

School Catalog

2020

WeCanCodeIT.org 844-932-2626

Authorized by the State of Ohio Board of Career Colleges and Schools

Cleveland	Columbus
50 Public Square, Suite 200 Cleveland, OH 44113	2645 North High St. Columbus, OH 43202
Registration #: 15-03-2064T	Registration #: 15-03-2100T

Mission

We Can Code IT's mission is Championing Equity
Through Technology

History of We Can Code IT

Founded by Mel McGee in 2013, our focus is creating and implementing innovative curricula that keeps pace with modern times. Using contemporary programs and cutting-edge technology, we provide education, mentorship, and motivation in computer science.

We Can Code IT teaches adults how to code, and helps students start new careers in IT with a special focus on inclusion and diversity in technology.

Table of Contents

Mission	1
History of We Can Code IT	1
Table of Contents	3
Admission and Program Requirements	5
Admission Requirements	6
Enrollment Deadlines	6
Award upon graduation	6
2020 Calendar	7
Cleveland Campus	7
COHORT OFFERINGS	7
Columbus Campus	8
COHORT OFFERINGS	8
Tuition and Fees	11
Tuition	11
We Can Code IT Grants*	11
Housing	12
Computers and Equipment	12
Books	13
C# Focus Books	13
Java Focus Books	13
Fullstack JavaScript Books	13
Parking and Transportation	13
Cleveland Campus	13
Columbus Campus	14
Collecting Tuition and Fees	14
Student Loans and Financial Aid	15

Discount Policy	16
Refunds	16
Cancellation and Settlement Policy	16
Student Absences, Tardiness, Makeup Work	18
Absences	18
Tardiness	18
Makeup Work	18
Student Leave of Absence	18
Emergency Closing	19
Grading and Suspension or dismissal	19
Unsatisfactory Work	19
Grading	19
Late Assignments	19
Unsatisfactory Progress	19
Student Conduct and Termination	20
School Policies	22
Copyright Infringement Policy	22
Standards of Academic Progress	22
Transfer of Credit	22
Program Description	23
Cleveland Campus, In-person	23
Columbus Campus, In-person (Java)	23
Columbus Campus, In-person (JavaScript)	23
FlexCode Hybrid, Hybrid/Blended Model	23
Educational Objectives	23
Student Services	25
Career Services	25
Records Access	25

Non-Discrimination Statement	25
Admission Procedure for Students with Special Needs	25
Administration	26
Mel McGee	26
Lauren Holloway	27
Fred Binstock	27
Melissa Myerson	28
Don Wank	28
Faculty	28
Jennifer Evans	28
Clifford Jenkins	28
Lacey Nichols	29
Ben Williams	29
Grievance Procedure	30

Admission and Program Requirements

Admission Requirements

At minimum, students admitted to We Can Code IT must possess a high school diploma or GED. Students that meet the minimum requirements are competitively selected for admission to the program based on a combination of aptitude tests and behavioral interviews to evaluate whether the candidate has the necessary ability, drive, determination, and passion to successfully complete the intensive education of our coding boot camp in order to become a professional software developer.

We do not accept those who have prior felony convictions.

Graduation Requirements

Students graduating from We Can Code IT Bootcamp are required to attend **90%** of the instructional hours, to demonstrate mastery of the course material by obtaining a minimum cumulative score of **80%** on all course materials, and to successfully collaborate with their team on their group capstone project.

Enrollment Deadlines

All students must be enrolled prior to the cohort starting. In addition, enrollment is limited by an individual class's capacity (number of seats).

