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|  | | |  | | | 聖島國際專利商標聯合事務所 | | | | | | | | | | |  | |  |
| 進度序號： | | | # | | | 承　辦　單   | | | | | | | | | | | 日期： | | # |
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| 本所編號 | | | # | | | | # | | | 字　　號 | | # | | | | | | |
| 申 請 號 | | | # | | | # | | | # | | | | | | 來文字號 | | # | |
| 主　　 旨 | | | # | | | | | | | | | | | | | | | |
| 交  辦  內  容 | # | 歸檔即可 | | | | | 是  否  結  案 | | # | 請結案，日期 | | | | | # | | | | 營　　洽 |
| # | 請函客戶 | | | | |  |  | | | | | | | | | # |
| # | 已洽入請承辦 | | | | |  |  | | | | | | | | |
| # | 逾期限即放棄 | | | | | # | 尚未可結案 | | | | | | | | |
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