

Ghayda Ghazie

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SUMMARY

Starting to work since 1 year in the administrative function category and learning who to gain experience from it, and continue gaining knowledge and experiment

SKILLS & ABILITIES

Data-entry
Creativity.
Organization.
Active Listening
Teamwork

EXPERIENCE

-Date: 7-7-2020 Data entry, at *one link est.*
-still working · enter or update data into the computer system
with them. · HR assistant
 · Accounting assistant
 · File archiving

EDUCATION

Dates From-To Bachelor degree, Dammam, imam *Abdulrahman bin Faisal.*
 Diploma, Dammam, business management.

COMMUNICATION

Team work.
quick learner
Active Listening
