

Unit 7, Lesson 5: He's a good worker

1. Vocabulary

Performance Review		
performance review 工作評估	excellent 出色	supervisor 監督者
evaluation form 評定表	good 好	employee 員工
punctuality 準時	fair 平平	customers 顧客
appearance 外表	poor 差	salesperson 銷售員
professional dress 職場穿著	need improvement 需要改進	sales clerk 銷售業務員
grooming 修飾	improve 改進	babysitting 做保母
communication 溝通	never 絕不	babysit 做保母
product knowledge 產品知識	rarely 很少	babysat 做保母 (過去式)
Job knowledge 工作知識	sometimes 有時	smelled pretty bad 難聞的氣味
teamwork 團隊合作	usually 通常	scary 恐怖
work quality 工作品質	always 總是	touch 觸碰
problem 問題	tow truck 拖車	diapers 尿布
skills 技巧	comb hair 梳頭	enjoy 喜愛
yourself 你自己	yeah 是的	huh 噫

2. Performance review

A. Tiny's performance review

Tommy: Remember the two-hour _____ (做保母) I asked you to do for my uncle Tom?

Here is his _____ (工作評估) for you.

Tiny: _____ (噫)?

Tommy: He said that the baby _____ (有難聞的氣味).

Tiny: _____ (是的), it _____ (is / was) _____ (恐怖). I did not dare (to
_____ (觸碰) the _____ (尿布).

Tommy: Here is the performance review. Read it _____ (你自己).

Performance Review for Tiny		
	Rating 評分	Comments 評論
_____ (外表)	_____ (出色)	Tiny _____ (looks / looked) clean and nice.
_____ (準時)	_____ (差)	Tiny _____ (is / was) late for 30 minutes. We _____ (have / had) to cancel one appointment.
_____ (溝通)	_____ (出色)	The baby _____ (喜愛) working with Tiny.
_____ (工作知識)	_____ (平平)	Tiny fed the baby, but he _____ (does / did) not change the baby's _____ (diapers).
_____ (團隊合作)	_____ (差)	We _____ (call / called) Tiny to check the baby. He _____ (does / did) not answer or call back. He messaged us to the wrong email address.
_____ (整體工作品質)	_____ (平平)	The baby _____ (looks / looked) happy but smelled bad.
Comments Tiny _____ (做保母) for us for two hours. His _____ (外表) was excellent. He _____ (looks / looked) very clean and nice. Tiny _____ (communicates / communicated) with the baby well and the baby _____ (is / was) happy.		

Tiny's _____ (工作知識) is _____ (平平). He fed the baby but did not change her diaper.

Tiny's _____ (準時) and teamwork (團隊合作) are poor. He _____ (is / was) late for 30 minutes. He _____ (do / did) not return our calls when we _____ (call / called) to check on the baby.

Tiny's _____ (工作品質) is fair. The baby likes him. Tiny can be a great babysitter if he _____ (pay / pays) more attention and _____ (work / works) harder.

B. Performance criteria 工作標準

In general, what makes a good or bad job performance? Complete the chart below with your team. Your team will share the chart with the class.

Good job performance	Poor job performance

C. Your ideal performance review

Write an ideal performance review for yourself. Imagine that you will receive an excellent performance review for the work you do. What comments would you like to receive from your supervisor?

Performance Review for Yourself		
	Rating	Comments
Appearance		
Punctuality		
Communication		
Job knowledge		
Teamwork		
Overall work quality		
Comments 		

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3. Conversation in the real world

Let's talk!

4. Homework: Review Unit 7 lessons

Lesson	1	2	3	4	5
Topic	What's your job?	Job hunting	What was your job before?	A job interview	He's a good worker
Textbook pages	162 - 164	165 - 167	168 - 170	171 - 173	174 - 176
Handout date	10/11/2023	10/16/2023	10/18/2023	10/23/2023	10/25/2023