

## NCI-K INSPECTION CHECKLIST

Unit	Section/Item	Complete	Partial	Absent	Comments/Remarks
Minimum requirements	Licensed by the relevant professional regulatory body				Specify the regulatory body -
	Functional MDT/tumour board				
	Service charter prominently displayed				
	Quality assurance system				
	Waste management system				
	Occupational health & safety facility policy				
	Patient documentation				
	Management/Treatment protocols				
	Infection prevention and control				

General Operational Considerations	Patient referral system				
	Facility SOPs				
	Health education materials				
	Patient navigation system				
	Staff capacity building program				
	Equipment service contracts & maintenance plans				
	Linkage with support services e.g. blood banks, ICU				
<b>Units</b>					
Administration	Physical Infrastructure				
	Equipment				
	Human Resource				
Ambulatory/outpatient	Physical Infrastructure				
	Equipment				
	Human Resource				
Chemotherapy	Physical Infrastructure				
	Equipment				
	Human Resource				

Laboratory/Pathology	Physical Infrastructure				
	Equipment				
	Human Resource				
Radiology	Physical Infrastructure				
	Equipment				
	Human Resource				
Surgery	Physical Infrastructure				
	Equipment				
	Human Resource				
Chemotherapy	Physical Infrastructure				
	Equipment				
	Human Resource				
Health Records/Registry	Physical Infrastructure				
	Equipment				
	Human Resource				
	Inspected and approved by Radiation Protection Board				

Radiotherapy	Physical Infrastructure				
	Equipment				
	Human Resource				
	Inspected and approved by Radiation Protection Board				
Nuclear Medicine	Physical Infrastructure				
	Equipment				
	Human Resource				
Palliative Care and survivorship	Physical Infrastructure				
	Equipment				
	Human Resource				
Nursing	Physical Infrastructure				
	Equipment				
	Human Resource				
Inpatient	Physical Infrastructure				
	Equipment				
	Human Resource				
Rehabilitation	Physical Infrastructure				
	Equipment				
	Human Resource				