Award upon graduation

Certificate in Software Development

2020 Calendar

Cleveland Campus

COHORT OFFERINGS

Spring FlexCode 2020

16 Weeks, 2 weekends a month in-person Sat, Sun 9:00 am - 5:00 pm

Start Date: **Friday** January 3, 2020

End Date: April 21, 2020

In-person session dates: **Jan 3-5 2020**, Jan 18-19 2020, Feb 1-2 2020, Feb 15-16 2020, Feb 29 - Mar 1, 2020, Mar 14-15, 2020, Mar 28-29, 2020, Apr 11-12, 2020

Demo Day and Graduation: April 22, 2020 (in-person)

Spring In-Person 2020

14 weeks, M-F 9:30 am - 3:30 pm

Start Date: January 13, 2020

Days off: January 20, 2020 (Martin Luther King Day)

End Date: April 18, 2020

Demo Day and Graduation: April 22, 2020

Summer FlexCode 2020

16 Weeks, 2 weekends a month in-person Sat, Sun 9:00 am - 5:00 pm

Start Date: **Friday**, May 1, 2020

End Date: August 18, 2020

In-person session dates: **May 1-3 2020**, May 16-17 2020, May 30-31, 2020, June 20-21 2020, June 27-28 2020, July 11-12 2020, July 25-26, 2020, Aug 8-9, 2020

Demo Day and Graduation: Aug 19, 2020 (in-person)

Summer In-Person 2020

14 weeks, M-F 9:30 am - 3:30 pm

Start Date: May 11, 2020

Days off: May 25, 2020 (Memorial Day) and July 4, 2020 (Independence Day)

End Date: August 14, 2020

Demo Day and Graduation: August 19, 2020

Fall FlexCode 2020

16 Weeks, 2 weekends a month in-person Sat, Sun 9:00 am - 5:00 pm

Start Date: **Friday**, August 28, 2020

End Date: December 15, 2020

In-person session dates: **Aug 28-30 2020**, Sept 12-13, 2020, Sept 26-27, 2020, Oct 10-11 2020, Oct 24-25 2020, Nov 7-8, 2020, Nov 21-22, 2020, Dec 5-6, 2020

Demo Day and Graduation: December 16, 2020 (in-person)

Fall In-Person 2020

14 weeks, M-F 9:30 am - 3:30 pm

Start Date: September 8, 2020

Days off: November 25-27, 2020 (Thanksgiving Break)

End Date: December 11, 2020

Demo Day and Graduation: December 16, 2020

Cleveland Hours of Operation:

Monday - Friday 9:00 am - 5:00 pm

Additional hours with appointment.

Columbus Campus

COHORT OFFERINGS

Spring FlexCode 2020

16 Weeks, 2 weekends a month in-person Sat, Sun 9:00 am - 5:00 pm

Start Date: **Friday** January 3, 2020

End Date: April 21, 2020

In-person session dates: **Jan 3-5 2020**, Jan 18-19 2020, Feb 1-2 2020, Feb 15-16 2020, Feb 29 - Mar 1, 2020, Mar 14-15, 2020, Mar 28-29, 2020, Apr 11-12, 2020

Demo Day and Graduation: April 22, 2020 (in-person)

Spring In-Person 2020

14 weeks, M-F 9:30 am - 3:30 pm

Start Date: January 13, 2020

Days off: January 20, 2020 (Martin Luther King Day)

End Date: April 18, 2020

Demo Day and Graduation: April 22, 2020

Summer FlexCode 2020

16 Weeks, 2 weekends a month in-person Sat, Sun 9:00 am - 5:00 pm

Start Date: **Friday**, May 1, 2020

End Date: August 18, 2020

In-person session dates: **May 1-3 2020**, May 16-17 2020, May 30-31, 2020, June 20-21 2020, June 27-28 2020, July 11-12 2020, July 25-26, 2020, Aug 8-9, 2020

Demo Day and Graduation: Aug 19, 2020 (in-person)

Summer In-Person 2020

14 weeks, M-F 9:30 am - 3:30 pm

Start Date: May 11, 2020

Days off: May 25, 2020 (Memorial Day) and July 4, 2020 (Independence Day)

End Date: August 14, 2020

Demo Day and Graduation: August 19, 2020

Fall FlexCode 2020

16 Weeks, 2 weekends a month in-person Sat, Sun 9:00 am - 5:00 pm

Start Date: **Friday**, August 28, 2020

End Date: December 15, 2020

In-person session dates: **Aug 28-30 2020**, Sept 12-13, 2020, Sept 26-27, 2020, Oct 10-11 2020, Oct 24-25 2020, Nov 7-8, 2020, Nov 21-22, 2020, Dec 5-6, 2020

Demo Day and Graduation: December 16, 2020 (in-person)

Fall In-Person 2020

14 weeks, M-F 9:30 am - 3:30 pm

Start Date: September 8, 2020

Days off: November 25-27, 2020 (Thanksgiving Break)

End Date: December 11, 2020

Demo Day and Graduation: December 16, 2020

Columbus Hours of Operation:

Monday - Friday 9:00 am - 5:00 pm

Additional hours with appointment.

