

Purchase Order (PO)

Company Name: Techno Corp.
Company Address: 23/A, Industrial Hub, Mumbai - 400001, India
Phone: +91-22-45678900
Email: procurement@technocorp.in

Purchase Order Number: PO-20240617-001
Purchase Order Date: 17 June 2025

Vendor Name: Prime Components Pvt. Ltd.
Vendor Address: 45/B, Electronics Market, Pune - 411001, India
Vendor Contact: +91-20-12345678
Vendor Email: sales@primecomponents.in

Item No.	Item Description	Quantity	Unit Price (INR)	Total Price (INR)
1	Industrial Power Supply (24V, 10A)	10	4,500	45,000
2	High-Speed Ethernet Switch (16 Port)	5	7,800	39,000
3	Stainless Steel Mounting Rack (42U)	2	25,000	50,000
4	CAT-6 Ethernet Cable (305m Roll)	8	6,200	49,600

Subtotal: ■1,83,600
GST (18%): ■33,048
Grand Total: ■2,16,648

Delivery Terms:
- Delivery within 10 working days from PO acceptance
- Delivery Location: Techno Corp. Warehouse, Mumbai

Payment Terms:
- 50% advance, 50% on delivery

Authorized By:
Procurement Manager, Techno Corp.

Notes:
- All goods must be delivered in original manufacturer packaging.
- Warranty certificates and invoices must accompany the shipment.