

SIDBI. SIBO. No. L206/92580/MEPC

February 27, 2020

The Chairman,
MSME Export Promotion Council (MEPC),
MSME House C-919848, Vasant Kunj,
New Delhi - 110070

Dear Sir,

One Day Conference on SC-ST Entrepreneurship & Women Empowerment.

Please refer to your proposal and subsequent correspondence and discussion regarding financial assistance by way of Sponsorship towards organizing a One Day Conference on SC-ST Entrepreneurship & Women Empowerment at Shillong Meghalaya.

The proposal has been considered and Small Industries Development Bank of India (hereinafter referred to as SIDBI) is agreeable in principle to sanction a grant assistance not exceeding ₹45,000/- (Rupees Forty five thousand only) plus applicable GST towards part expenses for organizing the conference as per the terms and conditions stipulated in the Annexure.

This letter is being issued in duplicate. If the terms and conditions are acceptable to you, the duplicate copy of the letter may be returned to us, duly signed by an authorized official as a token of your acceptance of the terms and conditions of sanction.

Please note that this communication should not be construed as giving rise to any binding obligation on the part of SIDBI, unless the organization communicates to SIDBI within 30 days from the date of receipt of this Letter of Intent that the terms and conditions set out herein are acceptable to it.

Meanwhile please acknowledge receipt.

Encl : Terms & Conditions

Yours faithfully,


[Jaba Chakravarty]
Manager

Agree to terms & Condition
2/3/2020

बैंक हिन्दी में पत्राचार का स्वागत करता है।

भारतीय लघु उद्योग विकास बैंक

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**One Day Conference on SC-ST Entrepreneurship & Women Empowerment
at Shillong Meghalaya.**

Terms and conditions

A. Conditions for MEPC:

1. The sanction amount is ₹0.45 lakhs plus applicable GST for the programme.
2. MEPC shall make arrangement for tying up the balance requirement of funds.
3. The sanction is valid for a period of 2 months and in case the programme is not commenced within the stipulated time the sanction will automatically stand lapsed.
4. MSME EPC shall issue suitable advertisement for its programme in local newspaper
5. MSME EPC shall :
 - i. Ensure that SIDBI's support is suitably acknowledged in all the literature, banners, invitation card, certificate etc.
 - ii. Engage qualified resource persons to impart knowledge in various schemes /incentives.
 - iii. Submit the action plan indicating actual date for conducting the programme including venue, within a month from the date of issue of Letter of Intent.
 - iv. Participants may be made aware of the MUDRA Scheme credit Guarantee Scheme of credit Guarantee fund trust for Micro and Small enterprises (CGTMSE) and stand up India scheme which provides for loans to eligible micro and small units,
 - v. Handhold the SC/ST/women participants; and
 - vi. Encourage the participants to Register/lodge loan application through stand up India portal
 - vii. MSME EPC shall register all the participants compulsorily to Udyamimitra-portal

The disbursement pattern shall be as under :

- i. 50% of sanction amount on announcement of the programme and acceptance of letter of intent(LOI)
- ii. 50% of sanction amount on completion of the programme, submission of detail report giving details of participants as also feedback received from the participants and submission of audited chartered account certified statement of expenditure.

Other terms and conditions :

SIDBI grant shall be reduced to the extent of surplus, in case of income from other sources including grant from SIDBI is more than the total expenditure for the programme.



*Agree to terms & Condition
2/3/2020*