



ECAP470: CLOUD COMPUTING

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Learning Outcomes



After this lecture, you will be able to,

- ✓ understand schedules and task management
- ✓ explore collaborating on schedules and task management
- ✓ know about creating To-Do lists

Collaborating on Schedules

- When it comes to coordinating multiple individuals or families in a community activity, you have your work cut out for you.
- Whether it's a youth sports team, community organization, school event, or some community event, trying to line up who's free and who's not on a given duration of time takes a lot of effort—unless, that is, you're **using web-based scheduling tools.**

Collaborating on Schedules

Examples:

- Sports Team Schedules
- School Schedules
- Community Group Schedules
- Event Schedules and Management


Collaborating on Schedules

Typical League Athletics site, for the Lakeville (Minnesota) Baseball Association

Lakeville Baseball Association

of LAKEVILLE, MN

Welcome to LBA's home on the web!



The LBA website is designed for our members to get news, information, schedules, rosters, game results, directions and much much more. Check back frequently for the latest information about LBA. You can also contact us with questions via email by clicking [email us](#)

Our mailing address is:
Lakeville Baseball Association
P.O. Box 517
Lakeville, MN 55044

To check to see if the fields in Lakeville are closed due to rain, please call the Lakeville Park & Rec at 952-985-4690, Option 1. The message will be updated as of 3 PM each day.


HEADLINES

- Tournament Workers**
LBA will be hosting invitational and MST state...
- LBA Registration for 2008**
Registration for 2008 LBA programs began...
- North is looking for applicants for Senior Youth baseball**
Register Today

Tournament Workers

by Julie Lede posted 04/03/2008

LBA will be hosting invitational and MST state tournaments during four different weekends this summer. We will need field crew and concessions workers to run these tournaments. These positions will be paid positions. Information regarding this paid worker program and instructions on how to sign up to be a tournament worker can be found on the "Workers" page under the "Tournament Info" tab.



The new irrigation system at Quigley Fields installed for 2007.

Upcoming Events

Fri, May 30, 2008 to Sun, Jun 1, 2008

- Wood Bat Invitational 14AA (King, NP & KTHS)

Fri, May 30, 2008 to Sun, Jun 1, 2008

- Lakeville Invitational 10A, 10AA, 10 AAA (Quigley&King)

Fri, Jun 6, 2008 to Sun, Jun 8, 2008

- House Mid Season Tournament - Grade 4-5 (Quigley)

Fri, Jun 6, 2008 to Sun, Jun 8, 2008

- House Mid Season Tournament - Grade 6-7 (King)

Mon, Jun 9, 2008 to Wed, Jun 11, 2008

- Dean Bowyer Baseball Camp (Age 8-14 [Click Here for Details](#))

Block...

Recent Results

>Traveling Leagues

Saturday, May 10, 2008	
South 12AAA	6
Farmington	7
Friday, May 09, 2008	
North 11AAA	2
Bloomington Eagles	8
North 12A Black	17
Fagan	8
North 12AAA	1
Eagan	7

Collaborating on Schedules

A Typical Zvents Community Home Page

Zvents
Discover Things To Do

events | movies | venues | restaurants | performers

what are you looking for? when (tonight, this weekend, ...) **search**

search tips | advanced search »

events | movies | restaurants | venues | performers + add to our listings

Home | Register | Log In

Minneapolis, MN

[change my location]

By Type

- Business & Tech
- Community
- Dance
- Fairs & Festivals
- Food & Dining
- Music
- Other
- Performing Arts
- Shopping
- Sports & Outdoors
- Visual Arts

By City

- Apple Valley
- Chanhassen
- Edina
- Minneapolis
- Rochester
- Saint Paul
- Shakopee
- St. Paul
- St. Cloud
- St. Paul

By Time

- Tomorrow
- Today
- Next 7 Days

Featured Events

Augustana, Wild Sweet Orange, David Ford
Mon, May 12 8:00p
Fine Line Music Cafe, Minneapolis
Featuring: Augustana

music

Flight of the Conchords
Tue, May 13 8:00p at Orpheum Theatre, Minneapolis

Augustana, Wild Sweet Orange, David Ford
Mon, May 13 8:00p at Fine Line Music Cafe, Minneapolis

