

# **Project Report Template**

## **1. INTRODUCTION**

### **Over view**

The ATS then uses this information to create a profile for the ideal candidate.

### **Purpose**

An ATS creates opportunities to automate manual processes, increase visibility into the hiring cycle for the entire recruiting team, and increase opportunities for communication throughout the candidate journey. 78% of recruiters using an ATS report that it has improved the quality of the candidates they hire.

## **2. Problem Definition & Design Thinking**

### **2.1 Empathy Map**

It represents a principal users and helps teams better understand their motivation, concerns and users experience



## Build empathy

The information you add here should be representative of the observations and research you've done about your users.

### Says

What have we heard them say?  
What can we imagine them saying?

What are their wants and dreams? What might influence them?



### Does

What behavior have we observed?  
What can we imagine them doing?

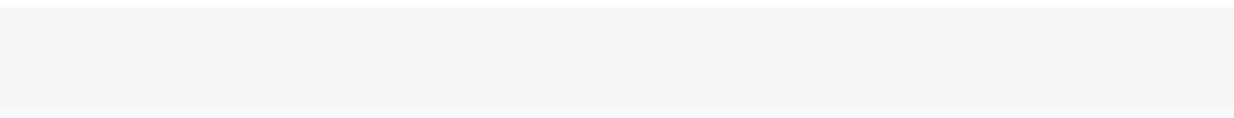
What are their fears, anxieties? What other influences?

## 2.2 Ideation & Brainstorming Map

That will help to generate more innovation ideas



Untitled\_2023-03-21\_06-3...



### Before you collaborate

A little bit of preparation goes a long way with this session. Here's what you need to do to get going.

⌚ 10 minutes

#### A Team gathering

Define who should participate in the session and send an invite. Share relevant information or pre-work ahead.

#### B Set the goal

Think about the problem you'll be focusing on solving in the brainstorming session.

#### C Learn how to use the facilitation tools

Use the Facilitation Superpowers to run a happy and productive session.

[Open article](#) →



### Define your problem statement

What problem are you trying to solve? Frame your problem as a How Might We statement. This will be the focus of your brainstorm.

⌚ 5 minutes

How might we  
to find the job  
posted by the  
various  
recruiters?



#### Key rules of brainstorming

To run a smooth and productive session

- |                 |                         |
|-----------------|-------------------------|
| Stay in topic.  | Encourage wild ideas.   |
| Defer judgment. | Listen to others.       |
| Go for volume.  | If possible, be visual. |

[← Untitled\\_2023-03-21\\_06-3...](#)

1

**Define your problem statement**

What problem are you trying to solve? Frame your problem as a How Might We statement. This will be the focus of your brainstorm.

5 minutes

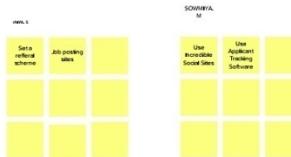
How might we  
to find the job  
posted by the  
various  
recruiters?

2

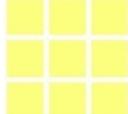
**Brainstorm**

Write down any ideas that come to mind that address your problem statement.

10 minutes



Person 5



Person 6



**Key rules of brainstorming**  
To run an smooth and productive session

- Stay in topic.
- Encourage wild ideas.
- Defer judgment.
- Listen to others.
- Go for volume.
- If possible, be visual.





app.mural.co/t/joba



## ance

these  
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ld have  
ositive  
t?



Job posting  
sites

Use  
incredible  
social sites

Smartphone  
apps

### TIP

Participants can use their  
mice cursors to point at where  
their sticky notes should go on  
the grid. The facilitator can  
confirm the spot by using  
the laser pointer holding the  
**H key** on the keyboard.

