(Registered No 00974284)

## ANNUAL REPORT AND ACCOUNTS 2012

Board of Directors

B M Puffer J Bertelsen



## REPORT OF THE DIRECTORS

The directors present their report and accounts for the year ended 31 December 2012

#### Results and dividends

The profit for the year after taxation was £1,129,646 which, when added to the retained profit brought forward at 1 January 2012 of £1,324,748 together with exchange adjustments taken directly to reserves of £39,998, gives a total retained profit carried forward at 31 December 2012 of £2,494,392

The company has not declared any dividends during the year (2011 £Nil) The directors do not propose the payment of a dividend

#### Principal activity and review of the business

The company operates offices on behalf of the BP group in the Philippines and Vietnam The Vietnam branch has ceased operations since 2011 and was deregistered in 2012

The key financial and other performance indicators during the year were as follows

	2012	2011	<u>Variance</u>
	£	£	%
Operating profit / (loss)	1,080,787	(693 976)	(256)
Profit / (loss) after taxation	1,129,646	(645,171)	(275)
Shareholders' funds	2,515,928	1,346,284	87
	2012	2011	Variance
	%	%	
Quick ratio*	111	106	(5)

<sup>\*</sup>Quick ratio is defined as current assets, excluding stock and debtors receivable after one year, as a percentage of current liabilities

The profit was mainly due to unrealised foreign exchange gains during the year

#### REPORT OF THE DIRECTORS

#### Principal risks and uncertainties

The company aims to deliver sustainable value by identifying and responding successfully to risks Risk management is integrated into the process of planning and performance management at a group level. Monitoring and accountability for the management of these risks occur through quarterly performance reviews at a group level.

We urge you to consider carefully the risks described below. The potential impact of the occurrence or reoccurrence of any of the risks described below could have a material adverse effect on the company's business, financial position, results of operations, competitive position, cash flows, prospects, liquidity, shareholder returns and/or implementation of its strategic agenda.

Company level risks have been categorised against the following areas compliance and control, and financial risk management. In addition, we have also set out a further category of risk for your attention—those resulting from the 2010 Gulf of Mexico oil spill (the Incident)

#### Gulf of Mexico oil spill

The Gulf of Mexico oil spill has had and could continue to have a material adverse impact on BP as a group, and consequently may also have an adverse impact on BP South East Asia Limited

Whilst the BP group recognised significant charges in the income statement since the Incident occurred in 2010, there is significant uncertainty regarding the extent and timing of the remaining costs and liabilities relating to the Incident, the potential changes in applicable regulations and the operating environment that may result from the Incident, the impact of the Incident on the reputation of the group and the resulting possible impact on the group's licence to operate including its ability to access new opportunities. The amount of claims that become payable by the BP group, the amount of fines ultimately levied on the BP group (including any potential determination of the BP group's negligence or gross negligence), the outcome of litigation, the terms of any further settlements including the amount and timing of any payments thereunder, and any costs arising from any longer-term environmental consequences of the Incident, will also impact upon the ultimate cost for the BP group

Although the provisions recognised represent the current best estimates of expenditures required to settle certain present obligations that can be reasonably estimated at the end of the reporting period, there are future expenditures for which it is not possible to measure the obligations reliably and the total amounts payable by the BP group in relation to all obligations relating to the Incident are subject to significant uncertainty. These uncertainties are likely to continue for a significant period, increase the risks to which the group is exposed and may cause costs to increase. Thus, the Incident has had, and could continue to have, a material adverse impact on the group's business, competitive position, financial performance, cash flows, prospects, liquidity, shareholder returns and/or implementation of its strategic agenda, particularly in the US. The risks associated with the Incident could also heighten the impact of the other risks to which the group is exposed as further described below. Further information on the Incident, is included within the BP group Annual Report and Form 20-F for the year ended 31 December 2012.

#### **REPORT OF THE DIRECTORS**

#### **Future developments**

The directors aim to maintain the management policies which have resulted in the company's stability in recent years. They believe that the company is in a good position to take advantage of any opportunities which may arise in the future.

