



Nadar Saraswathi College of Engineering & Technology

Vadapudupatti, Theni.

Ref No: NSCET/ COM - CIR /2021-22/009

Date: 16.03.2022

CIRCULAR

This is to inform all the students and staff members that the “**Students Grievance Redressal Committee**” has been updated with new Faculty In - Charges and Student Representatives. Students can send us their grievances at any time through the “Google Form Link” that is attached with this circular.

Google form link

[https:// bit.ly/32gpf5a](https://bit.ly/32gpf5a)

Note.

1. All Grievances will be read by Principal directly and solutions will be provided as mentioned .
2. All Grievances and its follow up will be confidential .So the Students can provide their Grievances without any worries.

Attachment:

- Committee list



Handwritten signature: Mari
Dr. C. MATHALAI SUNDARAM, M.E., M.B.A., Ph.D.,
Principal
Nadar Saraswathi College of
Engineering and Technology
Vadapudupatti, Theni-625 531

Handwritten signature: Mari
PRINCIPAL
16/3/22



NADAR SARASWATHI COLLEGE OF ENGINEERING AND TECHNOLOGY
VADAPUDHUPATTI, THENI-625 531

(APPROVED BY AICTE, NEW DELHI AND AFFILIATED TO ANNA UNIVERSITY, CHENNAI)

GRIEVANCE REDRESSAL CELL

CIRCULAR

Ref. No.: GRC/ 2022-23 /CIR02

05.07.2022

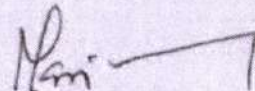
The College Grievance Redressal Committee meeting is scheduled on **06.07.2022** at **11.30 AM** in the office of the Principal. All the members should attend the meeting positively.

Member Details:

S.No.	Name of the Member	Designation	Responsibility
1	Dr. C. MathalaiSundaram	Principal	Chair Person
2	Mrs K. Malar	AP/EEE	Member
3	Dr. C. Chitra	Professor/Maths	Member
4	Mrs. M. Mahalakshmi	AP/Maths	Member
5	Mr. C. Pandian	LI/MECH	Member
6	Mr. K. M. Senthilkumar	LA/EEE	Member
7	Ms. S. Sister Anesteasia	Sister in Convent	Official of NGO
8	Ms. H. Jenifar Fathima	III/CSE	Student
9	Ms. R. Nilafar Praveen	III/EEE	Student
10	Ms. S. Ajantha Meena	III/ECE	Student




Dr. C. MATHALAI SUNDARAM, M.E., M.B.A., Ph.D.,
Principal
Nadar Saraswathi College of
Engineering and Technology
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Principal
Dr. C. MATHALAI SUNDARAM, M.E., M.B.A., Ph.D.,
Principal
Nadar Saraswathi College of
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GRIEVANCE REDRESSAL CELL

MINUTES OF MEETING

Ref. No.: GRC/ 2022-23 /MOM-02

07.07.2022

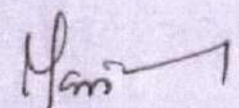
The College Grievance Redressal Committee meeting is conducted on 06.07.2022 at **11.30 AM** in the office of the **Principal**.

The following points to be discussed on the Meeting.

- Students are informed about the grievance committee and its roles and responsibilities.
- Principal insisted the in charges to circulate the grievance form and insisted the students to provide their feedbacks.
- Principal stated the responsibility of the mentors to follow this with at most care.




Dr. C. MATHALAI SUNDARAM, M.E., M.B.A., Ph.D.,
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Vadapudupatti, Theni-625 531.


PRINCIPAL
Dr. C. MATHALAI SUNDARAM, M.E., M.B.A., Ph.D
Principal
Nadar Saraswathi College of
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GRIEVANCE REDRESSAL CELL

Ref. No.: GRC/ 2022-23 /ATT02

Date: 06.07.2022

ATTENDANCE

The College Grievance Redressal committee meeting is conducted on 06.07.2022 at **11.30 AM** in the office of the Principal.

Members list

S.No.	Name of the Member	Designation	Responsibility	Signature
1	Dr. C. MathalaiSundaram	Principal	Chair Person	Mani
2	Mrs K. Malar	AP/EEE	Member	4. rebe
3	Dr. C. Chitra	Professor/Maths	Member	Chitra
4	Mrs. M. Mahalakshmi	AP/Maths	Member	M. Mahalakshmi
5	Mr. C. Pandian	LI/MECH	Member	C. Pandian
6	Mr. K. M. Senthilkumar	LA/EEE	Member	K. M. Senthilkumar
7	Ms. S. Sister Anestesia	Sister in Convent	Official of NGO	
8	Ms. H. Jenifar Fathima	III/CSE	Student	Jenifar Fathima H
9	Ms. R. Nilafar Praveen	III/EEE	Student	R. Nilafar Praveen
10	Ms. S. Ajantha Meena	III/ECE	Student	S. Ajantha Meena



Mani
Dr. C. MATHALAI SUNDARAM, M.E., M.B.A., Ph.D.,
Principal
Nadar Saraswathi College of
Engineering and Technology
Vadapudupatti, Theni-625 531

THENI MELAPETTAI HINDU NADARGAL URAVINMURAI



NADAR SARASWATHI COLLEGE OF ENGINEERING & TECHNOLOGY



Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai
ISO 9001 : 2015 Certified Institution
Vadapudupatti, Annanji (po), Theni - 625 531,
Tamilnadu, India.

ACTION TAKEN REPORT ON GRIEVANCE COMMITTEE

Based on Students feedback the following action taken by our institution

S.No	Observations from students feedback analysis/suggestions/ remarks	Recommendations / Action taken
1	Students reported a dissatisfaction towards hygiene in washrooms, canteen and girls common room.	Committee acquainted the respective committees and authorities with the situation and asked to take necessary steps towards it.
2	Online classes should be recorded for future reference	Committee recommended recording of the classes and left it to the discretion of individual faculty members
3	Teachers should mentor the students besides academics they are going through very tough phase.	Proper student mentoring Schedule has been made and each faculty has been allocated with a group of students to mentor.



PRINCIPAL

Dr. C. MATHALAI SUNDARAM, M.E., M.B.A., Ph.D.,

Principal

**Nadar Saraswathi College of
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Vadapudupatti, Theni-625 531.**