Set a  
referral  
scheme

Use  
applicant  
tracking  
software

Special  
recruitment  
agencies

Referrals  
recommendation

Internship

Interview  
process

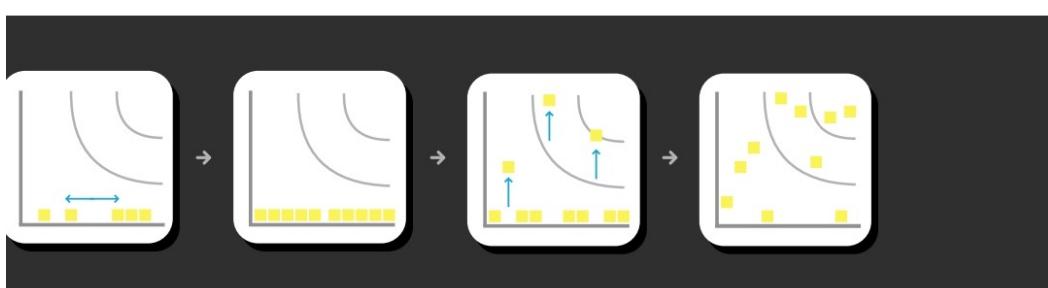
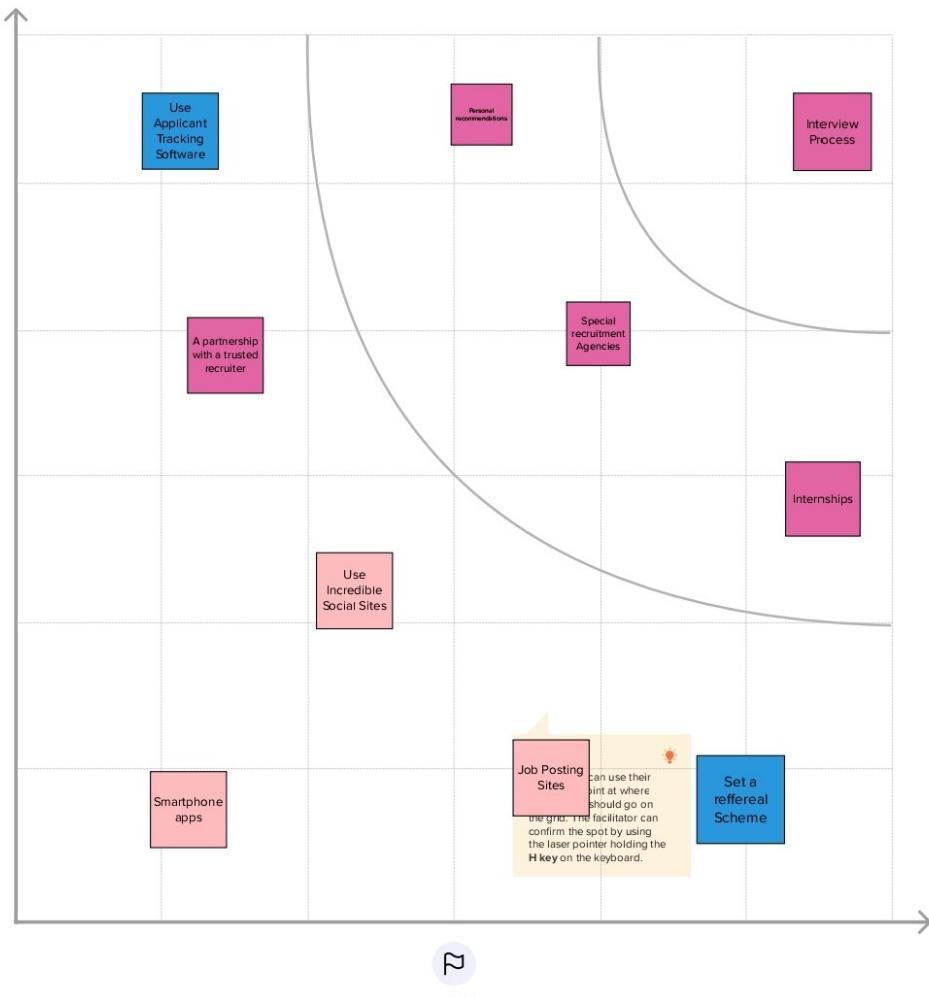
A partnership  
with a trusted  
recruiter



### prioritize

Our team should all be on the same page about what's important moving forward. Place your ideas on this grid to determine which ideas are important and which are feasible.

20 minutes



### **3. RESULT**

#### **3.1 Data Model:**

Object name	Field in the Object	
Candidate	Field label	Data type
	Candidate name	Auto number
Recruiter	Field label	Data type
	Job title	30
Job Application	Field label	Data type
	Job application name	80
Job	Field label	Data type
	Location	30
	Recruiter	Master Details

	Object name	Fields in the Object	
--	-------------	----------------------	--

## 3.2 Activity & Screenshot

First we login to Sales force then we get home page after then create an object Recruiter, Candidate, Job, Job Application

### Milestone 1-salesforce

**Creating a Sales force Developer org:**



salesforce.com

1



## Platform, for free

Complete the form to start your free trial. Our team will be in touch to help you make the most of your trial.

First Name\*

Sowmiya

Last Name\*

Mahalingam

Email\*

sm8990346@gmail.com

Role\*

Developer



Company\*

Rajah's college of Sanskrit and tamil st...

Country/Region\*

India



Developer account is used to Sales force login. Sales force your account success platform, designed to help you to sell, service, market, analyze.

4:08

YTD 4G 83%



Login | Salesforce  
login.salesforce.com



Username

1 Saved Username



inis@fathers.mothers



Password



Log In



Remember me

[Forgot Your Password?](#)

[Use Custom Domain](#)

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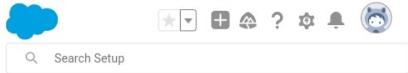


## **Milestone 2-Object**

Sales force objects are database tables that permit you to store data that is specific to an organization.

# Object Manager | ...

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Search Setup

Setup Home Object Manager

SETUP Object Manager 51+ Items, Sorted by Label

LABEL API NAME TYPE DESCRIPTION LAST MODIFIED

LABEL	API NAME	TYPE	DESCRIPTION	LAST MODIFIED
Account	Account	Standard Object		
Activity	Activity	Standard Object		
Alternative Payment Method	AlternativePaymentMethod	Standard Object		
API Anomaly Event Store	ApiAnomalyEventStore	Standard Object		
Appointment Invitation	AppointmentInvitation	Standard Object		
Appointment Invitee	AppointmentInvitee	Standard Object		
Appointment Topic Time Slot	AppointmentTopicTimeSlot	Standard Object		
Asset	Asset	Standard Object		
Asset Action	AssetAction	Standard Object		
Asset Action Source	AssetActionSource	Standard Object		
Asset Relationship	AssetRelationship	Standard Object		
Asset State Period	AssetStatePeriod	Standard Object		
Assigned Resource	AssignedResource	Standard Object		
Associated Location	AssociatedLocation	Standard Object		
Authorization Form	AuthorizationForm	Standard Object		
Authorization Form Consent	AuthorizationFormConsent	Standard Object		
Authorization Form Data Use	AuthorizationFormDataUse	Standard Object		
Authorization Form Text	AuthorizationFormText	Standard Object		
Business Brand	BusinessBrand	Standard Object		
Campaign	Campaign	Standard Object		
Campaign Member	CampaignMember	Standard Object		
Candidate	Candidate__c	Custom Object		27/03/2023
Card Payment Method	CardPaymentMethod	Standard Object		
Cart	WebCart	Standard Object		
Cart Adjustment Basis	WebCartAdjustmentBasis	Standard Object		
Cart Adjustment Group	WebCartAdjustmentGroup	Standard Object		



