|  |
| --- |
| **http://40.115.36.231/CIP_logo2(33).jpg**  **IMPORTANT**  This Policy is incomplete without the Schedule bearing the same policy number as above and all endorsements.  This Policy and its Conditions should be examined, and if incorrect returned at once for alteration.  Every change affecting the risks insured by this policy must be immediately advised to the Company. Failure to do this might result in the insurance ceasing to be of effect.  The policy is not transferable from the insured to any other person until the Company's written consent has been obtained.    **PLANT ALL RISKS INSURANCE**  **POLICY NO       :   {POLICYNO}**  **INSURED          :   {INSUREDNAME}**  **NAICOM UID:  : {NAICOMUID}**  In the event of any loss or damage notice should be given **IMMEDIATELY to:**    **Cornerstone Insurance Plc**  **Block D Plot 21, Water Corporation Drive,**  **Oniru Extension, P.O.BOX 75370**  **(off Ligali Ayorinde Street)**  **Victoria Island, Lagos.**    Followed by such further steps as are required by the Conditions of this policy. |
|  |
|  |
|  |

**PLANT ALL RISKS INSURANCE [EXCLUDING BREAKDOWN**]

**Whereas** the insured named in the schedule hereto has made to the **CORNERSTONE INSURANCE PLC** [hereinafter called “the Insurer”] a written proposal by completing a questionnaire which, together with any other statement made in writing by the Insured for the purpose of this Policy, is deemed to be incorporated herein.

**Now this Policy of Insurance witnesses** that, subject to the Insured having paid to the Insurer the premium mentioned in the schedule and subject to the terms, exclusions, conditions and provisions contained herein or endorsed hereon.

**The Insurer hereby agrees** with the Insured that if at any time during the period of Insurance stated in the Schedule or during any subsequent period for which the Insured pays and the Insurer may accept the premium for the renewal of this policy, the items [or any part thereof] entered in the Schedule, whilst at the location or in the geographical area mentioned therein suffer any unforeseen and sudden physical loss or damage from any cause not specifically excluded in a manner necessitating repair or replacement.

The Insurer will indemnify the Insured in respect of such loss or damage as hereinafter provided by payment in cash, replacement or repair [at their own option] up to an amount not exceeding in any one year of insurance in respect of each of the items specified in the Schedule the sum set opposite thereto and not exceeding in all the total sum expressed in the Schedule as Insured hereby.

This Policy shall apply whether the Insured items are at work or at rest or being dismantled for the purpose of cleaning or overhauling, or in the course of the aforesaid operations themselves, or in the course of subsequent re-erection, but in any case only after successful commissioning.

