IRINA KUZNETSOV

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PORTFOLIO: **IRINAKUZ.GITHUB.IO/PORTFOLIO**

SKILLS

- **- Bachelor of Science in Information technology.**

- **- Knowledge of HTML, CSS, JavaScript, and PHP.**

- **- Proficiency in Microsoft Office software (Word, Excel, Access, and PowerPoint).**

- **- Ability to learn new technology quickly.**

- **- Attention to detail.**

EDUCATION

BS, Information Systems, CUNY, Brooklyn College   **January 2011 – June 2015**

(Cumulative GPA: 3.86, Major GPA 3.8)

EXPERIENCE

October 2019 - present

TPR EDUCATION LLC, WEB DESIGN TUTOR

- Providing one-on-one online training to students.

- Explaining Excel concepts (tables, charts, pivot charts, etc.) to students.

- Tutoring students in HTML, CSS, JavaScript, PHP.

- Troubleshooting students' code.

KINGSBOROUGH COMMUNITY COLLEGE,

December 2017 - June 2018

INFORMATION TECHNOLOGY SERVICES, COLLEGE ASSISTANT

- Provided customer service to educational staff and students regarding computer problems.

- Maintained computer hardware and software.

- Troubleshooted computers, printers, projectors.

NYC DEPARTMENT OF PROBATION, WEB DEVELOPMENT INTERN

January 2015 – May 2015

- Using Java, HTML, CSS, and SQL helped develop department's web applications.

CERTIFICATION

Microsoft Office Specialist - 2019.