It is the intention of the directors that the business of the company will continue for the foreseeable future

#### **Directors**

The present directors are listed on page 1

There have been no director appointments or resignations since 1 January 2012

## Directors' indemnity

The company indemnifies the directors in its Articles of Association to the extent allowed under section 232 of the Companies Act 2006

### Policy and practice on payment of creditors

It is the company's policy to follow the CBI's prompt payment code of practice for all suppliers to the company with payments made in accordance with the relevant contractual payment terms. A copy of the code of practice may be obtained from the CBI

The number of days' purchases represented by trade creditors at the year-end was ml

#### Auditor

In the absence of a notice proposing that the appointment be terminated, Ernst & Young LLP will be deemed to be re-appointed as the company's auditor for the next year

#### REPORT OF THE DIRECTORS

#### Principal risks and uncertainties (continued)

#### Compliance and control risks

#### Liabilities and provisions

The BP group's potential liabilities resulting from pending and future claims, lawsuits, settlements and enforcement actions relating to the Gulf of Mexico oil spill, together with the potential cost and burdens of implementing remedies sought in the various proceedings, cannot be fully estimated at this time but they have had, and are expected to continue to have, a material adverse impact on the group's business and consequently may also impact the company's business. Further information is included within the BP group Annual Report and Form 20-F for the year ended 31 December 2012

#### Reporting

External reporting of financial and non-financial data is reliant on the integrity of systems and people Failure to report data accurately and in compliance with external standards could result in regulatory action, legal liability and damage to the company's reputation

#### Financial risk management

The main financial risk faced by the company through its normal business activities are foreign currency exchange risk and interest rate risk. The management of these financial risks is performed at BP group level. The company seeks to maintain a financial framework to ensure that it is able to maintain an appropriate level of liquidity and financial capacity. This framework constrains the level of assessed capital at risk for the purposes of positions taken in financial instruments. Failure to accurately forecast or maintain sufficient liquidity and credit to meet these needs could impact the company's ability to operate and result in a financial loss.

#### Foreign currency exchange risk

Fluctuations in foreign exchange rates can have significant effects on the company's reported results. The company's financial assets and liabilities give rise to transactional currency exposures. Such exposures arise from transactions in a currency other than the company's functional currency. The management of such risks is performed at BP group level. The main underlying economic currency of the BP group's cash flows is the US dollar. This is because the BP group's major product, oil, is priced internationally in US dollars. The BP group's foreign exchange management policy is to minimise economic and significant transactional exposures arising from currency movements against the US dollar. The group co-ordinates the handling of foreign exchange risks centrally, by netting off naturally occurring opposite exposures wherever possible and then dealing with any material residual foreign exchange risks. For highly probable forecast capital expenditures the group locks in the US dollar cost of non US dollar supplies by using currency forwards and futures.

Crude oil prices are generally set in US dollars, while sales of refined products may be in a variety of currencies. Fluctuations in exchange rates can therefore give rise to foreign exchange exposures, with a consequent impact on underlying costs and revenues.

#### Interest rate risk

The company is exposed to interest rate risk from the possibility that changes in interest rates will affect future cash flows or the fair values of its financial instruments, principally finance debt

#### **REPORT OF THE DIRECTORS**

#### Directors' statement as to the disclosure of information to the auditor

The directors who were members of the board at the time of approving the directors' report are listed on page 1. Having made enquiries of fellow directors and of the company's auditor, each of these directors confirms that

- To the best of each director's knowledge and belief, there is no information relevant to the preparation of their report of which the company's auditor is unaware and
- Each director has taken all the steps a director might reasonably be expected to have taken to be aware of relevant audit information and to establish that the company's auditor is aware of that information.

By Order of the Board

For and on behalf of

Sunbury Secretaries Limited

**Company Secretary** 

30 August 2013

Registered Office

Chertsey Road Sunbury on Thames Middlesex

TW16 7BP

United Kingdom

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES IN RESPECT OF THE ACCOUNTS

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom accounting standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and the profit or loss for that period. In preparing these accounts, the directors are required to

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent,
- state whether applicable United Kingdom accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors confirm that they have complied with these requirements and, having a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future, continue to adopt the going concern basis in preparing the accounts

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF BP SOUTH EAST ASIA LIMITED

We have audited the financial statements of BP South East Asia Limited for the year ended 31 December 2012 which comprise the Profit and Loss Account, the Statement of Total Recognised Gains and Losses the Balance Sheet, the accounting policies and the related notes 1 to 14 The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report or for the opinions we have formed