Search Setup

Setup

Home

Object Manager



SETUP

## Object Manager

1 Items, Sorted by Label

Search Candidate

Schema Builder

Create ▾

LABEL	API NAME	TYPE	DESCRIPTION	LAST MODIFIED	DEPLOYED
Candidate	Candidate__c	Custom Object		27/03/2023	✓



# Object Manager | ...

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Home

Object Manager



SETUP

## Object Manager

2 Items, Sorted by Label

Job

Schema Builder

Create ▾

LABEL	API NAME	TYPE	DESCRIPTION	LAST MODIFIED	DEPLOYED
Job	Job__c	Custom Object		28/03/2023	✓
Job Application	Job_Application__c	Custom Object		28/03/2023	✓

## **Milestone 3-Fields**

Fields in sales force represents what the columns represent in relational database. It can store data values which are particular object in a record.

# X 🔒 Candidate | Sales... develop.lightning.force.com

The screenshot shows the Salesforce Setup Object Manager interface for the 'Candidate' object. The top navigation bar includes icons for Home, Object Manager, and various setup functions. The main area displays the 'Fields & Relationships' section for the Candidate object. On the left, a sidebar lists various configuration options: Page Layouts, Lightning Record Pages, Buttons, Links, and Actions, Compact Layouts, Field Sets, Object Limits, Record Types, Related Lookup Filters, Search Layouts, List View Button Layout, Restriction Rules, Scoping Rules, Triggers, Flow Triggers, and Validation Rules. The main table lists four fields: Candidate Name (Name, Auto Number, indexed), Created By (CreatedBy, Lookup(User)), Last Modified By (LastModifiedBy, Lookup(User)), and Owner (OwnerId, Lookup(User,Group)).

FIELD LABEL	FIELD NAME	DATA TYPE	CONTROLLING FIELD	INDEXED
Candidate Name	Name	Auto Number		✓
Created By	CreatedBy	Lookup(User)		
Last Modified By	LastModifiedBy	Lookup(User)		
Owner	OwnerId	Lookup(User,Group)		✓

## Master-Details Relationship:



Search Setup

Setup

Home

Object Manager



SETUP > OBJECT MANAGER

Job

Details

Field	Quick Find	New	Deleted Fields	Field Dependencies	Set History Tracking
6 Items, Sorted by Field Label					

Fields & Relationships

	FIELD LABEL	FIELD NAME	DATA TYPE	CONTROLLING FIELD	INDEXED
Page Layouts	Created By	CreatedBy	Lookup(User)		
Lightning Record Pages	Description	Description__c	Text Area(255)		
Buttons, Links, and Actions	Job Name	Name	Text(80)	✓	▼
Compact Layouts	Last Modified By	LastModifiedBy	Lookup(User)		
Field Sets	Location	Location__c	Text(30)		
Object Limits	Recruiter	Recruiter__c	Master-Detail(Recruiter)	✓	▼

Record Types

Related Lookup Filters

Search Layouts

List View Button Layout

Restriction Rules

Scoping Rules

Triggers

Flow Triggers

Validation Rules

## Milestone 4-Tab:

A Tab is user interface that is used to build records for objects and to view the records in the objects.

The screenshot shows the Salesforce Setup interface with the following details:

- Page Header:** Tabs | Salesforce, develop.lightning.force.com
- Search Bar:** Search Setup
- Left Sidebar:** Home, Object Manager, and a sidebar with tabs for Console Tab Limit and Labels.
- Main Content Area:**
  - Section Header:** SETUP Tabs
  - Section:** Edit Custom Object Tab Candidates
  - Description:** Fill in the fields below to define the custom tab.
  - Form Fields:**

Custom Tab Definition Edit	
Custom Object Tab Information	
Tab Label	Candidates
Object	Candidate
Tab Style	People

(Optional) Choose a Home Page Custom Link to show as a splash page the first time your users click on this tab.  
Splash Page Custom Link: -None-

Enter a short description.  
Description: [Empty text area]
  - Buttons:** Save, Cancel



Search Setup

Setup

Home

Object Manager

face

ed Console Tab Limit

me Tabs and Labels

What you're looking for? Try  
I Search.

## SETUP Tabs

### Edit Custom Object Tab **Job Applications**

Help for this Page

Fill in the fields below to define the custom tab.

#### Custom Tab Definition Edit

= Required Information

##### Custom Object Tab Information

Tab Label **Job Applications**

Object [Job Application](#)

Tab Style Computer

(Optional) Choose a Home Page Custom Link to show as a splash page the first time your users click on this tab.

Splash Page Custom Link **--None--**

Enter a short description.

Description

**Save** **Cancel**



Home Object Manager ▾



SETUP  
Tabs

ile Tab Limit

and Labels

e looking for? Try

Edit Custom Object Tab  
**Jobs**

Help for this Page

Fill in the fields below to define the custom tab.

