

Objective

I aim to develop my skills and abilities, gain an experience, and use my knowledge throughout the workplace.

Contact

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Skills

- Teamwork
- Microsoft office
- Communication skills
- Work under pressure
- Critical thinking
- Time management

Accomplishment

3/2019 Organize **English vocabulary championship**, tournament held at the level of north of Riyadh high schools

Musab Abdulrahman Alyahya

Education

King Saud University 2015-2019

Bachelor degree of English Language with Second Class Honors.

GPA 4.53/5

Work Experience

11/2019 → Current **Sales man** at Alghanim International Electronics

11/2019 → 4/2020 **Support employee** with the store team at King Abdullah city of atomic and renewable energy - Mishkat

5/2019 → 6/2019 **Sales man** at Abdulwahab Alqarawi company

1/2019 → 4/2019 **English instructor** (university training) at Ibs Sena high school

Courses

- **Human Resources Management** eLeaening College
- **Creative secretarial skills** Institute of Public Administration
- **Introduction to Human Resources Functions** Dorooob
- **Teamwork skills** Dorooob
- **Communication in the Workplace** Dorooob
- **Successful Communication Skills in the Workplace** Dorooob
- **Problem Solving Skills** Dorooob
- **Master Microsoft Excel** Dorooob
- **Creativity and innovation in the workplace** Dorooob
- **Problem Solving in the Workplace** Dorooob
- **Creative Thinking in the Workplace** Dorooob
- **Key Negotiation Skills** Dorooob
- **Working with Diverse Teams** Dorooob
- **How to motivate your self** King Saud University
- **Voluntary working skills** King Saud University
- **Microsoft office 365** Dorooob

Languages

- Arabic
- English