

# Intersect Governance Working Group

## Purpose/Goal

The Intersect Governance Working Group was established by recommendation from the ISC to support and enhance the governance framework of Intersect. Its role is to develop, refine, and recommend governance processes that ensure transparency, accountability, and effective collaboration between Intersect key stakeholders. While the group does not have decision-making authority, it plays a critical role in shaping governance best practices, aligning committee structures, and fostering strong organizational oversight.

The Intersect Governance Working Group will focus on 4 main areas:

1. **Governance Processes & Alignment** – Assess and refine governance structures, roles, and workflows to ensure clarity, efficiency, and strategic alignment.
2. **Committee Composition & Elections** – Improve committee structures, ensure balanced representation, and refine election and nomination processes for committee and board elections.
3. **Day-to-Day Governance Support** – Provide recommendations to enhance operational governance, compliance, and structured decision-making.
4. **Collaboration Between Key Stakeholders** – Strengthen coordination and communication between Intersect members, the ISC, Executive Team, and Board to enhance governance effectiveness.

By focusing on these areas, the Governance Working Group helps create a governance framework that is transparent, effective, and aligned with the long-term success of Intersect. The working documents resulting from these areas must be completed by the Governance WG, and all outcomes will be submitted for ratification by the ISC.

## Related Committee

Intersect Steering Committee

## Working Group Lead

Simo – Lead (Head of Delivery)

Nick – Support (Head of Membership and Community Hubs)

## Working Group Members

An initial cohort has been invited into the community hubs working group. it is anticipated this will expand as the working group progresses:

<b>Name</b>	<b>Discord</b>	<b>Voting member</b>
Phil Lewis	@phil_lewis	No
Lawrence Clark	@LawrenceC	No
Nicolas Cerny	@nicolasc3rny	No
Vaibhav S	@gintama.1	No
Naushad Fouze	@randomowly	No
Thiago Nunes		No
Lucas	OSC Chain	No
Jose Iadicicco	@joseiadicicco	No

# Meeting process and engagement rules

## Decision Making Structure

Meeting discussions:

- The Lead captures the requirement for a decision to be made.
- Where a decision can be made within the meeting, the Lead will create a poll for voting members.
- Voting threshold:  $\frac{2}{3}$  of the total number of voters must vote.
- Not participating in 2 consecutive meetings without upfront notification, will result in immediate and automatic disqualification of voting right in the Working Group.
- Lead announces the results.
- Lead presents the results at the following ISC to be ratified. Anything which is not ratified must be brought back to the Governance WG for further discussion.

## Async Decision Making Structure

Voting Process:

- Lead/Member captures the requirement for a decision to be made.
- Lead/Member proposes a clear definition of the vote in the IGWG Discord forum, tagging the voters ensuring they are aware of the poll.
- The creation of an async item makes you responsible for awareness of every voting individual of the group that a voting is going to take place.
- Voting members vote on the Discord forum.
- Voting threshold:  $\frac{2}{3}$  of the total number of voters must have voted within 36 hours of the poll.
- Lead/Member announces the results.

- Lead presents the results at the following ISC to be ratified. Anything which is not ratified must be brought back to the GWG for further discussion.

#### Voters Participation:

- Not participating in 2 consecutive meetings without upfront notification, will result in immediate and automatic disqualification of voting right in the Working Group.

#### No Vote:

- In the event of a no vote or insufficient vote, topics or items will then be shelved or facilitated to revision based on the nature of the vote.

## Meeting order and Time Management

#### **Order:**

- Members request to speak by raising a hand (virtually or physically).
- The Lead recognizes speakers in turn.
- Limit individual speaking time to avoid monopolizing discussions.
- Allocate time for each agenda item.

#### **Ways of Working**

- Regularly scheduled meetings (weekly), with flexibility for urgent sessions.
- Clear start and end times to respect members' availability.
- Collaboration Tools: G-Drive, Slack, Discord, Miro.
- Agenda available 48 hours prior via the meeting notice.
- Members review materials and come prepared with feedback.
- Meetings are open with recordings made publicly accessible.

## Core Values

**Decentralization:** Ensuring decisions are made through consensus, considering diverse global perspectives and community input.

**Integrity:** Acting with honesty, ethical responsibility, and accountability in all decisions.

**Respect & Open Dialogue:** Valuing each member's contributions and treating everyone with dignity and respect, embracing diversity and ensuring equal opportunities for participation.

**Transparency:** Encouraging open communication and sharing information responsibly.

**Collaboration:** Working together to achieve common goals, sharing knowledge and resources.

**Professionalism:** Maintaining high standards of conduct, ensuring respectful and constructive engagement.

**Outcome-Driven:** Prioritise delivering measurable impact, defining success by the tangible, positive outcomes we create for the community.

## Collaboration channels

- Discord:

<https://discord.com/channels/1136727663583698984/1346144878010171514>

- Google Drive:

<https://drive.google.com/drive/folders/1ILvNWUsemkFtGEJmXWIPpuceb5tcZQI>

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- Meeting Schedule: Every Tuesday at 3 PM UTC. Meeting link:

[meet.google.com/izc-qkvw-vbr](https://meet.google.com/izc-qkvw-vbr)

## Amendment Process

This charter is a living document. Amendments can be proposed by any member and will be reviewed and approved by the voting members of CHWG in a consent-based

decision-making process to ensure it evolves to meet the needs of the growing ecosystem.