

THENI MELAPETTAI HINDU NADARGAL URAVINMURAI



# NADAR SARASWATHI COLLEGE OF ENGINEERING & TECHNOLOGY



Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai

ISO 9001 : 2015 Certified Institution

Vadapudupatti, Annanji (po), Theni - 625 531,  
Tamilnadu, India.

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An ISO 9001 : 2015 Certified Institution

Date: 08.01.2024

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that the Institution has a transparent mechanism for timely resolution of student grievances including sexual harassment and ragging cases

S.NO	Details
1	Implementation of guidelines of statutory/regulatory bodies
2	Organization wide awareness and undertakings on policies with zero tolerance
3	a. Mechanisms for submission of students Grievances through online b. Mechanisms for submission of students Grievances through offline
4	Minutes of Meetings of Anti Ragging committee, Internal Complaint Committee, Grievances and Redressal Committee and Discipline Committee.

Options: A: All the above

**PRINCIPAL**

Dr. C. MATHALAI SUNDARAM, M.E., M.B.A., Ph.D.,  
*Principal*  
Nadar Saraswathi College of  
Engineering and Technology  
Vadapudupatti, Theni-625 531.

E-mail : principal@nscet.org Website : www.nscet.org Ph. No. : 04546 - 263900, 263901

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## 5.1.4. Details of statutory/regulatory Committees

### INDEX

SI.NO	COMMITTEE NAME	LINK
1.	Anti-Ragging Committee and Anti-Ragging Squad	<a href="#">VIEW</a>
2	Students Grievances and Redressal Committee	<a href="#">VIEW</a>
3	Internal Complaints Committee	<a href="#">VIEW</a>
4	SC/ST Committee	<a href="#">VIEW</a>

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Tamilnadu, India.

Ref.No: NSCET/ESTAB/ARC/2023-24/001

DATE: 22-09-2023

## Anti Ragging Committee - Composition

Sir/Madam,

**Sub: Establishment - Appointment as Anti - Ragging Committee Members – Order issued.**

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Anti - Ragging Committee will be the Supervisory and Advisory Committee in preserving a Culture of Ragging Free Environment in the college Campus. The Anti - Ragging Squad - office bearers will work under the Supervision of Anti - Ragging Committee and to engage in the works of checking, places like Hostels, Buses, Canteen, Classrooms and other places of student congregation. Anti- Ragging Committee will be involved in designing strategies and action plan for curbing the Menace of Ragging in the college by adopting array of activities for the period of one year.

S. No	Name	Position (Chairman/ Member)	Designation	Mobile Number	Mail Id
1	Dr. Mathalai Sundaram C	Chairperson/ Convenor	Principal	9443488999	principal@nscet.org
2	Mr. Mathavan N	Member	Vice Principal - Admin	9095100278	vpadmin@nscet.org
3	Dr. Sathyia M	Member	Vice Principal - Academic	9095100236	vpacademic@nscet.org
4	Dr. Karthikeyan C	Member	Placement Officer	8220723522	placement@nscet.org
5	Mr. Satheesh. S	Member	Deputy Tahsildar Election	7339274854	satheeshgmr@gmail.com
6	Mr. Kannan M	Member	Inspector of Police	9498184054	sho.allinagaram@tnccnts. gov.in
7	Mr. Muthupandi.P	Member	NGO Representative	9629885956	thozha2011@gmail.com
8	Mr. Vignesh. N	Member	Local Media Representative	8838430288	vignesh.nagarajan08@ gmail.com
9	Mr. Karuppasamy.A	Member	Representative of Parents	8667211219	kaarrups@gmail.com
10	Mrs. Palasai Shanthi	Member	Representative of Parents	9959290861	joshikaparamashivam@gmai l.com
11	Dr. Chithra C	Member	Representative of Staff	9790148325	chitra.c@nscet.org
12	Mr. Santhosh Pandian. M	Member	Representative of Staff (Non Teaching)	9003361097	santhoshpandi898@gmail. com
13	Mr. Rajeshwaran. G	Member	Representative of Students (I <sup>st</sup> Year)	7558178921	rajeshguru838@gmail.com
14	Ms. Swathi.S.J	Member	Representative of Students (II <sup>nd</sup> Year)	8760323174	swathisj0101@gmail.com



*Hari* 22/09/2023  
**Principal**  
**Dr. C. MATHALAI SUNDARAM, M.E., M.B.A., Ph.D.**  
**Principal**  
**Nadar Saraswathi College of**

E-mail : principal@nscet.org Website : www.nscet.org Ph. No. : 04546 - 263600, 263901



*Hari*  
**Dr. C. MATHALAI SUNDARAM, M.E., M.B.A., Ph.D.**  
**Principal**  
**Nadar Saraswathi College of**  
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**Vadapudupatti, Theni-625 531.**

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Tamilnadu, India.