We Can Code IT reserves all rights to make changes to the calendar. These changes will be published in the catalog.

Tuition and Fees

Tuition

Tuition is \$13,900.

The school reserves all rights to make changes in tuition and fees. These changes will be published in the catalog, and will not affect students who have already signed an enrollment agreement.

We Can Code IT Grants*

We Can Code IT Diversity Award: A \$1,000 diversity award grant is given to students who are women, African American, Hispanic American or Native American.

Financial Need Grant: A \$1,000 financial need award grant is meant for low-income individuals whose family's taxable income for the preceding year did not exceed 150 percent of the poverty level amount. Student must provide documentation in order to qualify for the Financial Need Grant.

Maximum earnings vary based on family size, and must not be greater than 150 percent of poverty guidelines established by the Census Bureau for determining poverty status. The poverty guidelines were published by the U.S. Department of Health and Human Services in the Federal Register on January 13, 2018.

Values Table

<u>Size of Family Unit</u>	<u> Maximum Income to Qualify</u>
1	\$12,140
2	\$16,460
3	\$20,780
4	\$25,100
5	\$29,420
6	\$33,740
7	\$38,060
8	\$42,380

For family units with more than eight members, add \$4,320 for each additional family member.

The Brian T. Forsythe Social Equity Award: Our scholarship awards up to \$1,000 for students who qualify for our diversity grant (women, African Americans, Hispanic and Native Americans) and who's income in the preceding year did not exceed 150 percent of the poverty level amount. Maximum earnings vary based on family size, and must not be greater than 150 percent of poverty guidelines established by the Census Bureau for determining poverty status. The poverty guidelines are published by the U.S. Department of Health and Human Services in the Federal Register.

There is a separate application process for this scholarship. Qualified students who have enrolled and paid their \$125 registration fee will be contacted by an Admissions representative concerning the application process and deadlines.

***Please note that the two grants cannot be combined. The Diversity Grant Award or the Financial Need Grant can be combined with The Brian T. Forsythe Social Equity Award if qualifications are met.**

General Fees(all sessions):

- Tuition: \$13,900.
- Non-refundable registration fee: \$125.
- If you choose to pay by credit card, you will be charged for the additional fees incurred.

Late Fees and Reprints:

- Transcripts: \$10 / printed transcript request.
- Graduation Certificate reprint: \$10 / re-printed certificate.
- Students whose accounts go into collections will be responsible for all additional fees incurred.
- Late payments are subject to a 15% annual interest.
- Checks returned for NSF incur actual bank charges, plus a \$25 administration fee.

Housing

If a student needs room/board, We Can Code IT can provide housing information in the Cleveland and Columbus area; however, it is a student's responsibility to pay any housing fees.

Computers and Equipment

We Can Code IT will provide each student with a laptop for use in and outside of class during instruction. The laptop is to be returned in its original condition upon graduation. If the laptop is damaged or lost during the boot camp, it is **the student's responsibility** to pay to replace or repair the laptop. The

student will be assessed a fee equal to the cost to repair or replace. The amount will be no greater than \$600 (cost to replace).

The equipment we have available for instructional use include the following: tvs, monitors, peripherals, books, software, projectors and laptops. Students may choose to use their own laptops. Please contact We Can Code IT for minimum requirements.

Books

The purchase of some books is required for the program. Other books are optional. Each student is responsible for ordering his or her own book(s).

