

INNE BERLIANI

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Bogor, West Java



About Me

I am a person with high self-confidence, enthusiastic, creative, and open to current developments, both environmental and digital, accompanied by work experience in the field of print and digital media. Have the opportunity to take part in a national level videography competition. With work experience that I have had as a cashier at a restaurant, administrative staff at a university (Bogor Agricultural Institute), and working on several graphic design projects on a freelance basis.

Skill

Graphic design
Web programming
Microsoft office

Problem solving
Teamwork
Creativity

Data entry
Video editing

Work Experience

Fakultas Ilmu dan Teknologi Perikanan, IPB (Prakerin)
Archiving / Campus Administration Staff

Bogor, West Java
October 2019 - March 2020

- Archive student files
- Entering attendance into the system
- Create spreadsheets using Microsoft Excel for daily, weekly and monthly reporting.

WFH (Work From Home)
Freelance

Bogor, West Java
2019 - 2020

- Pamphlet Design
- Storyboard Design
- Coding uses HTML, PHP and CSS programming languages.

SMK Negeri 1 Ciomas
Competence test

Bogor, West Java
2021

- Uses coordination and planning skills to achieve results on schedule
- Implementing the HTML, PHP and CSS programming languages that have been studied at school
- Fulfill vocational test assignments

Prekthai Yasmin
Cashier

Bogor, West Java
2022

- Serving payments made by customers
 - Help customers with product information
 - Providing product offers
 - Receive cash and return change
 - Cross-product and introduce new products
 - Resolve customer complaints
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Education

Universitas Terbuka
Information Systems Undergraduate Study Program

Bogor, West Java
On going

SMK Negeri 1 Ciomas
Software Engineering Major (RPL)

Bogor, West Java
2018-2021

- Participated in the National level videography competition, IPB
- Carrying out Field Work Practices (PKL), IPB
- Become a Journalist at a DBL event for the school basketball team

SMP Negeri 14 Kota Bogor
2018 graduates

- Became secretary of the English Lovers Club (ELC)
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