Ref.No: NSCET/ESTAB/ARS/2023-24/001

DATE: 22-09-2023

## Anti Ragging Squad Members

Sir/Madam,

**Sub: ESTABLISHMENT- Appointment as Anti- Ragging Squad Members – Order Issued.**

\*\*\*\*\*

The following faculties are deputed as Anti – Ragging Squad Committee members to raids on Hostels and other places vulnerable to incidents and having potential for ragging. They conduct on the spot enquiry and need to submit the enquiry report along with recommendations to Anti – Ragging Committee for action for the Academic Year 2023-24.

S. No	Name	Position (Chairman /Member)	Designation	Mobile Number	Mail Id
1	Mr. N. Mathavan	Convenor	Vice Principal - Admin	9095100278	vpadmin@nscet.org
2	Dr. M. Sathy	Member	Vice Principal – Academic / WEC	9095100236	vpacademic@nscet.org
3	Dr. C. Karthikeyan	Member	Placement Officer	8220723522	Placement@nscet.org
4	Dr. E. Anantha krishnan	Member	HOD / CIVIL	9095100237	hodcivil@nscet.org
5	Mr. J. Mathalairaj	Member	HOD / CSE, Deputy Warden Boys	9095100228	hodcse@nscet.org
6	Dr. M. Pandi maharajan	Member	HOD / EEE	9095100240	hodeee@nscet.org
7	Dr. B. Radha krishnan	Member	HOD / MECH	9095100227	hodmech@nscet.org
8	Mr. L.S. Vignesh	Member	HOD / AI&DS	9095100229	hodaids@nscet.org
9	Mr. C. Prathap	Member	HOD / S&H	9095100233	hodsh@nscet.org
10	Dr. C. Chithra	Member	Coordinator / S&H	9790148325	chitra.c@nscet.org
11	Mr. N. Nagarathinam	Member	HOD / SE	9095100234	hodstructural@nscet.org
12	Mr. A. Vembathu rajesh	Member	HOD / MFE	9443487999	hodmfe@nscet.org
13	Mr. K. Sundararajan	Member	Physical Director	9994022540	physicaldirector@nscet.org
14	Mr. P. Selvakumar	Member	Physical Director	9789387417	selvapdcet@gmail.com
15	Mrs. R. Malini	Member	Physical Director	8526313415	malinisathiyan1820@gmail.com
16	Mrs. J. Preetha	Member	Placement Co-ordinator/ Deputy Warden Girls	9092866047	principaloffice@nscet.org

Mani 22/9/23

Principal

Dr. C. MATHALAI SUNDARAM, M.E., M.B.A., Ph.D.,  
Principal  
Nadar Saraswathi College of

E-mail : principal@nscet.org Website : www.nscet.org Ph. No. : 04546 263900, 263901



Mani  
Dr. C. MATHALAI SUNDARAM, M.E., M.B.A., Ph.D.,  
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Vadapudupatti, Annanji (po), Theni - 625531,

Tamilnadu, India.

K.S. Kasiprabhu, B.Sc.,

Secretary.

A. Rajkumar, B.B.A.,

Joint Secretary.

Ref No: NSCET / ESTAB / ORDER / 2021-22 / 002

DATE: 03.05.2021

Sir / Madam,

Sub: ESTABLISHMENT –Appointment as Students Grievance Redressal Committee Members –  
Order issued.

The Following Students Grievance Redressal Committee Members for our College had  
been deputed to Collect Complaint raised by students & staff within the institutions and take  
necessary actions to eliminate the difficulties for the period of two years.