C# Focus Books

- **Required:** The C# Player's Guide (3rd Edition) by RB Whitaker
- **Optional:** ASP.NET Core 2.0 MVC and Razor Pages For Beginners: How to Build a Website
- **Optional:** SQL Queries for Mere Mortals: A Hands-On Guide to Data Manipulation in SQL (3rd Edition) by John L. Viescas and Michael J. Hernandez
- **Optional:** Database Design for Mere Mortals: A Hands-On Guide to Relational Database Design by Michael J Hernandez.

Java Focus Books

- **Required:** Head First Java (2nd edition) by Kathy Sierra & Bert Bates
- **Optional:** Spring Boot Cookbook (2nd edition) by Alex Antonov
- **Optional:** Head First Design Patterns by Eric Freeman et. al.

Fullstack JavaScript Books

- **Required:** Eloquent JavaScript (3rd edition) by Marijn Haverbeke

Parking and Transportation

Cleveland Campus

Public transportation and self-paid parking are available for our Downtown Cleveland Location. We Can Code IT is located in Tower City, which has access directly from the RTA.

Columbus Campus

Public transportation and free parking are available for the Columbus Location.

Collecting Tuition and Fees

We have a variety of payment plans and structures in place so that students can easily afford attending We Can Code IT.

Upon Enrollment

- Non-refundable \$125 registration fee.

Upon Orientation

- Tuition payment. Select from the tuition payment options below.

Tuition Payment Options

- **Up-front Payment** – tuition balance in its entirety, minus any We Can Code IT grant awarded, is due upon orientation. Any student who chooses this option must pay via cash, check or credit card.
- **Installment Payment Plan (Managed by InStore Finance)** – An option for the student to pay for the coding bootcamp as the student attends, divided into 3 even payments. The We Can Code IT Installment plan is managed by InStore Finance. Fees apply.
 - Payment 1 due at orientation.
 - Payment 2 due at 5 pm Eastern on the Friday of your cohort's 3rd week.
 - Payment 3 due at 5 pm Eastern on the Friday of your cohort's 11th week.
- **Third Party Loan** – a student must have an **approved and accepted** third-party loan for the entirety of the tuition balance minus any We Can Code IT grant awarded upon enrollment. We partner with SkillsFund and can suggest other options as well.
- **Tuition Reimbursement or Tuition Assistance** – employer pays towards tuition either as reimbursement to student or directly to We Can Code IT.
- **Military TAA Funding** - We are approved for Chapter 33, Post 9/11, and Chapter 31 bills.

Note: You will not be able to graduate unless you are in good financial and academic standing.

Late payments are subject to a 15% annual interest rate.

Student Loans and Financial Aid

1. Student loans or other financial aid funds received from federal, state, or local governments or administered under the federal student financial assistance programs governed by Title IV of the "Higher Education Act of 1965," 20 U.S.C. 1070 et seq., as amended, will be collected and applied in the manner as controlled by the applicable federal, state, or local regulations.
2. Student loans or other financial aid funds received from private entities including, but not limited to, banks, financing companies, credit card companies, and other lending sources must be collected or disbursed in the following manner:
 - a. Loans or other financing payments for amounts less than five thousand dollars will be disbursed as a single disbursement, regardless of course length.
 - b. Loans or other financing payments for amounts greater than five thousand dollars that reflect a class term less than six months will have two equal disbursements. The disbursement schedule is as follows: one-half of the tuition amount released initially, and the remainder released halfway through the course term.
 - c. Loans or other financing payments for amounts greater than five thousand dollars that reflect a class term greater than six months, but less than twelve months must have three equal disbursements. The disbursement schedule is as follows: one-third of the tuition amount released initially, the second disbursement will be released one-third of the way through the length of the training, and the remainder released two-thirds of the way through the course term.
 - d. Loans of other financing payments for amounts greater than five thousand dollars that reflect a class term greater than twelve months will have four equal disbursements. The disbursement schedule is as follows: one-quarter of the tuition amount released initially, the second disbursement will be released one-quarter of the way through the length of the training, the third disbursement will be released halfway through the length of the training, and the remainder will be released three-fourths of the way through the training.
3. We do not enter into any contract or agreement with, or receive any money from, private entities including, but not limited to, banks, financing companies, credit card companies, and other any other private lending sources unless the private entity has a disbursement policy that, at a minimum, follows the rules in item 2, listed above.

