

Malak AlGhamdi

Finance Graduate

Seeking an organization where I can develop my experience and contribute in helping the organization to meet its objectives and surpass its obstacles.



Contact

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Personal information

Nationality: Saudi

Marital Status: single

DOB: 26/8/1997



Skills

Microsoft Excel



Microsoft PowerPoint



Commitment



Communication



Teamwork



Time Management



Financial Analysis



Languages

Arabic



English



Experience History

**2019-06 -
2019-08**

Cooperative Training Program

Tamweel Aloula, Alkhobar, Eastern Province

- 10 Weeks of training in financing company.
- Worked with 3 major departments during my training which are: Credit Management, Finance management and Sales management.
- Maintained high levels of efficiency during training by taking detailed notes and asking questions.



Education

**2016-01 -
2020-01**

Bachelor of Finance (2nd Class Honours)

University Of Imam Abdulrahman Bin Faisal. - Dammam

- Graduated with GPA of 4.56 out of 5
- Awarded as 2nd Class Honours.



Certifications

2019-11

Fundamentals of Financial Analysis - (Monsha'at's course)

2019-11

Business growth strategies - (Monsha'at's course)

2019-03

Financial crimes in the banking system - (Uni workshop)

2017-06

Introduction of Social Responsibility - (Tarabot's course)

2017-05

Organizing events - (Tarabot's course)



Accomplishments

- Participated in the graduation project held at the university in March 2019.
- Participated in my own project in the event of "meet up" established at the University of Imam Abdulrahman bin Faisal in February 2019.
- Volunteering at the Job Fair for two consecutive years 2017 - 2018.
- Volunteering with "Scitech" in organizing the graduation ceremony of KFUPM in 2018 (12 Hours).
- Volunteering with "Scitech" in the summer club in 2017 (100 Hours).
- Volunteering member with the Community Service and Sustainable Development Unit of the Faculty of Applied Studies at the University of Imam Abdulrahman bin Faisal in 2019(12 Hours).