### Custom Tab Definition Edit

#### Custom Object Tab Information

= Required Information

Tab Label **Jobs**

Object **Job**

Tab Style **Globe**

(Optional) Choose a Home Page Custom Link to show as a splash page the first time your users click on this tab.

Splash Page Custom Link **-None--**

Enter a short description.

Description

**Save** **Cancel**

## **Milestone 5-Profile**

A profile is a collection of settings and permissions that define what a user can do in sales force. A profile can be assigned to many users, but user can be assigned single profile at a time.



Search Setup

Home

Object Manager ▾



SETUP

Profiles

## Profiles

Help for this Page

looking for? Try

All Profiles

[Edit](#) | [Delete](#) | [Create New View](#)



New Profile

A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | X | Y | Z | Other [All](#)

<input type="checkbox"/> Action	Profile Name	User License	Custom
<a href="#">Edit   Clone</a>	<a href="#">Analytics Cloud Integration User</a>	Analytics Cloud Integration User	<input type="checkbox"/>
<a href="#">Edit   Clone</a>	<a href="#">Analytics Cloud Security User</a>	Analytics Cloud Integration User	<input type="checkbox"/>
<a href="#">Edit   Clone</a>	<a href="#">Authenticated Website</a>	Authenticated Website	<input type="checkbox"/>
<a href="#">Edit   Clone</a>	<a href="#">Authenticated Website</a>	Authenticated Website	<input type="checkbox"/>
<a href="#">Edit   Clone</a>	<a href="#">Chatter External User</a>	Chatter External	<input type="checkbox"/>
<a href="#">Edit   Clone</a>	<a href="#">Chatter Free User</a>	Chatter Free	<input type="checkbox"/>
<a href="#">Edit   Clone</a>	<a href="#">Chatter Moderator User</a>	Chatter Free	<input type="checkbox"/>
<a href="#">Edit   Clone</a>	<a href="#">Contract Manager</a>	Salesforce	<input type="checkbox"/>
<a href="#">Edit   Clone</a>	<a href="#">Cross Org Data Proxy User</a>	XOrg Proxy User	<input type="checkbox"/>
<a href="#">Edit   Del   ...</a>	<a href="#">Custom: Marketing Profile</a>	Salesforce	<input checked="" type="checkbox"/>
<a href="#">Edit   Del   ...</a>	<a href="#">Custom: Sales Profile</a>	Salesforce	<input checked="" type="checkbox"/>
<a href="#">Edit   Del   ...</a>	<a href="#">Custom: Support Profile</a>	Salesforce	<input checked="" type="checkbox"/>
<a href="#">Edit   Clone</a>	<a href="#">Customer Community Login User</a>	Customer Community Login	<input type="checkbox"/>
<a href="#">Edit   Clone</a>	<a href="#">Customer Community Plus Login ...</a>	Customer Community Plus Login	<input type="checkbox"/>
<a href="#">Edit   Clone</a>	<a href="#">Customer Community Plus User</a>	Customer Community Plus	<input type="checkbox"/>
<a href="#">Edit   Clone</a>	<a href="#">Customer Community User</a>	Customer Community	<input type="checkbox"/>
<a href="#">Edit   Clone</a>	<a href="#">Customer Portal Manager Custom</a>	Customer Portal Manager Custom	<input type="checkbox"/>
<a href="#">Edit   Clone</a>	<a href="#">Customer Portal Manager Standard</a>	Customer Portal Manager Standard	<input type="checkbox"/>
<a href="#">Edit   Clone</a>	<a href="#">External Apps Login User</a>	External Apps Login	<input type="checkbox"/>
<a href="#">Edit   Clone</a>	<a href="#">External Identity User</a>	External Identity	<input type="checkbox"/>
<a href="#">Edit   Clone</a>	<a href="#">Force.com - App Subscription User</a>	Force.com - App Subscription	<input type="checkbox"/>
<a href="#">Edit   Clone</a>	<a href="#">Force.com - Free User</a>	Force.com - Free	<input type="checkbox"/>
<a href="#">Edit   Clone</a>	<a href="#">Gold Partner User</a>	Gold Partner	<input type="checkbox"/>
<a href="#">Edit   Clone</a>	<a href="#">High Volume Customer Portal</a>	High Volume Customer Portal	<input type="checkbox"/>
<a href="#">Edit   Clone</a>	<a href="#">High Volume Customer Portal User</a>	High Volume Customer Portal	<input type="checkbox"/>



SETUP  
**Profiles**

## Profiles

All Profiles ▼ [Edit](#) | [Delete](#) | [Create New View](#)