Discount Policy

In accordance with state code 3332-1-10, we do not offer discounts to students who are not employees of We Can Code IT. In accordance with state code 3332-1-10, we offer discounts to employees. These discounts are applied uniformly and are available to all similarly situated employees.

Refunds

Cancellation and Settlement Policy

All refunds are evaluated based on a \$13,900 tuition.

The enrollment agreement may be canceled within five calendar days after the date of signing provided that the school is notified of the cancellation in writing. If such cancellation is made, the school will promptly refund in full all tuition and refundable fees paid pursuant to the enrollment agreement and the refund shall be made no later than thirty days after cancellation. This provision shall not apply if the student has already started academic classes.

If the student is not accepted into the training program, all monies paid by the student shall be refunded. Refunds for books, supplies and consumable fees shall be made in accordance with Ohio Administrative Code section 3332-1-10.1. Grants and scholarships are non-refundable. There is one (1) academic term for this program that is 315 clock hours in length. Refunds for tuition and refundable fees shall be made in accordance with the following provisions as established by the Ohio Administrative Code section 3332-1-10:

1. A student who withdraws before the first class and after the 5-day cancellation period shall be obligated for the registration fee.
2. A student who starts class and withdraws before the academic term is 15% completed will be obligated for 25% of the tuition and refundable fees plus the registration fee.
3. A student who starts class and withdraws after the academic term is 15% but before the academic term is 25% completed will be obligated for 50% of the tuition and refundable fees plus the registration fee.

-
4. A student who starts class and withdraws after the academic term is 25% complete but before the academic term is 40% completed will be obligated for 75% of the tuition and refundable fees plus the registration fee.
 5. A student who starts class and withdraws after the academic term is 40% completed will not be entitled to a refund of the tuition and fees.

The school shall make the appropriate refund within thirty days of the date the school is able to determine that a student has withdrawn or has been dismissed from a program. Refunds shall be based upon the last date of a student's attendance or participation in an academic school activity.

Student Absences, Tardiness, Makeup Work

Absences

Students are required to attend a minimum of 90% of the instructional time of the boot camp.

Attendance is calculated on a minute basis. Students are responsible for knowing their standing with the attendance policy. Students who miss class time due to extenuating circumstances may be eligible for make-up hours. This is at the discretion of We Can Code IT's staff. Students who do not adhere to these requirements will not graduate.

Tardiness

Timely attendance is an expectation of performance for all We Can Code IT students. **The amount of tardiness, rounded to the minute, will count against each student's overall attendance rate.** We Can Code IT acknowledges that unexpected issues arise; however, these should not become a pattern. Not only does a pattern of tardiness negatively impact a student's ability to learn the material required for success in the class, but it suggests to potential employers that the pattern may continue into a student's work life. We Can Code IT staff will assist as possible in managing aspects of a student's life that are influencing tardiness, but it is the student's responsibility to proactively communicate these concerns.

Makeup Work

If a student misses class, the student is expected to make up all work and learn all materials presented during the time the student missed. The student must speak with an instructor regarding how to best determine the materials and information the student missed.

Student Leave of Absence

Due to the short, intense nature of the program, We Can Code IT does not allow leaves of absence. A student must reapply to the program as a new student if an extended leave of absence becomes necessary.

Emergency Closing

In the event that class needs to be canceled due to inclement weather or any other emergency, students will be notified as soon as possible. Students experiencing issues should contact an instructor. We Can Code IT assumes no personal liability and asks that students use caution when traveling.

Grading and Suspension or dismissal

Unsatisfactory Work

Students must maintain satisfactory work throughout the program, as well as maintain a 90% or greater attendance rate in order to graduate.

