SAUMITRA PANCHAL

RESEARCH ANALYST / PROJECT ADMINISTRATOR

Mobile: 8104087127 / 9930695371
Email ID: saumitrapanchal@gmail.com

Experienced research/ data analyst in the field of retail and project management.
Competent in primary and secondary research as well as Microsoft Office.
Basic knowledge of Power BI, Python, SQL, Matplotlib, NumPY, Pandas and UiPath.

WORK EXPERIENCE:

PROJECT ADMINISTRATOR (ON TEMP SUSPENSION DUE TO COVID-19)

Company name : Bare International (July 2019 - July 2020)
Skills Utilized while working in this position :
Operations Management, Client relationship Management, Project management , Primary Research and Business Analysis

Functions and Processes :
Part of Operations and Client relationship Management team.
Experienced in working with cross-functional teams to complete various projects.
Handled client communication.
Ensured project efficiency and profitability by creating and standardizing certain processes.
Worked on Microsoft Excel and/or other customized tools to extract, organize, analyze, and report data files, which comprised of 1000+ data points.

Research Analyst

Company name : Merit Software (Nov 2017 - June 2019)
Skills Utilized while working in this position :
Client relationship Management, Project management , Secondary Research and Financial Analysis

Functions and Processes :
Part of EDGE by Ascential team- a retail research and advisory business.
Responsible for the execution and maintenance of financial data associated with the development of retailers, while working with team of analysts in based in Boston and Frankfurt.
Owner of retailer profiles featuring strategic, marketing, forecasting & performance related information.
Responsible for estimating revenue and store growth of global retailers using EDGE's proprietary forecasting methodology and tracking global macroeconomic environment to ensure retailers are competitively positioned.

Resource Executive/ Project Co-ordinator

Company name : Bare International (Jan 2017 - Oct 2017)
Skills Utilized while working in this position :
Vendor Management, Project management , Primary Research

Functions and Processes :
Responsible for vendor management.
Creating, maintaining and updating vendor database.
Handled various projects of different brands in Petroleum, Automobile and Service Sector.

CERTIFICATIONS

1. **Python Specialization**, Coursera – University of Michigan
2. **Pandas,NumPY and Matplotlib**, Udemy
3. **SQL Boot camp**, Udemy
4. **Advanced Excel**, Udemy
5. **Power BI**, Edx
6. **VBA and Excel Macros**, Udemy
7. Dale Carnegie and Three Courses of MBApro
8. **UiPath RPA developer course**, Udemy

ACADEMIC HISTORY

MMS, Operations Management (2016)
Vidyalankar Institute of Technology (University of Mumbai)
percentage : 73%

Bachelor of Science, Life sciences (Zoology) (2013)
Vidyalankar Institute of Technology (University of Mumbai)
percentage : 73%

www.linkedin.com/in/saumitraPanchal
https://www.youtube.com/watch?v=6ICS8JRKuPk