<a href="#">New Profile</a>	<a href="#">A</a>	<a href="#">B</a>	<a href="#">C</a>	<a href="#">D</a>	<a href="#">E</a>	<a href="#">F</a>	<a href="#">G</a>	<a href="#">H</a>	<a href="#">I</a>	<a href="#">J</a>	<a href="#">K</a>	<a href="#">L</a>	<a href="#">M</a>	<a href="#">N</a>	<a href="#">O</a>	<a href="#">P</a>	<a href="#">Q</a>	<a href="#">R</a>	<a href="#">S</a>	<a href="#">T</a>
<input type="checkbox"/> <a href="#">Action</a>	<a href="#">Profile Name ↑</a>		User License																	
<input type="checkbox"/> <a href="#">Edit   Clone</a>	<a href="#">Analytics Cloud Integration User</a>		Analytics Cloud Integration User																	
<input type="checkbox"/> <a href="#">Edit   Clone</a>	<a href="#">Analytics Cloud Security User</a>		Analytics Cloud Integration User																	
<input type="checkbox"/> <a href="#">Edit   Clone</a>	<a href="#">Authenticated Website</a>		Authenticated Website																	
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<input type="checkbox"/> <a href="#">Edit   Clone</a>	<a href="#">Chatter External User</a>		Chatter External																	
<input type="checkbox"/> <a href="#">Edit   Clone</a>	<a href="#">Chatter Free User</a>		Chatter Free																	
<input type="checkbox"/> <a href="#">Edit   Clone</a>	<a href="#">Chatter Moderator User</a>		Chatter Free																	
<input type="checkbox"/> <a href="#">Edit   Clone</a>	<a href="#">Contract Manager</a>		Salesforce																	
<input type="checkbox"/> <a href="#">Edit   Clone</a>	<a href="#">Cross Org Data Proxy User</a>		XOrg Proxy User																	
<input type="checkbox"/> <a href="#">Edit   Del   ...</a>	<a href="#">Custom: Marketing Profile</a>		Salesforce <input checked="" type="checkbox"/>																	
<input type="checkbox"/> <a href="#">Edit   Del   ...</a>	<a href="#">Custom: Sales Profile</a>		Salesforce <input checked="" type="checkbox"/>																	
<input type="checkbox"/> <a href="#">Edit   Del   ...</a>	<a href="#">Custom: Support Profile</a>		Salesforce <input checked="" type="checkbox"/>																	
<input type="checkbox"/> <a href="#">Edit   Clone</a>	<a href="#">Customer Community Login User</a>		Customer Community Login																	
<input type="checkbox"/> <a href="#">Edit   Clone</a>	<a href="#">Customer Community Plus Login ...</a>		Customer Community Plus Login																	
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<input type="checkbox"/> <a href="#">Edit   Clone</a>	<a href="#">Customer Community User</a>		Customer Community																	
<input type="checkbox"/> <a href="#">Edit   Clone</a>	<a href="#">Customer Portal Manager Custom</a>		Customer Portal Manager Custom																	
<input type="checkbox"/> <a href="#">Edit   Clone</a>	<a href="#">Customer Portal Manager Standard</a>		Customer Portal Manager Standard																	
<input type="checkbox"/> <a href="#">Edit   Clone</a>	<a href="#">External Apps Login User</a>		External Apps Login																	
<input type="checkbox"/> <a href="#">Edit   Clone</a>	<a href="#">External Identity User</a>		External Identity																	
<input type="checkbox"/> <a href="#">Edit   Clone</a>	<a href="#">Force.com - App Subscription User</a>		Force.com - App Subscription																	
<input type="checkbox"/> <a href="#">Edit   Clone</a>	<a href="#">Force.com - Free User</a>		Force.com - Free																	
<input type="checkbox"/> <a href="#">Edit   Clone</a>	<a href="#">Gold Partner User</a>		Gold Partner																	
<input type="checkbox"/> <a href="#">Edit   Clone</a>	<a href="#">High Volume Customer Portal</a>		High Volume Customer Portal																	
<input type="checkbox"/> <a href="#">Edit   Clone</a>	<a href="#">High Volume Customer Portal User</a>		High Volume Customer Portal																	



Cloud icon

Search Setup

Setup Home

Service Setup Assistant

Multi-Factor Authentication Assistant

Release Updates

Lightning Experience Transition Assistant

Salesforce Mobile App

Lightning Usage

Optimizer

ADMINISTRATION

- > Users
- > Data
- > Email

PLATFORM TOOLS

- > Subscription Management
- > Apps
- > Feature Settings
- > Slack
- > MuleSoft
- > Einstein
- > Objects and Fields
- > Events
- > Process Automation
- > User Interface
- > Custom Code
- > Development
- > Performance
- > Environments
- > User Engagement
- > Integrations
- > Notification Builder
- > Offline

SETTINGS

- > Company Settings
- > Data Classification
- > Privacy Center
- > Identity
- ✓ Security
  - Activations
  - CORS
  - CSP Trusted Sites
  - Certificate and Key Management
  - Delegated Administration
- > Event Monitoring
- Expire All Passwords
- Field Accessibility
- File Upload and Download
- Security
- Health Check
- Login Access Policies

## Sharing Settings

This page displays your organization's sharing settings. These settings specify the level of access your users have to each others' data. Go to [Background Jobs](#) to monitor the progress of a change to an organization-wide default or a parallel sharing recalculation.

Manage sharing settings for: [All Objects](#)

[Disable External Sharing Model](#)