Eddie Izzard
Tue, May 27 8:00p at State Theatre, Minneapolis

KT Tunstall, Paddy Casey
Wed, May 14 8:00p at State Theatre, Minneapolis

community

Meet best-selling author Augusten Burroughs
Fri, May 16 7:00p at University of Minnesota Bookstore, Minneapolis

True Colors Tour 2008
Mon, June 9 6:30p at Target Center, Minneapolis

Join our Enhanced Listings Beta program and upgrade your listing, free for a limited time! [Learn More](#)

Hot Tickets

Flight of the Conchords Tue 5/13 8:00p [Buy Now](#)

Eddie Izzard Tue 5/27 8:00p [Buy Now](#)

Augustana, Wild Sweet Orange, David Ford Mon 5/12 8:00p [Buy Now](#)

KT Tunstall, Paddy Casey Wed 5/14 8:00p [Buy Now](#)

Saint Paul, Minnesota Rubber Stamp and Scrapbook Expo Spring 2008 Sat 5/17 9:00a [Buy Now](#)

Popular Movies

What Happens in Vegas
Romantic Comedy - PG-13

Speed Racer
Action, Adventure, Family - PG

Iron Man
Action, Science Fiction - PG-13

Made of Honor
Comedy, Romantic Comedy - PG-13

Baby Mama
Comedy - PG-13

Collaboration on Scheduling Meetings

- Scheduling a meeting can be a frustrating experience. Not only do you have to clear time from all the attendees' individual schedules, you also have to make sure that the right-sized meeting room is available at the designated time.

Collaboration on Scheduling Meetings

- If you work in a large company, you know what a hassle it is to schedule even simple meetings. One person is free on Tuesday at 9:00, but another is out of the office, and yet other attendee is already booked for that time slot.

Collaboration on Scheduling Meetings

- Plus, you're not even sure which meeting room is free at that time. You end up sending a flurry of emails back and forth, trying to find the one spot in everybody's schedules that is free. There has to be a better way.
- That is, **Web-based Scheduling**.

Collaboration on Scheduling Meetings

- Web-based scheduling programs let you schedule both in-person meetings and teleconferences with attendees from multiple locations. You're not limited to just those people located in your office; you can work with the schedules of people around the country and even in different firms.

Collaboration on Scheduling Meetings

- Much of this can be accomplished with **simple web-based calendar programs**, such as Google Calendar (calendar.google.com) and Yahoo! Calendar (calendar.yahoo.com).

Collaboration on Scheduling Meetings

- To take advantage of the **more advanced automatic scheduling features**, however, you need to use an industrial strength scheduling application, such as AppointmentQuest (www.appointmentquest.com), hitAppoint (www.hitappoint.com), and Schedulebook (www.schedulebook.com).

Collaboration on Scheduling Meetings

- Professionals who schedule appointments with their clients—doctors, lawyers, hairdressers, and the like—face similar scheduling challenges.
- For this purpose, separate **web-based appointment scheduling applications** exist. These apps function similarly to traditional meeting schedulers, but with a focus on customer appointments.

Collaboration on Scheduling Meetings

Exploring Online Scheduling Applications-

- Jiffle
- Presdo
- Diarised
- Windows Live Events
- Schedulebook
- Acuity Scheduling
- AppointmentQuest
- hitAppoint

Collaboration on Scheduling Meetings

Jiffle Interface for Scheduling a Meeting

Dan Ashton's Calendar

Select one or more available timeslots to request a meeting with Dan Ashton

◀ ▶

May 12-18, 2008

Select your time zone (GMT-06:00) Central Time (US & Canada) ▼

CST	May 12 Mon	May 13 Tue	May 14 Wed	May 15 Thu	May 16 Fri	May 17 Sat	May 18 Sun
8am							
9am							
10am							
11am							
12pm							
1pm							
2pm							
3pm							
4pm					Available		
6pm							

Meeting Request

From:

Name:

Email:

Phone:

☒ Save

To:

