

# Abdulbari Abdullah Almuzaini

Specialist, Bids & Proposals at AEC

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🌐 Riyadh, Saudi Arabia

## EXPERIENCE



### Advanced Electronics Company Ltd. Specialist, Bids & Proposals, ICT

Dec 2016 - PRESENT

Riyadh, Saudi Arabia

The main role i do is managing the bids to meet the customer requirements and deliver high-quality successful proposals.



### Advanced Electronics Company Ltd. Trainee, Bids & Proposals, ICT

Jan 2016 - Dec 2016

Riyadh, Saudi Arabia

Training on Bids & proposals process, also working with the team to ensure good quality proposals preparation.



### Freelance Freelance Photographer

May 2010 - Feb 2016

Qassim, Saudi Arabia

<https://www.flickr.com/photos/58614750@N06/>



### Special Program Assistant Manager for Administrative and Financial Affairs

Sep 2008 - Nov 2013

Qassim, Saudi Arabia

Worked as Assistant Manager, helping the organization to ensure good outcomes from the whole learning journey.

## EDUCATION



### Udacity Nanodegree, Data Foundation

2018



### Qassim University Bachelor degree, MIS

2010 - 2015

## SKILLS

- Problem Solving
- Analytical Skills
- Detail oriented
- Teamwork
- Microsoft Office
- Adobe Photoshop
- Planning
- Research
- Data Analytics
- Risk Analysis
- Multi-task
- Handle Workloads
- Public Speaking
- Productivity
- And more ...

## LANGUAGES

- Arabic
- English
- Español

## COURSES & CERTIFICATIONS

- Planning for Data Collection.
- Perform Qualitative Risk Analysis.
- Introduction to Data Analysis for Government.
- Understanding Data Quality and Reference Data Management.
- Big Data and Hadoop Essentials.
- Google Analytics: Basic Principles.
- Ultimate Persuasion Strategies.
- The best productivity hacks.
- Participating in the Holy Quran Competition.
- Appreciation certificates from many events participation.



## ACHIEVEMENTS

2014

- The Golden Medal of Excellence from the University Manager.

2008 - 2013

- Graduating students every year who completed the Quran.

## VOLUNTEERED



TEDx Bukayriyah  
2014



SAUDI CANCER  
SOCIETY  
2012



Ministry of  
Municipal and  
Rural Affairs  
2010

## COMMUNITIES



## MAJOR PROPOSALS

MOD, RSAF, PNU, MOJ,  
HRDF, MOH, MCIT, STC,  
ARAMCO, NIC, MOMRA,  
SWCC, MOF, AWQAF ...etc



For more information and details, please visit my [LinkedIn](#) profile.