#### Respective responsibilities of directors and auditor

As explained more fully in the Statement of Directors' Responsibilities set out on page 6, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). These standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the directors, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Annual Report and Accounts to identify material missiatencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the company's affairs as at 31 December 2012 and of its profit for the year then ended.
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice and
- have been prepared in accordance with the requirements of the Companies Act 2006

#### Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements

### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if in our opinion

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns or
- certain disclosures of directors' remuneration specified by law are not made or
- we have not received all the information and explanations we require for our audit

William Testa (Senior Statutory Auditor)

for and on behalf of Ernst & Young LLP, Statutory Auditor

London 6 September 2013

#### **ACCOUNTING POLICIES**

#### Accounting standards

The financial statements of BP South East Asia Limited were approved for issue by the Board of Directors on 20 AUGUST 2013

These accounts are prepared on a going concern basis and in accordance with the Companies Act 2006 and applicable UK accounting standards

#### Accounting convention

The accounts are prepared under the historical cost convention.

#### Statement of cash flows

The group accounts of the ultimate parent undertaking contain a consolidated cash flow statement. The company has taken advantage of the exemption granted by the Financial Reporting Standard No. 1 (Revised), whereby it is not required to publish its own cash flow statement.

### Foreign currency transactions

Assets and habilities of foreign currency branches are translated into sterling at rates of exchange ruling at the balance sheet date. The profit and loss account is translated into sterling using average rates of exchange. Exchange differences arising when the opening net assets and the profits for the year retained by foreign currency branches are translated into sterling are taken directly to reserves and reported in the statement of total recognised gains and losses. Exchange gains and losses arising on long-term foreign currency borrowings, to the extent that they are used to finance or to provide hedge against the company's foreign currency investments, are also dealt with in reserves.

All other exchange gains or losses on settlement or translation at closing rates of exchange of monetary assets and liabilities are included in the determination of profit or loss for the year

#### Capitalisation of finance costs and interest

Interest costs are not capitalised and are charged in the profit and loss account in the year in which it is incurred

#### Interest income

Interest income is recognised on an accruals basis

#### **ACCOUNTING POLICIES**

#### **Debtors**

Debtors are carried at the original invoice amount, less allowances made for doubtful receivables. Provision is made when there is objective evidence that the company will be unable to recover balances in full. Balances are written off when the probability of recovery is assessed as being remote.

#### **Creditors**

Creditors are carried at payment or settlement amounts. If the effect of the time value of money is material, creditors are determined by discounting the expected future cash flows at a pre-tax rate

#### Use of estimates

The preparation of accounts in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the accounts and the reported amounts of revenues and expenses during the reporting period. Actual outcomes could differ from those estimates

# PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2012

		2012	2011
	Note	£	£
Administration expenses		1,080,787	(693,976)
Profit / (loss) on ordinary activities before interest and taxation	1	1,080,787	(693,976)
Interest payable and similar charges	3	(68,932)	(84,300)
Interest receivable and similar income	4	117,791	133,105
Profit / (loss) before taxation Taxation	5	1,129,646	(645,171)
Profit / (loss) for the year		1,129,646	(645,171)

The profit of £1,129,646 for the year ended 31 December 2012 has derived in its entirety from continuing operations

## STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES FOR THE YEAR ENDED 31 DECEMBER 2012

	2012	2011
	£	£
Profit / (loss) for the year	1,129,646	(645 171)
Currency translation differences	39,998	940
Total recognised gains and losses for the year	1,169,644	(644,231)

(Registered No 00974284)

## **BALANCE SHEET AT 31 DECEMBER 2012**

		2012	2011
	Note	£	£
Current assets			
Debtors	7	24,767,704	24,575,371
Cash at bank and in hand		89	44,602
		24,767,793	24,619,973
Creditors: amounts falling due within one year	8	(22,251,865)	(23,273,689)
Net current assets		2,515,928	1.346,284
NET ASSETS		2.515,928	1,346,284
Represented by			
Capital and reserves			
Called up share capital	9	100	100
Other reserves	10	21,436	21,436
Profit and loss account	10	2,494,392	1,324,748
SHAREHOLDERS' FUNDS -			
EQUITY INTERESTS		2,515,928	1,346,284