### Default Sharing Settings

Object	Default Internal Access	Default External Access	Grant Access Using Hierarchies
Lead	Public Read/Write/Transfer	Private	✓
Account and Contract	Public Read/Write	Private	✓
Contact	Controlled by Parent	Controlled by Parent	✓
Order	Controlled by Parent	Controlled by Parent	✓
Asset	Controlled by Parent	Controlled by Parent	✓
Opportunity	Public Read/Write	Private	✓
Case	Public Read/Write/Transfer	Private	✓
Campaign	Public Full Access	Private	✓
Campaign Member	Controlled by Campaign	Controlled by Campaign	✓
User	Public Read Only	Private	✓
Activity	Private	Private	✓
Calendar	Hide Details and Add Events	Hide Details and Add Events	✓
Price Book	Use	Use	✓
Product	Public Read/Write	Public Read/Write	✓
Individual	Public Read/Write	Private	✓
Voice Call	Private	Private	✓
Alternative Payment Method	Private	Private	✓
Appointment Invitation	Private	Private	✓
Authorization Form	Private	Private	✓
Authorization Form Consent	Private	Private	✓
Authorization Form Data Use	Private	Private	✓
Business Brand	Private	Private	✓
Change Request	Private	Private	✓
Communication Subscription	Private	Private	✓
Communication Subscription Channel Type	Private	Private	✓
Communication Subscription Consent	Private	Private	✓
Consumption Schedule	Public Read Only	Private	✓
Contact Point Address	Controlled by Parent	Controlled by Parent	✓
Contact Point Consent	Private	Private	✓
Contact Point Email	Controlled by Parent	Controlled by Parent	✓
Contact Point Phone	Controlled by Parent	Controlled by Parent	✓
Contact Point Type Consent	Private	Private	✓
Contact Request	Public Read/Write	Private	✓
Coupon	Private	Private	✓
Credit Memo	Public Read/Write	Private	✓
Customer	Private	Private	✓
Data Use Legal Basis	Private	Private	✓
Data Use Purpose	Private	Private	✓
Engagement Channel Type	Private	Private	✓
Finance Balance Snapshot	Private	Private	✓
Finance Transaction	Private	Private	✓
Flow Interview	Private	Private	✓
Flow Interview Log	Private	Private	✓



Search Setup

Object Manager ▾



SETUP

## Profiles

### Clone Profile

[Help for this Page](#)

Enter the name of the new profile.

You must select an existing profile to clone from.

= Required Information

Existing Profile	<input type="text" value="Standard User"/>
User License	Salesforce
Profile Name	<input type="text" value="Recruiter"/>

[Save](#) [Cancel](#)

X  Profiles | Salesforce  
develop.lightning.force.com



Search Setup

Object Manager ▾



SETUP

Profiles

## Clone Profile

Help f

Try

Enter the name of the new profile.

You must select an existing profile to clone from.

= Required

Existing Profile

User License

Profile Name

Save

Cancel

## **Milestone 6-User:**

**A user is anyone who logs in to sales force. Users are employees at your company, such as sales reps, managers, and IT specialists, who need access to the company's records.**



On this page you can create, view, and manage users.

In addition, download SalesforceA to view and edit user details, reset passwords, and perform other tasks from your mobile devices: [iOS](#) | [Android](#)

**View:** [All Users](#) [Edit](#) | [Create New View](#)

[A](#) | [B](#) | [C](#) | [D](#) | [E](#) | [F](#) | [G](#) | [H](#) | [I](#) | [J](#) | [K](#) | [L](#) | [M](#) | [N](#) | [O](#) | [P](#) | [Q](#) | [R](#) | [S](#) | [T](#) | [U](#) | [V](#)

[New User](#) [Reset Password\(s\)](#) [Add Multiple Users](#)

<input type="checkbox"/> Action	Full Name ↑	Alias	Username
<input type="checkbox"/> <a href="#">Edit</a>	<a href="#">Chatter Expert</a>	<a href="#">Chatty</a>	<a href="#">chatty.00d2w00000riydxeh.2iizubwe61yr@chatter.salesforce.com</a>
<input type="checkbox"/> <a href="#">Edit</a>	<a href="#">Manager, Hr</a>	<a href="#">hmana</a>	<a href="#">iniya069@gmail.com</a>
<input type="checkbox"/> <a href="#">Edit</a>	<a href="#">Manager, Sales</a>	<a href="#">smana</a>	<a href="#">ganeshgelli@iniya.com</a>
<input type="checkbox"/> <a href="#">Edit</a>	<a href="#">Sekar, Iniya</a>	<a href="#">ISeka</a>	<a href="#">inis@fathers.mothers</a>
<input type="checkbox"/> <a href="#">Edit</a>	<a href="#">User, Integration</a>	<a href="#">integ</a>	<a href="#">integration@00d2w00000riydxeh.com</a>
<input type="checkbox"/> <a href="#">Edit</a>	<a href="#">User, Security</a>	<a href="#">sec</a>	<a href="#">insightssecurity@00d2w00000riydxeh.com</a>

[New User](#) [Reset Password\(s\)](#) [Add Multiple Users](#)

[A](#) | [B](#) | [C](#) | [D](#) | [E](#) | [F](#) | [G](#) | [H](#) | [I](#) | [J](#) | [K](#) | [L](#) | [M](#) | [N](#) | [O](#) | [P](#) | [Q](#) | [R](#) | [S](#) | [T](#) | [U](#) | [V](#)



## User Manager

User Edit      [Save](#) [Save & New](#) [Cancel](#)

