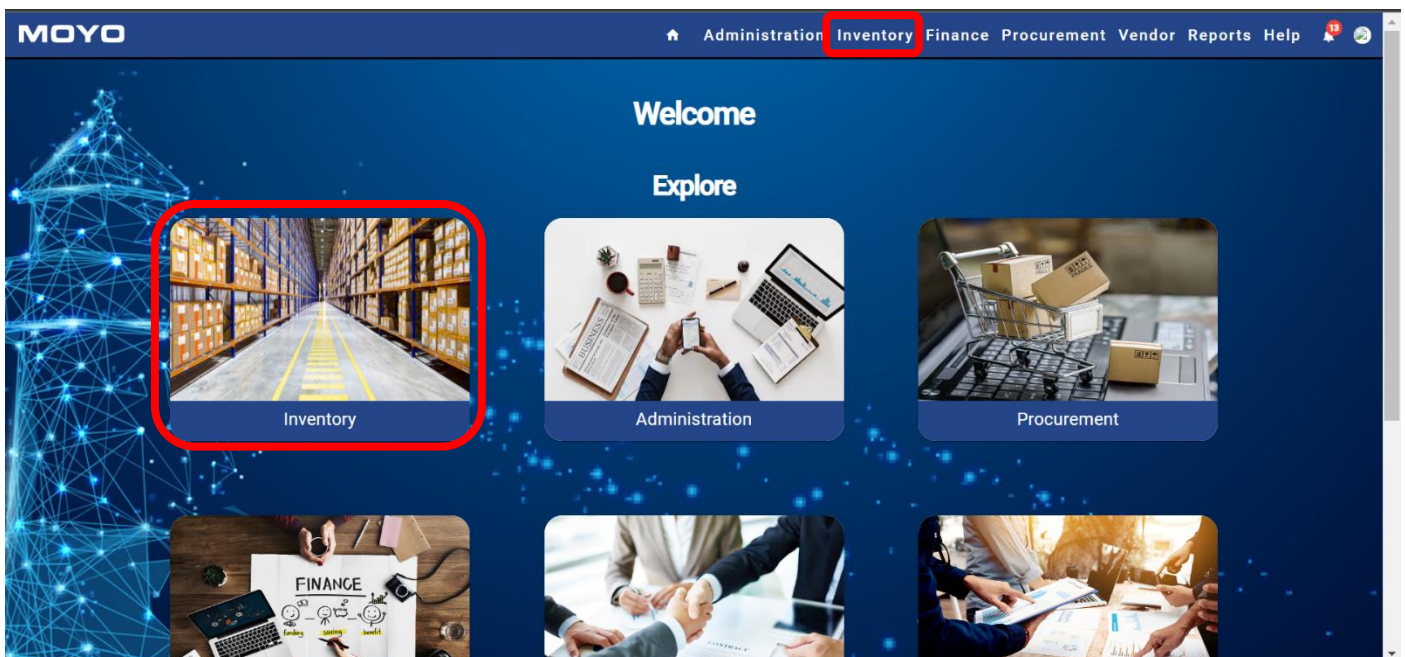

Figure 1 Home Screen to Consumable Category Screen

Then Click on the "View Consumable Category" button on the inventory side navbar:
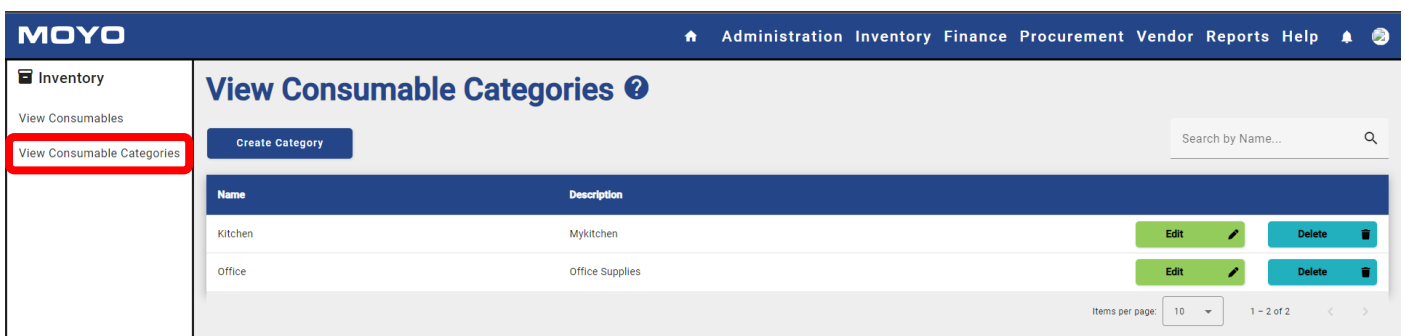

Figure 1 Inventory side nav to Consumable Category Screen

Step 2 Create Consumable Category:

Create a new Consumable Category by clicking on the "Create Category" button on the
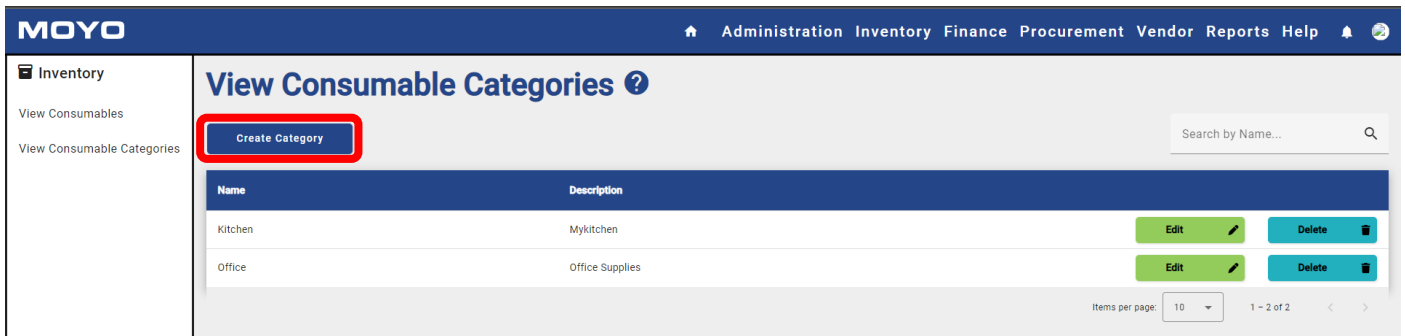
Consumable Category screen:

Figure 1 Click Create Consumable Category Button

This will navigate you to the "Create Consumable Category" screen where you will be able to create the new Consumable Category. Click on the "Save" button to create the new Consumable Category.

Figure 1 Click Save Create Consumable Category Button

1. "Name": Fill in the name of the Consumable Category. (Compulsory)
2. "Description": Fill in the description of the Consumable Category. (Compulsory)