MOYO

Driving Significance Together

User Manual

PROCION SYSTEM ONLINE

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Administration section

Branch:

Delete Branch:

Step 1 Navigate to Branch screen:

Navigate to the Branch Screen by clicking on the "Administration" button on the top navbar or on the "Administration" button on the home screen:
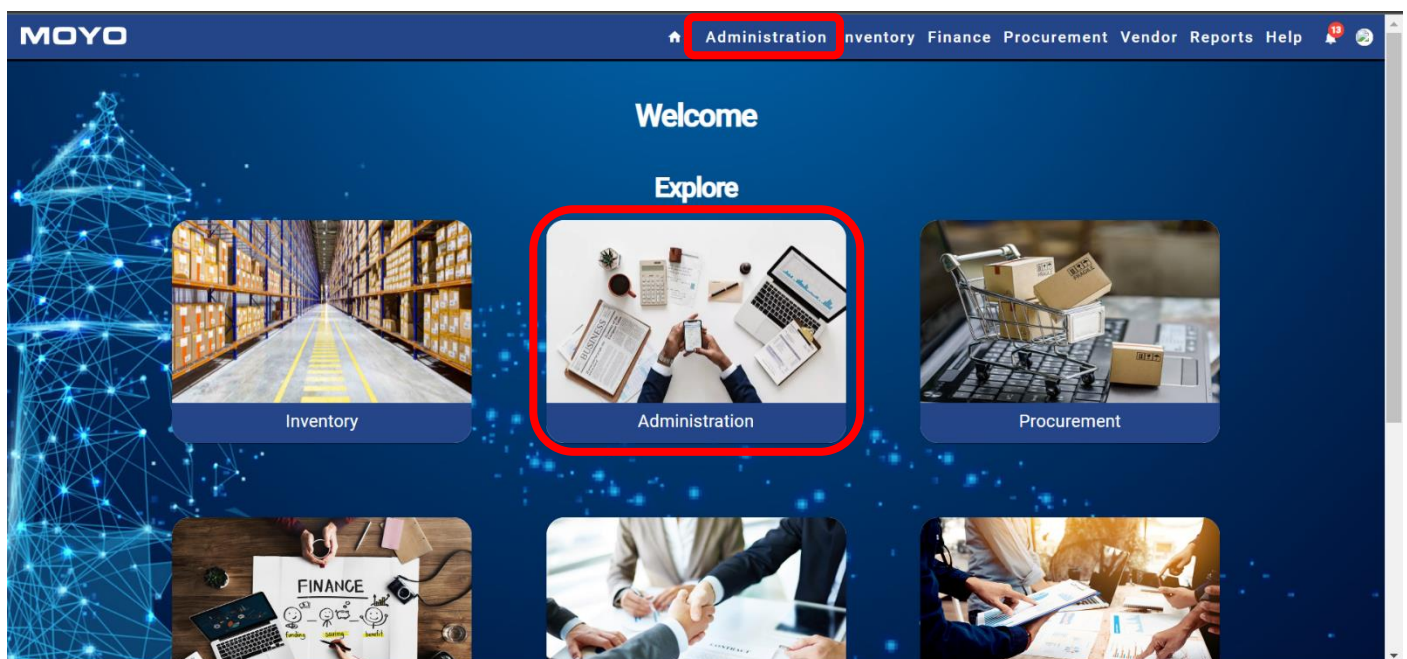