Dan Ashton

Date:

Fri, May 16 2008

Time:

4:00 PM - 4:30 PM (CST)

Duration: 30 mins ▼

Subject:

Message:


⌚ ➡

SEND

✕

CANCEL

Collaboration on Scheduling Meetings

presdo
Make Time to "___"

Hi **Erick**, see your upcoming events
[Help](#) | [Sign Out](#)

Create
a new event

Coffee

WHEN Thursday, May 8, 2pm
[Change](#)

WHO

☒ You

☒ Eric

[Add guests](#)

WHERE Zuni Cafe
1658 Market St, San Francisco, CA 94102
(415) 552-2522 [Map](#)
[Or, pick a location](#)

Cancel
this event

Save
to calendar

Send changes

WHAT

Enter a short description

Messages

44 minutes ago
You suggested next week, fri, next wed, best time: next Fri 8:30am

29 minutes ago
You: bring the backgammon

28 minutes ago
Eric suggested week of 5/5: Sorry, I'm busy.

27 minutes ago
You changed the time to Thu 5/8 2pm

27 minutes ago
Eric said yes: Yup, I'm there!

Enter a new message

Post

Collaboration on Scheduling Meetings

Typical Client Scheduling Screen from Acuity Scheduling

Dr. Vitalis

The best carpet cleaning service in the North Bay! Owner operated, truck mount with state-of-the-art equipment. Licensed, insured and bonded.

- Pick an Appointment -

I would like to schedule

Air conditioning inspection (0 minutes @ \$ USD59.95) ▼

<<

May 2008

>>

S	M	T	W	R	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

*Choose a date to see
available times*

- Your Information -

First Name

Last Name

Phone

E-mail

Complete Scheduling >>

Collaborations in Cloud

- Collaborating on To-Do Lists
- Collaborating on Task Management
- Collaborating on Event Management
- Collaborating on Event Marketing
- Collaborating on Budgets

Collaborating on To-Do Lists

Let's start with simple task management, in the form of the old-fashioned todo list. These are web-based lists that multiple group members can access from any web browser. Tasks are entered (complete with due date) and checked off when completed.

Collaborating on Task Management

- For managing more complex tasks, a simple to-do list application might not cut the mustard.
- Instead, using a web-based task management application that lets you manage the multiple pieces and parts of large projects can be considered.

Collaborating on Task Management

- Basic task management can be accomplished with applications such as HiTask (www.hitask.com) and Zoho Planner (planner.zoho.com). For the most complicated projects, consider using a dedicated project management application, such as Basecamp (www.basecamphq.com) or Goplan (www.goplan.com).