S. No	Name	Designation	Position	Contact	Mail id
1	Dr. C. Mathalai Sundaram	Principal	Chairman	9443488999	principal@nscet.org
2	Dr. N. Jawahar	Professor	Ombudsman	9894329638	jawahartce@yahoo.co.uk
3	Mr. P. Rajesh Kanna	Police Inspector	Member	9498189266	insallinagaramps@gmail.com
4	Ms. G. Rani	Tahsildar	Member	9445000593	thasildarpkm@gmail.com
5	Mr. N. Mathavan	Vice Principal	Member	9095100278	vpadmin@nscet.org
6	Mrs. G. Sugiladevi	AP/ Civil	Member & Convener	9788143587	sugila78devi@gmail.com
7	Mr. M. Idhayachandran	AP/ECE	Member	9629088748	mchandraan@gmail.com
8	Mr. M. Praveen	MECH	STUDENT	6381715113	praveenpandi1933@gmail.com
9	Ms. K. Priyanka	CSE	STUDENT	9442420708	priyanka.ka29@gmail.com

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Joint Secretary  
JOINT SECRETARY  
NADAR SARASWATHI COLLEGE OF  
ENGINEERING & TECHNOLOGY  
THENI - 625 531.

Secretary  
SECRETARY  
NADAR SARASWATHI COLLEGE OF  
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E-mail : principal@nscet.org Website : www.nscet.org Ph. No. : 04546 - 263900, 263901



Dr. C. MATHALAI SUNDARAM, M.E., M.B.A., Ph.D.,  
Principal  
Nadar Saraswathi College of  
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**Nadar Saraswathi College of Engineering and Technology,  
Vadapudupatti, Theni - 625 531**

(Approved by AICTE, New Delhi and Affiliated to Anna University Chennai)

Ref. No.: NSCET / ICC – Min / 2023-24 / 02

Date: 17.10.2023

## INTERNAL COMPLAINT COMMITTEE

### Minutes of Meeting

The Internal Complaint Committee meeting was conducted on 17.10.2023 at 11:30 AM in the Board Room. The attendance and the minutes were enclosed as below.

SL.NO	Name of the Member	Designation	Position	Signature
1	Dr.M.Sathy	Vice Principal, HoD/IT	Presiding Officer & Convenor	
2	Dr.C.Chithra	Co-ordinator S&H	Member	
3	Mrs.M.Mahalakshmi	AP / Mathematics	Member	
4	Mr.C.Pandian	LA/ Mechanical	Member	
5	Mr.K.M.Senthil Kumar	LA/EEE	Member	
6	Ms.N.Vishnu Priya	III/EEE	Student	
7	Ms.S.Swetha	III/Civil	Student	
8	Mr.S.Mukilan	III/CSE	Student	

- Welcome address by Presiding Officer and Convenor
- The Member and Convener Dr.M.Sathy, Coordinator / VP Academic initiated the meeting by welcoming the members of internal complaint committee.

The following points were discussed:

- Internal Complaint Committee has not received any complaints.
- Since no Complaints was received yet, no remedial action is required.

**Principal**  
**Dr. C. MATHALAI SUNDARAM, M.E., M.B.A., Ph.D.,**  
**Principal**  
**Nadar Saraswathi College of**  
**Engineering and Technology**  
**Vadapudupatti, Theni-625 531**

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Ref No: NSCET / ESTAB / ORDER / 2022-23 / 001

DATE: 03.06.2022

Sir / Madam,

**Sub:** ESTABLISHMENT – Appointment as SC / ST Welfare Committee Members – Order issued.

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The Following SC/ST Welfare Committee Members for our College had been deputed to Collect Complaint raised by students & staff of SC/ ST within the institutions and take necessary actions to eliminate the difficulties faced and make them sophisticated as per needs for the period of one year.

S. No	Name	Designation	Position	Caste / Gender	Contact	Mail id
1.	Dr. C. Mathalai Sundaram	Principal, NSCET	Chair Person	Others / Male	9443488999	principal@nscet.org
2.	Mr. N. Mathavan	Vice Principal/ Admin	Member	Others / Male	9095100278	vpadmin@nscet.org
3.	Mr. J. Mathalai Raj	HOD / English	Member	Others / Male	9095100228	hodmaths@nscet.org
4.	Dr. C. Sivakandhan	Professor / Mech	Member & Convener	SC / Male	9443495945	kandhansiva69@gmail.com
5.	Mr. A. Vembathu Rajesh	HoD / MFE	Member	Others / Male	9443487999	hodmech@nscet.org
6	Mrs. B. Sowmiya	AP / Civil	Member	SC / Female	9629264297	sowmiah@gmail.com
7	Mrs. S. Shobana	LA/CSE	Member	SC/ Female	9095100233	hodcse@nscet.org

Secretary

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THENI - 625 531.

Secretary

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Joint Secretary  
JOINT SECRETARY  
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