



Keltoum BOUSAA

35 years old

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ABOUT ME

More than 12 years of professional experience with emphasis on HSE engineering & management, focused especially in oil and gas field.

I held a different HSE related posts. My competency is in advising on HSE requirements, statutory compliance, and maintaining sound HSE standards & procedures as per management systems require.

Adept in developing safety plans, overseeing implementation as well as conducting field safety assessments and site safety surveillance.

I always strive to achieve the best possible in my work, and I am highly motivated to embrace a new challenge and experience.

I hope to make a significant contribution with your HSE team.

WORK EXPERIENCE

HSE Responsible – SONATRACH Exploration (2017 > PRESENT)

(The national oil & Gas Company in Algeria)

Principal Missions:

- Implementing appropriate HSE procedures and provide their updating in line with changes in Legislation and Company Directives,
- Interface with contractors' HSE management and ensure their HSE monitoring and engineering systems are aligned to our company expectations and standards,
- Carrying out safety audits and inspections on Sub-contractors sites,
- Providing coaching and awareness on safety matters to employees.
- Member of HSE committee of the company

Safety Engineer – SONATRACH Drilling (2009 > 2017)

(The national oil & Gas Company in Algeria)

Principal Missions:

- HSE inspections;
- Perform risk assessment, JSA " Job Safety Analysis" ;
- Perform audits, accident and incident investigation;
- Check and test fire-fighting equipment (extinguishers, fire pump, etc.);
- Check lifting equipment (crane, forklift, slings, chains, hooks,...).
- Develop emergency response plans,
- Developed HSE operational control procedures,
- Reporting HSE activity to management.

HSE Engineer – ENGCB (2007 > 2009)

(National construction Company - Algeria)

Principal Missions:

- Perform safety assessments/HSE monitoring and control of workplace hazards,
- Monitoring and maintaining a disciplined execution of safety procedures,
- Address applicable health & safety requirements and environmental concerns,
- Perform HSE audits, accident/incident investigation and reporting

SKILLS

LANGUAGES KNOWLEDGE

- Arabic : native language
- French : Fluent both oral and writing
- English : Good both oral and writing

COMPUTER (GOOD KNOWLEDGE)

Windows (word, excel, power point & Microsoft outlook).

DRIVING LICENSE

Thirteen years valid Algerian driving license (B)

EDUCATION

- 2001: Scientific Baccalaureate (BAC)
- 2001 – 2006: HSE engineer diploma (five years of university studies at the national Health & Safety Institute/BATNA/ Algeria)

PROFESSIONAL CERTIFICATES & TRAININGS

- NEBOSH & OSHA certified in Process Safety Management – RRC middle east – Dubai
- NEBOSH International General Certificate in Occupational Health & Safety – RRC middle east – Dubai
- QHSE Integrated Management System (ISO 14001 V2015, 45000 & 9001 V2015)
- Leadership training - Algerian Petroleum Institute
- HSE Management System training - Algerian Petroleum Institute
- HSE Leadership Certificate – NABORS
- IADC certificate in Rig Pass– NABORS
- IADC certificate in Fire Protection and Prevention
- Environmental management system ISO14001 auditor - SGS
- OHSAS 18001 referential training - SGS
- HSE management system auditor - INERIS
- First aid Training – NABORS
- Computer training (word, Excel, powerpoint)

ADDITIONAL INFORMATIONS

- Citizenship: Algeria.
- I have good health. I like traveling and I spend a great deal of time for self-educating.
- I have a valid travel passport
- I have a valid Bahrain residence
- I am member of Bahrain Society of Engineers
- I'm sociable, neat, punctual, creative, a fast learner and very active person. I can work well under extreme pressure in a team and independent.