

BUSINESS & FINANCE

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5.2.4 Determine Whether a Student Charge Qualifies as a Receivable

Policy Statement

All goods and services provided by the University of Illinois System must be consistent with the system's mission of instruction, research, public service to the community, and economic development. Student Accounts Receivable (SAR) charges must also be consistent with the

[University's Undergraduate Guaranteed Tuition Program](#). Assessment does not guarantee payment, so SAR charges must be reasonably collectible if assessed outside the system's normal tuition and fee assessment process.

[5.2.2 Create a New Non-Student \(General-GAR\) Account](#)

Applicability of the Policy

All student charges.

[5.2.3 Process \(Assess\) Non-Student \(General-GAR\) Charges in Banner AR](#)

Procedure

To determine whether a student charge qualifies as a receivable:

1. Ensure that the charge is consistent with the system's mission and [Undergraduate Guaranteed Tuition Program](#), and is reasonably collectible if assessed outside the system's normal tuition and fee assessment process.

[5.2.4 Determine Whether a Student Charge](#)

2. Follow the flowchart below:

Qualifies as a Receivable

5.2.5 Process (Assess) Student (SAR) Charges in Banner AR

5.2.6 Process (Assess) Study Abroad Charges in Banner AR

5.3.1 Calculate Your Allowance for Uncollectible Receivables

5.3.2 Collect Delinquent Accounts Receivable

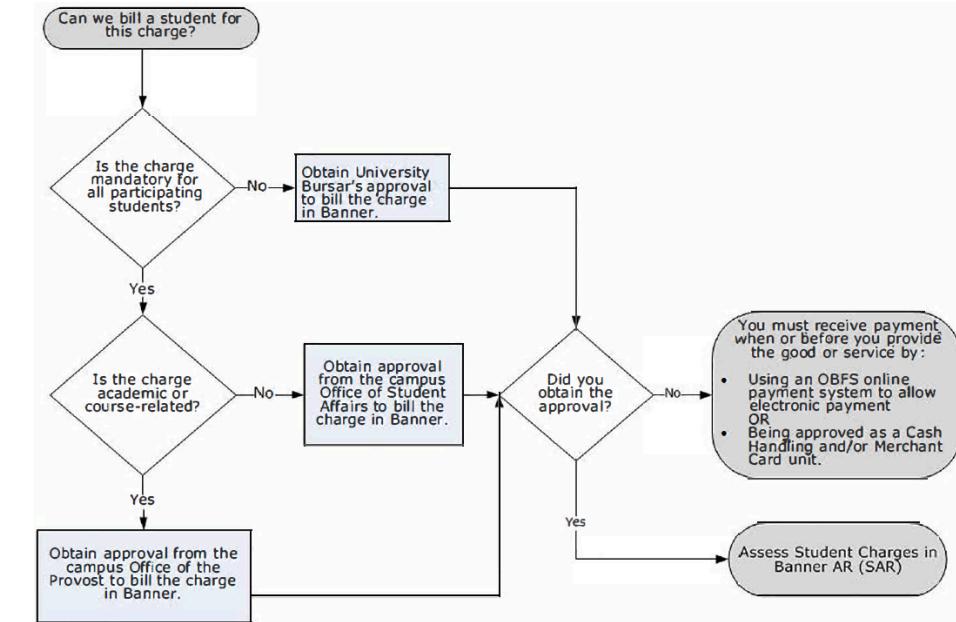
5.4 Request an Exemption from Using Banner AR

Accounts Receivable Resources

Responsibilities

Definitions

University Bursar Who to Ask



[Enlarge the flowchart](#) | [Download PDF version of the flowchart](#)

Note: Requests to assess SAR charges outside the system's normal tuition and fee assessment process will be denied if the requested charges appear to contradict the [University's Guaranteed Tuition Program](#) or are determined to be not reasonably collectible. If the SAR charge request is denied, University Bursar will work with the requesting unit to develop an alternative payment solution.

Policy Information

First Published

March 2010

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January 2025

Last Reviewed

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Additional Resources

[Undergraduate Guaranteed Tuition Program](#)

Business and Finance

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