**AMEH GABRIEL SUNDAY**

**Address: No.46,DLane Labamba maitaima extension or mpape**

**Phone: 08110073489, 07025736899, Email:** [**Gabrino4two@gmail.com**](mailto:Gabrino4two@gmail.com)

**PERSONAL INFORMATION**

Date of Birth: 30/12/1991, Sex: Male, State of Origin: Benue State, Local Government: Otukpo, Marital Status: Single Language spoken: English, Pidgin and Idoma (fluently)

**SPECIAL SKILL**

* Microsoft office
* Good writing and verbal communication skills
* Ability to learn fast and adapt to changes
* Ability to work with minimum or no supervision
* Ability to use initiative
* Ability to carry out a given task within expected time frame
* Good planning, organizational and administrative skills
* Diligent, confident, smart and good team player.

**CAREER OBJECTIVE**

To contribute to the dynamic organization that recognizes hard work, productivity and proficiency through discipline.

**EDUCATIONAL BACKGROUND**

**2020 National youth services corps**

Class teacher, Baptist High School, Iwo Osun State

**2015-2019Federal University of Agriculture, Makurdi Benue State**

B.Sc. (Hons) B.Sc. Chemistry (Second Class Upper)

**2004 - 2010Secondary School: Ugboju, Community Secondary School Okpachenyi**

West African Examination Council (WAEC)

**1997 - 2004Primary School: Ugboju, Nursery and Primary First School** Leaving Certificate (FSLC)

**ADDITIONAL QUALIFICATIONS**

* Proficiency in data processing and information technology
* Has successfully completed a course of computer for micro soft, office word, Excel, Power point (General Knowledge of computer) Working Experience.
* A networker and also software developer

**WORKING EXPERIENCE**

* Oficon hotel Nigeria limited, Makurdi Benue State ltd as a store keeper or store supervisor 2017-2018
* Smackvill (the place)
* Jackis Hotel Makurdi Benue State 2014-2015
* Graphics Designer at Cyber Cafe Makurdi.
* Flutter developer (back end developer)

**2012 -2018 Fast food Restaurant, Makurdi**

**Position Held:** RESTAURANT MANAGER

**KEY RESPONSIBILITIES**

* Ensure all products are available and display at required times (in line with display schedule).
* A good communication link with kitchen staff to ensure the right products comes out quickly.
* Ensure that the staff is conversant with product portions, prices and codes
* Ensures sales entries are correctly entered and receipts are issued to customer before money is collected
* To ensure the punctuality and time keeping of your team to meet requirements.
* Maintain and guarantee an excellent level of hygiene at all the time
* Ensure customers are attended to in a courteous and friendly manner and swift resolution is given to their issues/complaints.
* Ensure that all staffs are at their designated work area and absenteeism is promptly detected and addressed.
* Send daily report of activities to manager

**2010-2012 The Jackies Hotel**

**Position held**: Supervisor

* I was responsible for training front desk staff in the hotel according to the protocols,
* Guest registration and other duties, also interact with guest
* Interact with hotel guest to ensure they receive a quality experience.

**TRAINING ATTAINED**

National Drugs law Enforcement Agency (NDLEA)

Information technology: proficiency in use of Microsoft packages (word, excel and power point)

**REFEREES**

**Hon. Barr. Adams John Okloho**

* Honorable Member,
* Benue State House of Assembly
* Tel: 08034929989

**John Adakole Peter**

* Two Star Superintendent Officer
* Nigeria Security Civil Defense Corps
* Tel: 07036953123

**AmanyiEnenche Bright**

* Benue State Board of Internal Revenue Service (BIRS) Makurdi,
* Nigeria
* 08038400155

**EngrAmeh Sunday Abel**

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* Asokoro Extension, Guzape District
* FCT Abuja.
* 08059313653/08057587025