**EXCLUSIONS**

The Insurer shall not be liable for

1. the deductible in the Schedule to be borne by the Insured in any one occurrence, if more than one item is lost or damaged in one occurrence, the Insured shall not , however, be called upon to bear more than the highest single deductible applicable to such items;
2. loss or damage due to electrical or mechanical breakdown, failure, breakage or derangement, freezing of coolant or other fluid, defective lubrication or lack of oil or coolant, but if as a consequence of such breakdown or derangement an accident occurs causing external damage, such consequential damage shall be indemnifiable.
3. loss of or damage to replaceable parts and attachments such as bits, drills, knives or other cutting edges, saw blades, dues, moulds, patterns, pulverizing and crushing surfaces, screens and sieves, ropes, belts, chains, elevator and conveyor bands, batteries, tyres, connecting wires and cables, flexible pipes, jointing and packing materials regularly replaced;
4. loss or damage due to explosion of any boiler or pressure vessel subject to internal; steam or fluid pressure or of any internal combustion engine;
5. loss of or damage to vehicles designed and licensed for general road use unless these vehicles are exclusively used on construction sites;
6. loss of damage to waterborne vessels or craft;
7. loss of damage due to total or partial immersion in tidal waters;
8. loss or damage due whilst in transit unless otherwise agreed by endorsement;
9. loss or damage as direct consequence of the continual influence of operation [e.g wear and tear, corrosion, rust, deterioration due to lack of use and normal atmospheric conditions];
10. loss or damage occurring whilst any Insured item is undergoing a test of any kind or is being used in any manner or for any purpose other than that for which it was designed;
11. loss of or damage to plant and/or machinery working underground unless otherwise agreed by endorsement;
12. loss or damage directly or indirectly caused by, or arising out of, or aggravated by war, invasion, act of foreign enemy, hostilities whether war be declared or not], civil war, rebellion, revolution, insurrection, mutiny, riot, strike, lock-out, civil commotion, military or usurped power, a group of malicious persons or persons acting on behalf of or in connection with any political organization, conspiracy, confiscation, commandeering, requisition or destruction or damage by order of any government de jure or de facto or by any public authority;
13. loss or damage directly or indirectly caused by, or arising out of, or aggravated by nuclear reaction, nuclear radiation or radioactive contamination;
14. loss or damage due to any faults or defects existing at the time of commencement of this Policy within the knowledge of the Insured or his representatives, whether such faults or defects were known to the Insurer or not;
15. loss or damage directly or indirectly caused by, or arising out of, or aggravated by the wilful act or wilful negligence of the Insured or his representatives;
16. loss or damage for which the supplier or manufacturer is responsible either by law or under contract;
17. consequential loss or liability of any kind or description;
18. loss or damage discovered only at the time of taking an inventory or during routine servicing.

In any action, suit or other proceeding where the Insurer allege that by reason of the provisions of exclusions m - q above any loss, destruction or damage is not covered by this Policy, the onus of proving that such loss, destruction or damage is covered shall be upon the Insured.

**PROVISIONS**

MEMO 1 - SUM INSURED

It shall be a requirement of this Policy that the Sum Insured is equal to the cost of replacement of the Insured items by new items of the same kind and capacity, which means their cost of replacement including, e.g, freight, customs duties and dues, if any and cost of erection.

If the sum insured is less than the amount required to be Insured, the Insurer shall pay only in such proportion as the sum insured bears to the amount required to be insured. Every item if more than one shall be subject to this condition separately.

MEMO 2 - BASIS OF LOSS SETTLEMENT

In the event of any loss or damage the basis of any settlement under this Policy shall be as follows:

a.] In cases where damage to an Insured item can be repaired- the Insurer shall pay expenses necessarily incurred to restore the damaged item to its former state of serviceability plus the cost of dismantling and re-erection incurred for the purpose of effecting the repairs as well as ordinary freight to and from a repair shop, customs duties and dues, if any, to the extent such expenses have been included in the sum insured, if the repairs are executed at a workshop owned by the insured, the insurer shall pay the cost of materials and wages incurred for the purpose of the repairs plus a reasonable percentage to cover overhead charges.

No deduction shall be made for depreciation in respect of parts replaced, but the value of any salvage shall be taken into account.

If the cost of repairs as detailed herein above equals or exceeds the actual value of the insured item immediately before the occurrence of the loss, including charges for ordinary freight, cost of erection, customs duties, if any, provided such expenses have been included in the sum insured, such actual value to be calculated by deducting proper depreciation from the replacement value of the item. The value of any salvage shall be taken into account. Any extra charges incurred for overtime, night work, work on public holidays, and express freight shall be covered by this policy only if especially agreed in writing. The cost of any alterations, additions, improvements or overhauls shall not be recoverable under this policy.

The cost of any provisional repairs shall be borne by the Insurer if such repairs constitute part of the final repairs and do not increase the total cost of repair.

The amount payable by the Insurer according to the above-mentioned provisions shall be reduced by the deductible stated in the Schedule. The Insurer shall make payments only after being satisfied by production of the necessary bills and documents that the repairs have been effected or replacement has taken place, as the case may be.

**CONDITIONS**

1. The due observance and fulfillment of the terms of this Policy in so far as they relate to anything to be done or complied with by the Insured and the truth of the statements and answers in the questionnaire and proposal made by the Insured shall be a condition precedent to any liability of the Insurer.

