



NUHA AL SHARIF

NATIONALITY: SAUDI



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ALKHOBAR

OBJECTIVE

To play an effective role for a renowned in business management field. A position that allows me to use my ability, creativity & managerial skills to positively benefit my career developing.

Respond effectively to challenges that are both effective and complicated, A people person and have good management skills, believes in teamwork, participates well & manage time effectively, respond well pressure. Have sense of urgency to obtain results, show high level of enthusiasm & motivation. Respect the others ideas, seeks opportunities to make contribution to the management

EDUCATION

❖ **MSc MANGMENT INFORMATION SYSTEM FROM THE UNIVERSTIY OF MANCHESTER**

SPECIALIST: MANGMENT INFORMATION SYSETM
YEAR: (2017-2018)

❖ **A BACHELOR DEGREE OF ADMINISTRATIVE SCIENCE FROM KING ABDULAZIZ UNIVERSTIY**

SPECIALIST: BUSINESS ADMINISTRATION (HUMAN RESOURCE).
YEAR: (2007-2008).

RELVENT ACADMIC WORK

❖ **Icts course:** Introduction to System Design Projects



SKILLS

- **Languages:**
 - Arabic is mother language.
 - English: Excellent (speaking, reading, and writing).
 - **Computer:**
 - Office group (Word, Excel, Power point, one note, Microsoft project)
 - Odoo system.
 - CRM applications.
- Presented lecture about Database.
 - ❖ **E business course:** This course studies how to employ Internet-based ICT/IS to do business.
 - ❖ **Project planning:** presented a project about a product which can be used electronically.
 - ❖ **Organisation behaviour course:** understanding how people in organisation behave at different levels of analysis, understanding of organisational and human recourse issues.
 - ❖ **E government course:** The use of information and communication technologies in the public sector.
 - I presented about the role and impact of social media in e-government.
 - ❖ Attend a seminar in Geographic information system for urban planners.
 - ❖ **International management course:** International strategic management.
 - ❖ **Introducing information system in organization course.**
 - ❖ **Negotiation and persuasion skills course.**
 - ❖ **Masters research about** exploring the perception of Saudi undergraduate students and teachers towards blended learning.

EXPIREINCE

- Business Development in HAFA Co. 2020-Present.
- Cooperation training in NCB bank for 3 months as a customer service.
- Training with “my little step “kinder garden school for 5 months as a secretary.