On behalf of the Board

leas Bertelsen J Bertelsen Director

30 August 2013

### **NOTES TO THE ACCOUNTS**

## 1. Profit / (loss) on ordinary activities before interest and taxation

This is stated after (crediting) / charging

	2012	2011
		£
Currency exchange (gains) / losses	(1,060,383)	11,828
Waiver of amount owed by a related company	· -	638,702

#### 2. Auditor's remuneration

	2012_	2011
	£	£
Fees for the audit of the company	3,365	6,489

Fees paid to the company's auditor, Ernst & Young LLP, and its associates for services other than the statutory audit of the company are not disclosed in these accounts since the consolidated accounts of BP South East Asia Limited's ultimate parent, BP p l.c., are required to disclose non-audit fees on a consolidated basis

## 3. Interest payable and similar charges

	2012_	2011
	£	£
Interest expense on		
Loan from group undertaking	68,932	84,300

## 4. Interest receivable and similar income

	2012	2011
	£	£
Interest income from group undertaking	117,791	133,105

#### **NOTES TO THE ACCOUNTS**

#### 5. Taxation

The Company is a member of a group for the purposes of relief within Part 5. Corporation Tax Act 2010 No UK corporation tax has been provided because another group company, BP International Limited, has undertaken to procure the claim or surrender of group relief to the extent it is required and to provide for any current or deferred UK tax that arises without charge

The following table provides a reconciliation of the UK statutory corporation tax rate to the effective current tax rate on profit before taxation

	2012	2011
	£	£
Profit / (loss) before taxation Current taxation	1,129,646	(645,171)
Effective current tax rate	0%	0%
	2012	2011
	<del></del>	%
UK statutory corporation tax rate	24	26
Increase / (decrease) resulting from.		
Fixed asset timing differences	-	1
Free group relief	(24)	(34)
Transfer pricing adjustment	-	7
Effective current tax rate		-

## 6. Directors and employees

#### (a) Remuneration of directors

None of the directors received any fees or remuneration for services as directors of the company during the financial year (2011 £Nil)

## (b) Employee costs

The company had no employees during the year (2011 Nil)

## NOTES TO THE ACCOUNTS

## 7. Debtors

		2012 Within 1 year	2011 Within 1 year
	Amount owed by group undertaking Other debtor	24,767,704	24,575,318 53
		24,767 704	24,575,371
8.	Creditors		
		2012	2011
		Within	Within
		1 year	1 year
		£	£
	Amounts owed to group undertakings	22,224,129	23,249,318
	Accruals and deferred income	27,736	24,371
		22,251,865	23,273,689
9.	Called up share capital		
		2012	2011
		£	£
	Allotted, called up and fully paid 100 Ordinary shares of £1 each for a total nominal value of £100	100	100
	,		

## 10. Capital and reserves

	Called up share capıtal	Other reserves	Profit and loss account	Total
	£	£	£	£
At 1 January 2012	100	21,436	1,324,748	1,346,284
Currency translation differences	-	-	39,998	39,998
Profit for the year	<del>-</del>	-	1,129,646	1,129,646
At 31 December 2012	100	21,436	2,494,392	2,515,928

#### **NOTES TO THE ACCOUNTS**

#### 11. Reconciliation of movements in shareholders' funds

	2012	2011
	£	£
Profit / (loss) for the year	1,129,646	(645,171)
Currency translation differences	39,998	940
Net increase / (decrease) in shareholders' funds	1,169,644	(644,231)
Shareholders' funds at 1 January	1,346,284	1,990,515
Shareholders' funds at 31 December	2,515,928	1,346,284

### 12. Related party transactions

The company has taken advantage of the exemption contained within Financial Reporting Standard No 8 "Related Party Disclosures", and has not disclosed transactions entered into with group companies. There were no other related party transactions in the year.

#### 13. Pensions

The company does not directly employ any staff and therefore does not directly bear any pension charge

## 14. Immediate and ultimate controlling parent undertaking

The immediate and ultimate controlling parent undertaking is BP  $p\,l\,c$ , a company registered in England and Wales, which is the parent undertaking of the smallest and largest group to consolidate these financial statements. Copies of the consolidated financial statements of BP  $p\,l\,c$  can be obtained from 1 St James's Square, London, SW1Y 4PD