2. The Schedule shall be deemed to be incorporated in and form part of this policy and the expression “this Policy”, wherever used in this contract, shall be read as including the Schedule. Any word or expression to which a specific meaning has been attached in any part of this Policy or the Schedule shall bear such meaning wherever it may appear.

3. The Insured shall at his own expense take all reasonable precautions and comply with all reasonable recommendations of the Insurer to prevent loss or damage and comply with statutory requirements and manufacturers recommendations.

4. a. Representatives of the Insurer shall at any time have the right to inspect

and examine the risk and the Insured shall provide the representatives of the Insurer with all details and information necessary for the assessment of the risk.

b. The Insured shall immediately notify the Insurer by telegram and in writing of any material change in the risk and cause at his own expense such additional precautions to be taken as circumstances may require, and the scope of cover and/or premium shall, if necessary, be adjusted accordingly. No material alteration shall be made or admitted by the Insured whereby the risk is increased, unless the continuance of the Insurance is confirmed in writing by the Insurer.

5. In the event of any occurrence which might give rise to a claim under this policy, the Insured shall.

a. Immediately notify the Insurer by telephone or telegram as well as in writing, giving an indication as to the nature and extent of the loss or damage;

b. Take all reasonable steps within his power to minimize the extent of the loss or damage;

c. Preserve the parts affected and make them available for inspection by a representative or surveyor of the Insurer;

d. furnish all such information and documentary evidence as the Insurer may require;

e. Inform the police authorities in the case of loss or damage due to theft or burglary.

The Insurer shall on no account be liable for loss or damage of which no notice has been received by the Insurer within 14 days of its occurrence. Upon notification being given to the Insurer under this condition, the Insured may carry out repairs of any minor damage or replace items which have sustained any minor damage. In all other cases a representative of the Insurer shall have the opportunity of inspecting the loss or damage before any repairs or alterations are effected. If a representative of the Insurer does not carry out the inspection within a period of time which could be considered adequate under the circumstances, the Insured shall be entitled to proceed with the repairs or replacement. Nothing contained herein shall prevent the Insured from taking such steps as are absolutely necessary for the upkeep of operations at the respective construction site. The liability of the Insurer under this Policy is respect of any item sustaining damage shall cease if the said item is not repaired properly without delay.

6. The Insured shall at the expense of the Insurer do and concur in doing and permit to be done all such acts and things as may be necessary or required by the insurer in the interest of any right or remedies, or of obtaining relief or indemnity from parties [other than those Insured under this Policy] to which the Insurer are or would become entitled or which is or would be subrogated to them upon their paying for or making good any loss or damage under this Policy, whether such acts and things are or become necessary or required before or after the Insured’s indemnification by the Insurer.

7. If any difference arises as to the amount to be paid under this Policy [liability being otherwise admitted], such difference shall be referred to the decision of an arbitrator, to the decision of two arbitrators, one to be appointed in writing by each of the parties within one calendar month after having been required in writing so to do by either of the parties, or , in case the arbitrators do not agree, of an umpire to be appointed in writing by the arbitrators before the latter enter upon the reference. The umpire shall sit with the arbitrators and preside at their meetings. The making of an award shall be a condition precedent to any right of action against the Insurer.

8. a. If the proposal or declaration of the Insured is untrue in any material respect,

or if any claim made is fraudulent or substantially exaggerated or if any false declaration or statement is made in support thereof, then this policy shall be void and the Insurer shall not be liable to make any payment hereunder.

b. In the event of the Insurer disclaiming liability in respect of any claim and if an action or suit is not commenced within three months after such disclaimer or [in the case of arbitration taking place in pursuance of condition 7 of this Policy] within three months after the arbitrators or umpire have made their award, all benefit under this policy in respect of such claim shall be forfeited.