**General Information**

First Name	Hr	Role	<None Specified>
Last Name	Manager	User License	Salesforce Platform
Alias	hmana	Profile	Standard Platform User
Email	iniya069@gmail.com	Active	<input checked="" type="checkbox"/>
Username	iniya069@gmail.com	Marketing User	<input type="checkbox"/>
Nickname	User16805847758346063520	Offline User	<input type="checkbox"/>
Title		Knowledge User	<input type="checkbox"/>
Company		Flow User	<input type="checkbox"/>
Department		Service Cloud User	<input type="checkbox"/>
Division		Site.com Contributor User	<input type="checkbox"/>
		Site.com Publisher User	<input type="checkbox"/>
		WDC User	<input type="checkbox"/>
		Data.com User Type	<a href="#">-None--</a>
		Data.com Monthly Addition Limit	300
		Accessibility Mode (Classic Only)	<input type="checkbox"/>
		High-Contrast Palette on Charts	<input type="checkbox"/>
		Load Lightning Pages While Scrolling	<input checked="" type="checkbox"/>
		Debug Mode	<input type="checkbox"/>
		Make Setup My Default Landing Page	<input type="checkbox"/>
		Salesforce CRM Content User	<input checked="" type="checkbox"/>
		Receive Salesforce CRM Content Email Alerts	<input checked="" type="checkbox"/>

Sales Manager

User Edit Save Save & New Cancel

**General Information**

First Name	Sales	Role	<None Specified>
Last Name	Manager	User License	Salesforce Platform
Alias	smana	Profile	Standard Platform User
Email	iniya069@gmail.com	Active	<input checked="" type="checkbox"/>
Username	ganeshgelli@iniya.com	Marketing User	<input type="checkbox"/>
Nickname	User16805850393331963019	Offline User	<input type="checkbox"/>
Title		Knowledge User	<input type="checkbox"/>
Company		Flow User	<input type="checkbox"/>
Department		Service Cloud User	<input type="checkbox"/>
Division		Site.com Contributor User	<input type="checkbox"/>
		Site.com Publisher User	<input type="checkbox"/>
		WDC User	<input type="checkbox"/>
		Data.com User Type	-None--
		Data.com Monthly Addition Limit	300
		Accessibility Mode (Classic Only)	<input type="checkbox"/>
		High-Contrast Palette on Charts	<input type="checkbox"/>
		Load Lightning Pages While Scrolling	<input checked="" type="checkbox"/>
		Debug Mode	<input type="checkbox"/>
		Make Setup My Default Landing Page	<input type="checkbox"/>
		Salesforce CRM Content User	<input checked="" type="checkbox"/>
		Receive Salesforce CRM Content Email Alerts	<input checked="" type="checkbox"/>
		Receive	<input type="checkbox"/>

## **Milestone 7- Sharing Rules:**

**Sharing rules helps users to share records based on conditions. The rules are set to public read-only or private because sharing rules can only extend the access and not restrict it.**

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Policies

Seller Sharing Rules	New Recalculate	Seller Sharing Rules Help ?
No sharing rules specified.		
Service Appointment Sharing Rules	New Recalculate	Service Appointment Sharing Rules Help ?
No sharing rules specified.		
Service Contract Sharing Rules	New Recalculate	Service Contract Sharing Rules Help ?
No sharing rules specified.		
Service Resource Sharing Rules	New Recalculate	Service Resource Sharing Rules Help ?
No sharing rules specified.		
Service Territory Sharing Rules	New Recalculate	Service Territory Sharing Rules Help ?
No sharing rules specified.		
Shift Sharing Rules	New Recalculate	Shift Sharing Rules Help ?
No sharing rules specified.		
Streaming Channel Sharing Rules	New Recalculate	Streaming Channel Sharing Rules Help ?
No sharing rules specified.		
User Provisioning Request Sharing Rules	New Recalculate	User Provisioning Request Sharing Rules Help ?
No sharing rules specified.		
Web Cart Document Sharing Rules	New Recalculate	Web Cart Document Sharing Rules Help ?
No sharing rules specified.		
Work Order Sharing Rules	New Recalculate	Work Order Sharing Rules Help ?
No sharing rules specified.		
Work Plan Sharing Rules	New Recalculate	Work Plan Sharing Rules Help ?
No sharing rules specified.		
Work Plan Template Sharing Rules	New Recalculate	Work Plan Template Sharing Rules Help ?
No sharing rules specified.		
Work Step Template Sharing Rules	New Recalculate	Work Step Template Sharing Rules Help ?
No sharing rules specified.		
Work Type Sharing Rules	New Recalculate	Work Type Sharing Rules Help ?
No sharing rules specified.		
Work Type Group Sharing Rules	New Recalculate	Work Type Group Sharing Rules Help ?
No sharing rules specified.		
Candidate Sharing Rules	New Recalculate	Candidate Sharing Rules Help ?
Action Criteria	Shared With Access Level	
Edit   Del Candidate: Candidate Name EQUALS True	Role: SVP Human Resources	Read/Write
Job Application Sharing Rules	New Recalculate	Job Application Sharing Rules Help ?
Action Criteria	Shared With Access Level	
Edit   Del Job Application: Job Application Name EQUALS True	Role: SVP Human Resources	Read/Write
Recruiter Sharing Rules	New Recalculate	Recruiter Sharing Rules Help ?
No sharing rules specified.		



# Sharing Settings |...

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Sharing Settings

Setup Candidate Sharing Rule Help for this Page ?

Use sharing rules to make automatic exceptions to your organization-wide sharing settings for defined sets of users.

Note: "Roles and subordinates" includes all users in a role, and the roles below that role.

You can use sharing rules only to grant wider access to data, not to restrict access.

