

**Standard Operating Procedure for Conduct of Assessment and Grading –
For ongoing semester**

Applicable to IV and VI Semester B Tech Students/Courses

1. Mode of Evaluation of Intermediate Even Semester Theory Courses

- End-Semester Examination is optional for intermediate semesters during the even semester of academic year 2020 - 21. MAHE has decided to Grade the theory courses based on Internal Assessment (IA) marks and performance of previous semester/year. Hence, regular End-Semester examinations are not conducted for intermediate semesters.
- End semester examination marks of the student in theory courses will be calculated as per the following guidelines:

End Semester Examination Marks	
IV semester B Tech	$0.5 \times \text{IA} + 2.5 \times \text{CGPA at the end of II sem B Tech}$
VI semester B Tech	$0.5 \times \text{IA} + 2.5 \times \text{CGPA at the end of IV sem B Tech}$

Lateral Entry/Transfer admission students in IV semester B Tech:

End Semester Examination Marks = IA marks of IV semester

Total marks in theory courses will be computed as:

IA marks	End Semester marks	Total marks
50	50	100

2. Grading

Absolute grading will be followed in all courses in the current academic semester with the following cutoffs on Total marks

B Tech/M Tech/MCA	
Less than 40 : F	70 – 79 marks : B
40 – 49 marks : E	80 – 89 marks : A
50 – 59 marks : D	90 and above : A+
60 – 69 marks : C	



3. Grade improvement for Theory courses

- Students have an option to apply for improvement of grade for theory courses within a week after the publication of results. There will be provision for **ONE** chance for grade improvement without any penalty by appearing in improvement examination in proctored online mode through MS Teams, and it will be conducted as per the schedule given in the tables below.
 - For the students who opt for the improvement of grade, their grade card will be issued only after completion and announcement of results of the grade improvement examination.
- 4. Examinations on pending Odd semester courses of THIRD and FIFTH semesters** will be conducted in proctored online mode using MS Teams as per the schedule given in the tables below.

Schedule of IV SEMESTER B Tech

Events	Schedule
Resumption of IV semester Classes	March 15, 2021
Last Instructional day for IV semester	June 19, 2021
Semester Break	June 21 – August 15, 2021
Pending Laboratory sessions of III semester (Online)	June 28 – July 10, 2021
Online Proctored examinations* of III semester	July 19 – August 02, 2021
Online Proctored Grade improvement examinations of IV semester	August 04 – 16, 2021
Commencement of V semester classes	August 16, 2021

*Additional Option/Improvement examination

Schedule of VI SEMESTER B Tech

Events	Schedule
Commencement of VI semester Classes	February 15, 2021
Last Instructional day for VI semester	June 19, 2021
Semester Break	June 21 – August 15, 2021
Pending Laboratory sessions of V semester (Online)	June 28 – July 10, 2021
Online Proctored Make up examinations of V semester	July 20 – 31, 2021
Online Proctored Grade improvement examinations of VI semester	August 03 – 14, 2021
Commencement of VII semester classes	August 16, 2021

Date: June 18, 2021



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