9. This policy may be terminated at the request of the Insured at any time, in which case the Insurer will retain the customary short-period rate for the time this policy has been in force. This policy may equally be terminated at the option of the Insurer by seven days’ notice to that effect being given to the Insured, in which case the insurer will be liable to repay on demand a rateable proportion of the premium for the unexpired term from the date of cancellation less any reasonable inspection charges the Insurer may have incurred.

10. If at the time any claim arises under this Policy there is any other insurance covering the same loss or damage, the Insurer shall not be liable to pay or contribute more than their rateable proportion of any claim for such loss or damage.

|  |  |
| --- | --- |
| **SCHEDULE** | |
| **POLICY NO:** | {POLICYNO} |
|  |  |
| **INSURED:** | {INSUREDNAME} |
| **ADDRESS:** | {INSADDRESS} |
| **OCCUPATION:** | {Occupation} |
| **PERIOD OF INSURANCE:** | FROM:   {StartDate} |
|  | TO:         {EndDate} |
|  | [BOTH DATES INCLUSIVE] |
| **TOTAL SUM INSURED:** | =N={SumInsured} |
| **FIRST PREMIUM:** | =N={ProRataPrem} |
| **ANNUAL PREMIUM:** | =N={BasicPremium} |
| **LOCATION OF RISK:** | {RiskLocation} |
| **POLICY EXCESS:** | {PolicyExcess} |
| **RENEWAL DATE:** | {RenDate},ANNUALLY |
| **EXAMINED:** | {SubmitBy} |
|  | **{Signature}** |
|  | **FOR: CORNERSTONE INSURANCE PLC** |

**SPECIFICATION ATTACHING TO AND FORMING PART OF THE POLICY NO. {POLICYNO} IN THE NAME OF {INSUREDNAME}**

{ListTable}

**MEMORANDA ATTACHING TO AND FORMING PART OF THE POLICY NO. {POLICYNO} IN THE NAME OF {INSUREDNAME}**{ListTable2}

**COMPLAINTS PROCEDURE**

We always aim to meet and exceed your expectation as our well-cherished customer. However, if you are not satisfied with our service, you may lodge your complaints to us in writing through your Broker/Agent or directly {if there is no Broker/Agent} to:

The Group Head, Customer Experience Group,

Customer Services Department

CORNERSTONE INSURANCE PLC

Block D Plot 21, Water Corporation Drive,

Oniru Extension, P.O.BOX 75370

(off Ligali Ayorinde Street)

Victoria Island, Lagos.

Contact Customer Service on:

* Telephone No: 0700 Cornerstone (0700 26763778663)
* Email: [enquiries@Cornerstone.com.ng](mailto:enquiries@Cornerstone.com.ng)

**Information to be provided with the complaint**

Name, address, contact details, and description of the complaint.

**How complaints are handled.**

* Once a complaint is received, the Customer Services Team shall acknowledge receipt of the complaint within 2 days.
* All complaints will be resolved within 3 working days.
* For exceptional cases where a complaint takes a longer time to be resolved, the Customer Services Team will keep the complainant informed of the status on a regular basis.
* In the event of an inability to resolve the complaints, the Complaint Co-Ordinator will ensure compliance with the Arbitration clause spelled out in the policy document.

**The following other options are available for the client/complainant in case the resolution is not satisfactory:**

Arbitration Committee of the Nigerian Insurers Association [NIA] at no extra cost to you.

Address: No 42, Saka Tinubu Street, Victoria Island, Lagos.

Telephone Number: 08029908531

E-mail - [info@nigeriainsurers.org](mailto:info@nigeriainsurers.org)

The Complaint Bureau of the National Commission

Address: Plot 1239, Ladoke Akintola Boulevard

Garki II, PMB 457 Garki

Abuja, Nigeria

Telephone Number: +**234 (09) 875-6021**

E-mail: [contact@naicom.gov.ng](mailto:contact@naicom.gov.ng).

Where the above processes fail to produce the desired result, customers have the right to the competent court of Jurisdiction as the final arbiter.

Thank you for choosing Cornerstone Insurance Plc as your preferred Insurance Company.