CAN-SBX Sample Letter of Intent

Overview

A Letter of Intent is only complete if all the following have been submitted as one document (PDF). A $50 security deposit must also be submitted before the deadline.

Brief Summary of the Proposed Experiment

In one page or less, provide the following in the order listed:

* One to two sentences outlining the proposed project
* One paragraph introducing the topic or subject of the experiment (use primary references when applicable)
* One paragraph describing the rationale and hypothesis for the experiment
* One paragraph describing how your team intends to answer your research question, including an overview of the experimental design

Endorsement Letter(s)

Attach each faculty advisor’s Letter of Endorsement at the end of your Letter of Intent document. The Letter of Endorsement template can be found at <http://seds.ca/projects> under the CAN-SBX tab.

Proof of Enrolment

Attach each team member’s proof of enrolment at the end of your Letter of Intent document. Proof of enrolment can be requested by your academic institution. We accept unofficial transcripts.

Team Information

Using the template on the next page, provide information on the current team members and identify a team leader. The academic institution of the team leader will be designated the ‘home institution’ and must match the academic institution of the primary faculty advisor.

**Team Leader**

Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Birth (mm/dd/yyyy): \_\_\_\_\_\_\_\_\_\_

E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Level of Study (High School, Bachelor, Master, PhD, other): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Academic Affiliation (institution, department, major (if applicable):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Team Members (More than three members can be included here. Print additional pages if required)**

Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Birth (mm/dd/yyyy): \_\_\_\_\_\_\_\_\_\_

E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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