

Lab Agreement

Updated 17 Feb. 2022

Lab Training Checklist

All lab users must be current in the following training. Screenshot proof can be uploaded at this [form](#).

- ☐ Fire Safety Training
- ☐ Laboratory Safety Training
- ☐ Waste Management Training
- ☐ Machine Shop Training
- ☐ Compressed Gas
- ☐ Volunteer Form Submission
- ☐ IILab Training Tour (see any IILab staff)

Lab Guidelines

The lab has lots of expensive equipment, some of it can be dangerous. As such, follow the following guidelines:

- ☐ Check-in with II-staff at the time of entry
- ☐ Follow ASU and CDC protocols and limit overcrowding lab spaces (6/room)
- ☐ Occupy the facility only while II staff are on site.
- ☐ Promptly report accidents, damaged or ill-functioning equipment.
- ☐ Wear appropriate PPE during equipment usage
- ☐ Follow Clean Room Code of Conduct to ensure its cleanliness
- ☐ Be aware of how to communicate and find documentation
- ☐ Avoid eating food in the lab area. One can use the lounge area for lunch/dinner
- ☐ Do not place laboratory equipments in the refrigerator in kitchen

Lab Communications and Documentation

- Use appropriate lab slack channels for communication
- Shared Google Drive containing Lab Manual, Equipment Manuals, Project designs, and Material Safety Data Sheets
- Submit lab safety training screenshots & this signed document to this [form](#)

By signing this form, I have read and understood the agreement and agree to comply fully.

Name _____

Email: _____

Signature/Initials: _____ Date: _____