Collaboration on Task Management

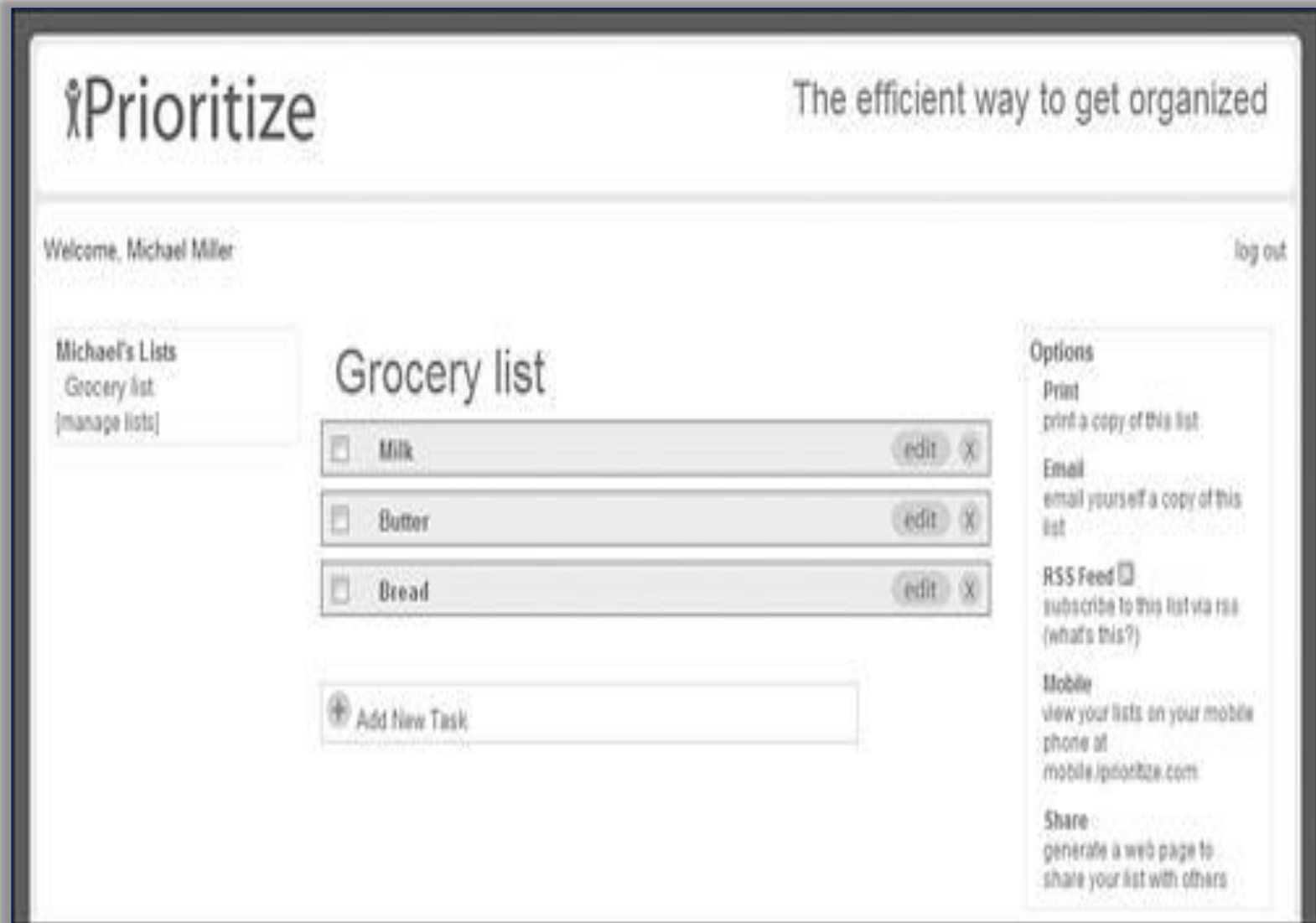
- iPrioritize
- Hiveminder
- Bla-Bla List
- Remember the Milk
- Ta-da List
- Tudu List

Collaboration on Task Management

- TaskTHIS
- Vitalist
- Voo2Do
- TracksLife
- HiTask
- Zoho Planner

Collaboration on Task Management

A simple web-based to-do list from
iPrioritize.



Collaborating on Event Management

- When you're putting on a big event such as a concert or conference, you have a whole new set of challenges to face. Not only do you have to manage the tasks involved with putting together the event, you also have to handle attendee registration, event marketing, ticket sales, and the like.
- It's a massive effort—made somewhat easier by web-based event management tools.

Collaborating on Event Marketing

- Most event management applications also handle basic event marketing. But when it comes to promoting your community events, you want to go beyond the basics to more creative forms of marketing.

Collaborating on Budgets

- Every event, small or large, comes with its own set of costs.
- With community events, those costs are often managed by a group of people, each responsible for a specific operation or group of operations.

Collaborating on Budgets

- For simple events.
- For larger or more complex events

Virtual Communities in the Cloud

- When we think of community organizations, we tend to focus on those groups operating within the confines of a physical community. But not all communities are geographically based; the growth of the Internet has seen the advent of virtual communities, located solely within the cloud.
- A virtual community is an assemblage of like-minded individuals, from anywhere in the world, online.

Virtual Communities in the Cloud

Is a virtual community a real
community?

The image features a teal gradient background. In the center is a 3D oval button with a light blue-to-white gradient and a subtle drop shadow. The text "That's all for now..." is centered on the button in a bold, black, sans-serif font.

That's all for now...