

Khoulod Hamdan Abdulraheem Aljihani

information technology



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Jeddah - alrahmanyah

My vision & Goals

In ten years, my name will be a known name in my field and achieving my goals. My short-term goal is to be competent and get more experience at my field.

Education

2013-2017

Bachelor's information technology

King Abdul-Aziz University

Fulfilled the requirements of all courses in the specialized track of Database.

Courses

- Riyali – financial literacy program.
- Human resources course-5 hours.
- Customer Service Course-3 hours.
- Certificate of passing a training program Leadership in Volunteer work.
- Dallah Academy for Volunteer Work for one year:
 - The art of volunteering
 - Foundations and skills of positive volunteering.
 - Leadership in volunteer work.
- First Aid provider certificate – Saudi Red Crescent Authority.
- Canadian creative center:
 - English language level two-40 hours.
 - English language level three-40 hour.
 - English language level three (pre intermediate) for one month in Berlitz Manchester.
- Training program, king Abdullah Economic City,
 - Courses Business IT
 - Business English
 - Personal and professional skills 2018
- Cybersecurity- General Organization for Technical and Vocational Training -15 hours 2018
 - Security and safety course 2018
 - Labor law course 2018
 - Saudi labor market course 2018

Programing Skill

Awarded the fifth place in the best volunteering programs from Dalla Center for the creation of an application (منك الحياة) which target the blood donors and helps to communicate with them.

Personal Information



Saudi Arabia



Single

Leadership Skill

- Leadership – Management.
- Effective communication.
- Serious -bear the pressures of work.
- Teamwork.
- Skills of persuasion.
- Planning and agendas.
- Good attitude and flexibility in dealing.

Experiences

9/7/2017 TO 12/7/2018

Worked as executive secretary in Al Khalid Contracting Est

7/6/2017 TO 6/8/2017

King Fahd General Hospital -Jeddah

E-Health Department in the Training and Scholarship Administration.

7/4/2019 TO 7/8/2019

Training at Al-Sorayai Group (Information Technolog)

Social Participation

- Organizing the first forum of the Rehabilitation Center for Girls in Jeddah-The Ministry of Labor and Social Development Affairs. 2014
- Organizing the Kingdom of Saudi Arabia National Day in Rehabilitation Center for Girls in Jeddah-The Ministry of Labor and Social Development Affairs. 2014
- Volunteering in the work of agricultural activity in the Garden Center for cases. 2015
- Participate in the internal activities of special education center in Jeddah during the spring break. 2016

Language

Arabic



English



Skills

Computer programming



Microsoft Office



Computer networks



Achievement

Awarded the fifth place in the best volunteering programs from Dalla Center for the creation of an application (منك الحياة) which target the blood donors and helps to communicate with them.