Grading

Assignments, tests, quizzes and projects are given a percentage grade. **Students who do not receive a cumulative grade of 80% or more for the course work will not qualify for graduation.**

Grade calculation:

A = 95% or Higher

B = 87% - 94%

C = 80% - 86%

F = Less than 80%

Late Assignments

Assignments are expected to be turned in on time. If an assignment is not turned in by the date / time required, 10% will be subtracted for each day it is late. A due date and time will be provided for each assignment. If an assignment is due on 01/01 (by midnight), and a student submits it at 12:05 am on 01/02, that assignment is considered one day late, and will automatically incur a 10% grade penalty. Assignments submitted more than five days past the due date may not be accepted, and are subject to a score of **zero**. Students must complete all assignments in order to pass the course.

Unsatisfactory Progress

If a student is failing a portion of the program at any time, the student will be placed on academic probation. If the student cannot resolve a failing status satisfactorily, the student may be dismissed

from the program. The student may be eligible for a refund based upon our stated refund policies. The decision to readmit a student is at the discretion of We Can Code IT's staff and the student may be required to complete all or portions of the admissions process.

Student Conduct and Termination

If a student displays improper conduct or disruptive behavior, the student may be subject to being excused from a class / event, put on probation, or even risk being dismissed without readmittance privileges. This is at the discretion of We Can Code IT's staff. The decision to readmit a student is at the discretion of We Can Code IT's staff.

Further details can be found in the We Can Code IT Student Code of Conduct.

Academic Integrity Policy:

The student is required to conduct her/himself with integrity in the submission of all academic work and will not give or receive unauthorized assistance for the completion of assignments, projects, or other work. Additionally, plagiarism is not tolerated. Any violations of the Academic Integrity Policy will lead to disciplinary action (see below) against the student, up to and including suspension or dismissal from the Boot Camp. It is assumed that all students will play a role in preserving the academic integrity of the Boot Camp and have an obligation to report violations of the Academic Integrity Policy committed by other students.

Disciplinary action for violations of the Academic Integrity Policy will depend on several factors, including the following:

- Whether the student is a first-time offender or a repeat offender
- Whether the violation was intentional or due to carelessness or a lack of knowledge
- Whether the student acknowledges the offense when presented with overwhelming evidence
- Whether the violation has major impact on the learning environment

Once it is determined that a violation has occurred, the We Can Code IT staff will impose the following sanctions, which may include, but are not limited to:

- **Written warning** - Instructors may issue a written warning at any time - consistent with a reasonable determination that a violation has occurred - to students for minor violations of the Academic Integrity Policy. The warning shall include a description of the violation and the corrective action needed to prevent further violations.

Grade reduction or failing grade on the assignment involved in academic integrity violation -

Instructors may determine whether a grade reduction or failing grade on an assignment is justified given the extent of the violation. Such decisions will be upheld unless determined to be arbitrary and capricious.

- **Recommendation for administrative action** - Administrative actions include, but are not limited to course failure, suspension, dismissal, and/or revocation of an awarded certificate. The We Can Code IT staff will review all materials and issue a decision.

School Policies

Copyright Infringement Policy

All of our materials are copyrighted. We Can Code IT prohibits students from distributing copyrighted material and prohibits the use of the institutions technology hardware and software for that purpose. Any students engaged in such activities will be suspended and put on probation with the potential to be dismissed and to receive legal action.

Standards of Academic Progress

Students who do not receive a cumulative grade of 80% or more for the course work will not qualify for graduation.

Grade calculation:

A = 95% or Higher

B = 87% - 94%

C = 80% - 86%

F = Less than 80%

Transfer of Credit

Given the accelerated nature of our training program, credit for previous training will be determined on a case by case basis. Our course is 315 clock hours, not based on credit hours.

We do not accept life experience as credit.

Program Description

We offer accelerated training in software development. Our full-time offering encompasses 315 clock hours of instruction in computational thinking, back-end development and Career Services. It is offered in two different formats.

Cleveland Campus, In-person

C#, .NET, and SQL, with front-end development using HTML, CSS, and JavaScript.

Columbus Campus, In-person (Java)

Java, Spring, JPA and SQL, with front-end development using HTML, CSS, and JavaScript.