Figure 1 Home Screen to Branch Screen

Then Click on the "Branch" button on the administration side navbar:
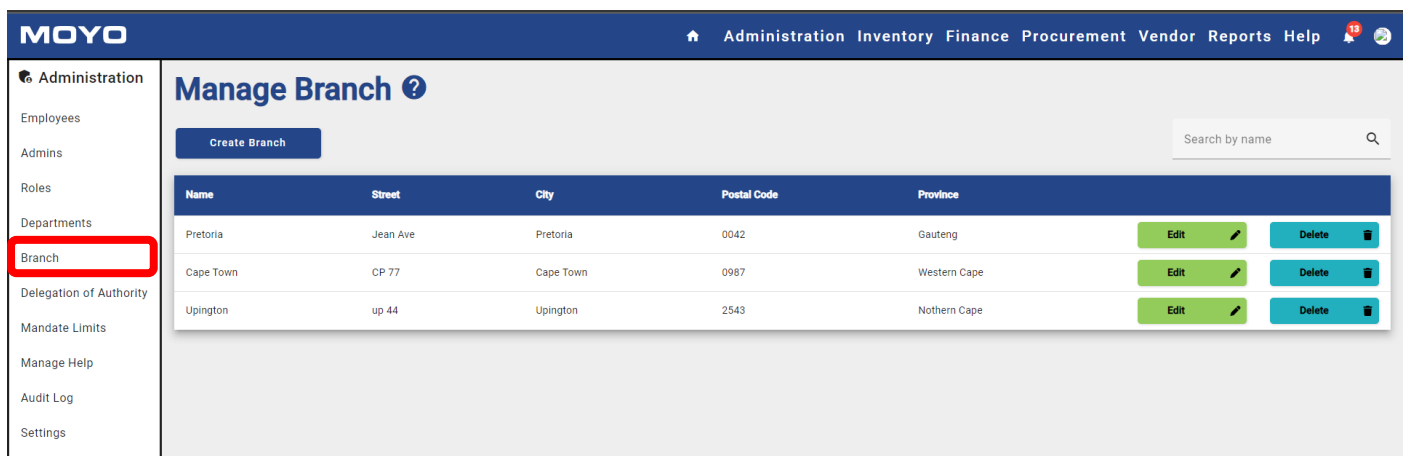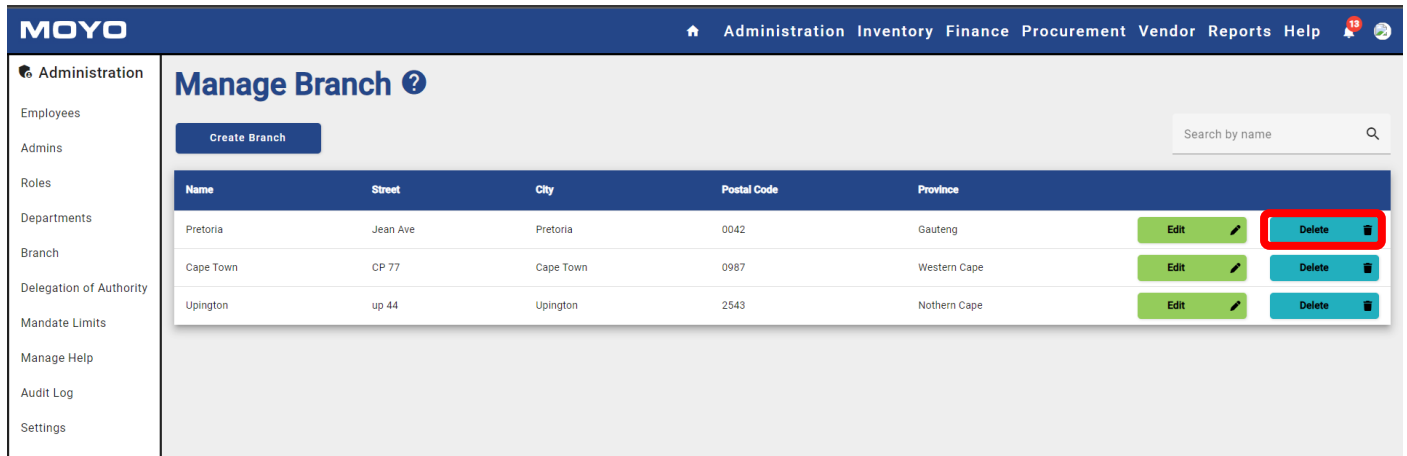

Figure 1 Administration side nav to Branch Screen

Step 4 Delete Branch:

Delete a branch by clicking on the "Delete" button on the branch screen within the branch table: (The row you chose is the branch you will be deleting)
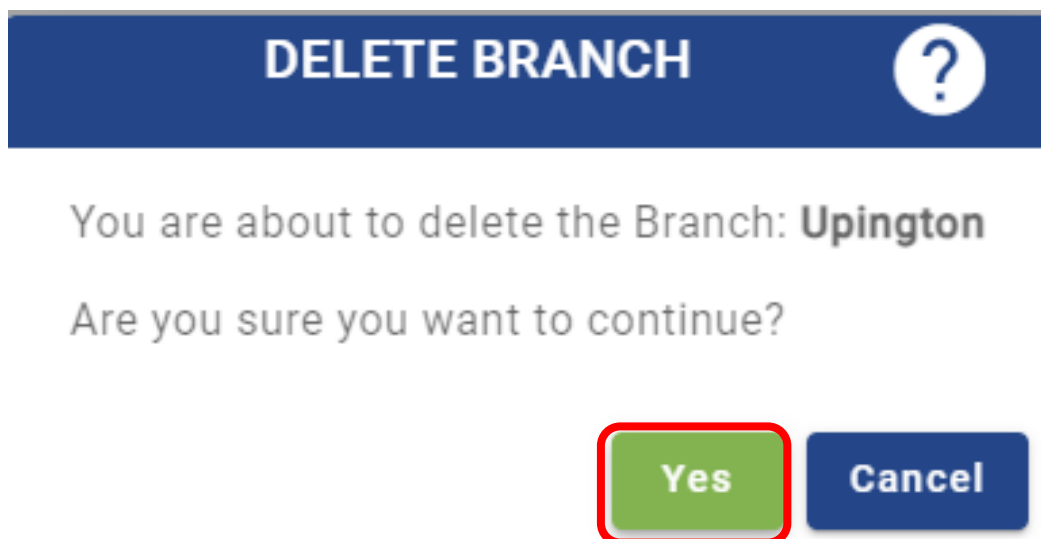

Figure 1 Click Delete Branch Button

This will navigate you to the "Delete Branch" screen where you will be able to delete the branch. Click on the "Yes" button to delete the branch.

Figure 1 Click Yes Delete Branch Button