Notice of Appearance

IN THE [COURT NAME] COURT OF [COUNTY], [STATE]  
  
[Your Name],  
Plaintiff / Defendant,  
v.  
[Opposing Party's Name],  
Plaintiff / Defendant.  
  
Case No: [Case Number]  
  
NOTICE OF APPEARANCE  
  
TO THE CLERK OF THE COURT AND ALL PARTIES OF RECORD:  
  
Please enter my appearance in this case as [Plaintiff/Defendant] in proper person (Pro Se).  
  
Respectfully submitted,  
  
[Your Name]  
[Your Address]  
[Your Phone Number]  
[Date]