Label: Candidate  
Rule Name: Candidate  
Description:

**Step 1: Select your rule type** ! = Required Information

Criteria	Field	Operator	Value	
	Candidate Name	equals	True	AND
	--None--	--None--		AND
	--None--	--None--		AND
	--None--	--None--		AND
	--None--	--None--		AND

Add Filter Logic...  
Additional Options  Include records owned by users who can't have an assigned role [i](#)

Share with: Role: SVP, Human Resources  
Access Level: Read/Write Modified By: Iniya Sekar, 05/04/2023, 2:14 pm  
Created By: Iniya Sekar, 05/04/2023, 2:14 pm



# Sharing Settings | ...

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## SETUP Sharing Settings

Setup

### Job Application Sharing Rule

Help for this Page

Use sharing rules to make automatic exceptions to your organization-wide sharing settings for defined sets of users.

Note: "Roles and subordinates" includes all users in a role, and the roles below that role.

You can use sharing rules only to grant wider access to data, not to restrict access.

Label	<input type="text" value="Job application"/>
Rule Name	<input type="text" value="Job_application"/>
Description	<input type="text"/>

#### Step 1: Select your rule type

= Required Information

Criteria	Field	Operator	Value	
	Job Application Name	equals	True	AND
	--None--	--None--		AND
	--None--	--None--		AND
	--None--	--None--		AND
	--None--	--None--		

Add Filter Logic...

Include records owned by users who can't have an assigned role

Additional Options

Share with: Role: SVP, Human Resources

Access Level:

Modified By: Iniya Sekar, 05/04/2023, 2:16 pm

Created By: Iniya Sekar, 05/04/2023, 2:16 pm

## **Milestone 8-Reports:**

A report is a list of records that meet criteria you define. Every report is stored in a folder. Folder can be public, hidden, or shared, and can be set to read-only or read/write.

# X 🔒 Reports | Salesforce

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Search...

Sales Home Opportunities Leads Tasks Files Accounts Reports \* More

Reports

Recent

4 items

Search recent reports...

New Report

New Folder



REPORTS	Report Name	D.	F.	Created By	C	Subscribed
Recent					6/4/2	
Created by Me	Accounts	Pub-lic Re-ports		Iniya Sekar	023, 3:07 pm	
Private Reports		Pub-lic Re-ports			6/4/2	
Public Reports	Job Applications	Pub-lic Re-ports		Iniya Sekar	023, 2:54 pm	
All Reports		Pub-lic Re-ports			6/4/2	
FOLDERS	job	Pub-lic Re-ports		Iniya Sekar	023, 3:02 pm	
All Folders		Pub-lic Re-ports			6/4/2	
Created by Me		Pub-lic Re-ports			023, 2:51 pm	
Shared with Me	candidate	Pub-lic Re-ports		Iniya Sekar		

FAVORITES

All Favorites



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**Accounts**[Enable Field Editing](#) [Search](#) [Add Chart](#) [Edit](#)

Total Records

13

Rating	Account Name	Burlington Textiles Corp of America	Dickenson pic	Edge Communications	Express Logistics and Transport	GenePoint	Gran...
<input type="checkbox"/> -	Record Count	0	1	0	0	0	
<input type="checkbox"/> Hot	Record Count	0	0	1	0	0	
<input type="checkbox"/> Warm	Record Count	1	0	0	0	0	
<input type="checkbox"/> Cold	Record Count	0	0	0	1	1	
<b>Total</b>	Record Count	1	1	1	1	1	

Details (13 Rows)

(1) Click an intersection in the table above to filter details.

	Billing State/Province	Type
1	KS	Customer - Channel
2	-	Customer - Channel
3	-	-
4	CA	-
5	Singapore	Customer - Direct
6	UK	Customer - Direct
7	TX	Customer - Direct
8	NY	Customer - Direct
9	NC	Customer - Direct
10	IL	Customer - Direct
11	AZ	Customer - Direct
12	OR	Customer - Channel
13	CA	Customer - Channel
14		

## **4. Trailhead Profile Public URL**

Team Lead –<https://trailblazer.me/id/isekar7>

Team Member 1-<https://trailblazer.me/id/smahalingam15>

Team Member 2-<https://trailblazer.me/id/psekar31>

Team Member 3-<https://trailblazer.me/id/rrasangu>

## **5. ADVANTAGES & DISADVANTAGES**

### **5.1 Advantages**

\*Save Time for Value Added Work.....

\*Flexible System for Both Employer & the Agency....

\*Improved Cost-per-Hire.....

\*Easy Job Posting....

\*Improved Quality of Hire.....

\*Faster & Better Decisions.

### **5.2 Disadvantages**

\*A Disadvantage of JATS is missing qualified applicants due to wrong keyword selection.

\*Automatic elimination of resumes that software cannot recognize and interpret is another drawback of JATS

\*An Applicant Tracking System Disadvantages is that they are open to manipulation.

## **6. APPLICATIONS**

\*Customizable screening criteria, which allows you to keep or eliminate applications that trigger a flag.

\*Tracking to measure application progress.

\*A wealth of data to measure the effectiveness of any part of the process and find areas to improve

\*Easy access to previous applicant data, which helps build out the talent.

## **7. CONCLUSION**

Job Application Tracking System for recruiters is a very effective hiring solution that most of the successful recruiters utilize. Because without it, there is a good chance that your process of moving applicants through different stages can become very difficult.

.

## **8. FUTURE SCOPE**

The world is moving into automation and AI, and leads way to the new age JOB APPLICATION TRACKING SYSTEM. Read further to understand what the future might be like for the JATS. The world knows the Job Application Tracking System made their way into the recruitment domain just a few years ago. Although, previously, JATS solutions were implemented only by a few companies that could bear the heavy investment costs, now their use in the HR arena has risen to a great extant.