

MOHAMMAD IQBAL AHMADI

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SUMMARY OF QUALIFICATIONS

- Knowledge of computer software and hardware
- Full Stack Web Development (MERN Stack)
- Multilingual in English, Dari, and Pashtu
- Knowledge of human resource law, security, regulations, and administration
- Proficient in Microsoft (office & business) applications
- Type 45 wpm
- Knowledge of PeopleSoft HRMS modules (i.e. Human Resources and Payroll)
- Capacity to interact with different levels of employees and create friendly environment

CAREER BACKGROUND

Part Time Security Officer National Security Ind.

Sacramento, CA
April 2020 – Nov 2021

- Prevent trespassing, theft & vandalism.
- Be highly visible & do walking patrols of property.

Volt Workforce Solutions iPhone Technician (Apple Campuses)

Elk Grove, CA
February 2016 – November 2016

- Assembled and disassembled iPhones
- Performed H3 actions and diagnosed iPhone issues

DynCorp International Information Technology (IT) Specialist

Kabul, Afghanistan
January 2013 – December 2015

- Reviewed diagnostics and assess the functionality and efficiency of system
- Offered technical support to company staff and troubleshoot computer problems
- Installed and updated company software and hardware as needed
- Anticipated and reported the cost of replacing or updating computer items

Computer Operator

November 2012 – January 2013

- Set up computer and other hardware devices
- Met with the IT team to determine the sequences of operations
- Started operations by entering computer commands
- Monitoring error and stoppage messages

Project Manager (ISAF HQ)

January 2012 – November 2012

- Coordinated internal resources and third parties/vendors for the flawless execution of projects
- Ensured that all projects are delivered on-time, within scope and within budget
- Confirmed resource availability and allocation

Linguist at ANPGTC (Afghan National Police Training General Command)

June 2011 – January 2012

- Interpreting and verbal translation in meetings at MOI, CTC Kabul, KAIA and ANPGTC
- Kept and maintained confidential documents

GreenCell/INL Language Assistant (Written and Verbal)

October 2008 – June 2011

- Translation of Curriculums for GreenCell (Curriculum Development Cell) and INL (International Narcotics and Law Enforcement Affairs Bureau)

EDUCATION & CREDENTIALS

MERN Full Stack Web Developer UC Davis Bootcamp

CA, United States

Current student at Los Rios Community College Computer Science (Major)

Ajeer Institute of Higher Education Diploma in Business Administration

Kabul, Afghanistan