Columbus Campus, In-person (JavaScript)

JavaScript, React, NodeJS, and SQL, with front-end development using HTML, CSS, and JavaScript.

FlexCode Hybrid, Hybrid/Blended Model

Java, Spring, JPA and SQL, with front-end development using HTML, CSS, and JavaScript.

The in-person offering is Monday - Friday from 9:30 am - 3:30 pm for 14 weeks.

The FlexCode Hybrid is offered via distance learning with 2 weekends per month offered in-person. The 2 weekend in-person sessions per month will be 9:00 am - 5:00 pm on Saturday and Sunday.

Educational Objectives

1. **Computational Thinking Fundamentals** will start you on your path to understanding the framework used not only by computer scientists, but by all those working with data in our information rich, modern world.
1. **Back-end Computer Programming / Object-Oriented Programming.** You will learn object oriented programming in either C#/.NET (Cleveland) or Java (Columbus or Hybrid). You will learn modern MVC patterns that will enable you to create web applications with databases. You will also learn how to add new libraries to your projects in order to reuse other's code. You will build, debug, and deploy web and desktop applications.

-
2. **Front-end Web Development** will include using HTML5 , CSS3, and JavaScript, along with common website development principles and practices as well as user interface conventions. This will teach you:
- a. How to implement software using the JavaScript programming language.
 - b. The essential elements of programming in JavaScript, including syntax, control, and data.
 - c. How to organize and clarify your code with object-oriented techniques.
 - d. Common “bugs” and how to avoid them.
 - e. How to create web pages from scratch.
 - f. How to style web pages using CSS.
 - g. Introduction to linking other files in your HTML.
 - h. Understanding how to use Twitter’s Bootstrap to reuse modularized CSS.
 - i. How JavaScript works the Web Browser.
 - j. The Document Object Model.
 - k. To use Chrome and IDE debugging tools.

Student Services

Career Services

We provide superb career and employment services, The Career Difference™, to all of our students. 25 hours of Career Services are included in our Curriculum. We connect students with our Employer Partners and notify students of potential opportunities. We also provide one-on-one assistance to students who want additional help. We cannot guarantee employment for any of our students at any time during the program or after graduation. It is up to the student to find employment, though we provide the assistance as stated above.

Records Access

We Can Code IT guarantees the student's rights to access their academic and administrative records at any time during the program or after. A printed copy of transcripts or graduation certificate is subject to a \$10 fee. All transcripts and certificates are available in the online student portal for free.

Students can request their records by contacting a faculty or staff member at hello@wecancodeit.org.

Non-Discrimination Statement

We Can Code IT does not and shall not discriminate in its educational programs or activities on the basis of race, color, national or ethnic origin, ancestry, age, religion or religious creed, disability or handicap, sex or gender, gender identity/expression, sexual orientation, veteran or military status, genetic information, or any other characteristic protected under applicable federal, state, or local law. We are committed to providing an inclusive and welcoming environment for all members of our staff, clients, students, volunteers, subcontractors, vendors, and clients.

Admission Procedure for Students with Special Needs

Applicants with disabilities applying to We Can Code IT follow the same admission procedures as students without disabilities and must submit application materials as requested by We Can Code IT. Decisions regarding acceptance will be made without regard to disability and will be made in accordance with established admission standards.

Administration

Mel McGee

Founder & CEO

Founder and CEO of We Can Code IT, Crain's Cleveland 2014 Woman of Note, and software engineer and information architect with 20 years of professional experience, Mel McGee has worked with clients like Tyco International, DeLorean Motor company, and hundreds of others to develop software. Her programming experience translated to the classroom nearly as soon as she began coding.

An experienced educator, she has taught computer science and engineering subjects to kids, teens, and adults at We Can Code IT, Colleges, and overseas. Mel's knowledge of over 20 programming languages allows her to adapt curriculum to students in a variety of ways. As a certified Scrum master and a Gestalt trained facilitator, Mel's interests in collaborative work are woven throughout We Can Code IT's culture and classroom experience.

