

INGE LEWERENTZ

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PRIMARY ESL TEACHER

HIGHLIGHTS OF SKILLS AND QUALIFICATIONS

- 15+Years work in strategic planning within the Settlement and Education sectors
 - Extensive work in program collaboration, development and training to support skilled foreign trained immigrants
 - UBC Bachelor of Arts: German Major; Bachelor of Education: Primary Concentration
 - University of Cambridge Certificate in English Language Teaching to Adults (CELTA)
 - Office Administration Certificate: Western Community College
 - Extensive Canadian and overseas work among mainstream and underprivileged adults and youth
 - Canadian employers: Surrey School Board; ELSA/LINC Adult Education Centers; Service Canada, MOSAIC
 - Overseas charity work among children in Romania, Kenya and former Congo – Compassion Canada; Iranian refugee population - Ankara, Turkey
 - Extensive personal involvement with various immigrant populations in BC, including Asian, Middle Eastern and African communities
 - Investigative nature which pushes beyond societally perceived boundaries
 - Driven by a desire to understand humanitarian issues and motivated to derive and establish collaborative measures to address expressed needs
 - Fluent in German; high school level French; extensive exposure to Russian, Farsi and Turkish
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KEY AREAS OF EXPERIENCE

ADMINISTRATION

- Skilled user of MS Office Suite and Sage Accounting program
- Strong written and oral communication skills with extensive experience in fostering and implementing effective diplomacy techniques
- Experienced proposal writer for government ELSA (LINC) for the Workplace program, yielding approval for new contracts for Burnaby English Language Centre
- Solid experience working among diverse people groups ranging from children to semi-literate refugee men and women to highly skilled professional immigrants
- Passionate and skillful at establishing connections with and between people expressing themselves through diverse languages, cultures, behaviors and world-views

PROGRAM/CURRICULUM DEVELOPMENT AND IMPLEMENTATION

- Canadian public Elementary and High School Curriculum
- North American culture and communication materials targeting foreign business students
- Enhanced English for the Workplace Curriculum including Canadian Workplace Culture and Employment Strategies – ESLA/LINC levels 4 and 5
- Initiation of LINC levels 6 and 7
- English educational materials for Iranian refugees residing in Turkey
- Literacy methodology and materials targeting refugee men and women arriving to Canada from nations including Iraq, Afghanistan, Syria and various African countries
- Investigative nature which pushes beyond societally perceived boundaries
- Driven by a desire to understand humanitarian issues and motivated to derive and establish collaborative measures to address expressed needs

WORK EXPERIENCE

Program Assistant – Refugee Settlement and Integration <i>MOSAIC, Vancouver, BC</i>	2022 - 2023
Payment Services Officer <i>Service Canada, Vancouver, BC</i>	2020
Adult ESL Teacher (primarily ELSA and LINC programs) <i>Surrey Learning Centre, Surrey, BC</i> <i>Burnaby English Language Centre, Burnaby, BC</i> <i>Adult ESL College, Ankara, Turkey</i> <i>Small Business Training Centre, Karaganda, Kazakhstan</i>	1997 - 2017
Elementary and High School Teacher-on-Call <i>Surrey School District, Surrey, BC</i>	1994 - 1997

EDUCATION

Certificate in Office Administration <i>Western Community College, Surrey, BC</i>	2022
Certificate in English Language Teaching to Adults (CELTA) <i>University of Cambridge through Y International College, Vancouver, BC</i>	2004
Bachelor of Education: Primary Integrated Program <i>University of British Columbia, Vancouver, BC</i>	1994
Bachelor of Arts: German Major <i>University of British Columbia, Vancouver, BC</i>	1992