Her love for sharing her creative computing techniques has not gone unnoticed. She is a recipient of many awards in computing including Crain's Cleveland Woman of Note, TechInvest, and named one of Cleveland's Top 10 Tech Evangelists by the Plain Dealer. Most recently, she's been honored as Taft's Support Her Endeavors Top Women in STEM, and Crain's 2018 Notable Women in Tech. Her innovative early wearable computer was featured in Howard Rheingold's book Smart Mobs. Her web development expertise was featured in books like Curt Harler's Beyond the Browser. She has been featured on NPR, publications like Motor World, Crain's Cleveland Business, Cleveland's Plain Dealer, and many more. Her artificial intelligence bots, Zoe-bot and Skeletor-bot, have been entertaining the masses online and at community events since the early 2000s. She continues to enjoy innovating,

and to share her experiences with entrepreneurship, technology, and inclusion through public speaking engagements and mentorship.

She has a daughter who is learning how to program, and a dog who follows her everywhere she possibly can.

Lauren Holloway

COO

Lauren Holloway is a Cleveland native from Shaker Heights, Ohio. After earning her Bachelor's degree from Spelman College in Atlanta, Georgia, she committed her next year to educating others through National Service in AmeriCorps. Following her service year, Lauren returned to her hometown where she began her relationship with We Can Code IT as a volunteer. After transitioning from a volunteer to We Can Code IT staff as a Teaching Assistant, Lauren completed We Can Code IT's very first cohort and served as an instructor for many cohorts thereafter. A panelist at Microsoft and The Hills Computer Science Policy talks, a participant in The White House's technology inclusion efforts, Lauren has led We Can Code IT's mission of diversity and inclusivity and has served many roles at We Can Code IT including Instructor, Director of Education & Culture, and Student Success Program Manager.

Fred Binstock

CFO

Fred Binstock joined WCCI in 2018 as the CFO. Fred has worked with various companies as a CFO and Financial Advisor including, TOA Technologies (Oracle), Streamlink Software, Wireless Environments (Mr. Beams/Ring) and Radisphere leading to extensive experience raising capital, developing effective strategic plans,

and planning financial projections and annual budgets. Fred's strengths include organizing and directing finance, accounting, human resources, legal and facility management functions. Fred has a B.B.A. in Accounting and Finance from Kent State University and is a C.P.A.

Melissa Myerson

Student Success Program Manager

Melissa is a lifelong Clevelander, and a graduate of Kent State University. After college, she moved directly into supporting adult learners in their efforts to transition into new careers. In over a decade working in education, she's worked in student services, academic affairs, and community development, but continues to focus on career success and student outcomes. She joined We Can Code IT as a Student Success Coach in 2017, and stepped into the program manager role a year later.

Don Wank

Director of Sales

Don has more than 40 years experience in the information technology arena. He has been a programmer, a software sales executive, a sales manager and a software sales trainer. He has enjoyed the many career opportunities that his foundation as a programmer has provided. The most rewarding positions have offered him the privilege of mentoring individuals into successful careers in the IT arena. Don has also had the opportunity to travel across the world in his sales training and software sales activities. In his spare time, Don is an avid boater and fisherman and enjoys the opportunities that Lake Erie and the rivers in and around Cleveland, Ohio provide.

Faculty

Jennifer Evans

Instructor, Cleveland

Clifford Jenkins

Instructor, Columbus

Lacey Nichols

Student Success Coach, Columbus

Ben Williams

Instructor, Columbus

Grievance Procedure

We Can Code IT will make all attempts to solve problems internally before filed with the state. Please direct all grievances to We Can Code IT before contacting the Ohio State Board of Career Colleges and Schools.

Grievances should be directed to:

We Can Code IT

Attn: We Can Code IT Grievances

50 Public Square, Suite 200,

Cleveland, OH, 44113

Telephone: 844-932-2626

You have the right to file grievances with the Ohio State Board of Career Colleges and Schools:

30 East Broad Street, Suite 2481

Columbus, OH 43215

Phone: (614)-466-2752

Toll Free (877) 275-4219