

# MyRetirement Pathfinder USER GUIDE



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### INTRODUCTION

MyRetirement Pathfinder allows you to provide your clients with a bespoke retirement plan. You have complete control over the information used and you can offer each of your clients a tailored retirement solution.

MyRetirement Pathfinder is split into seven sections.

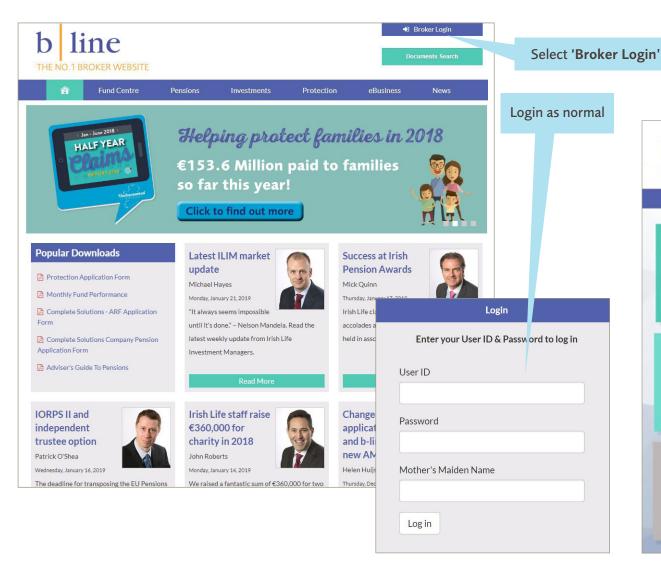
| <ol> <li>ABOUT YOU</li> <li>ATTITUDE TO INVESTING</li> </ol> | These sections capture the client's information and attitude to investing.  |
|--|---|
| 3. ASSUMPTIONS   | You can amend the default assumptions in this section   |
| 4. YOUR OPTIONS  | This section capture the ARF and Annuity options available. You also have a custom option which you can tailor to your client's needs       |
| 5. YOUR PLAN   | This section gives more detail on each of the options available in the 'Your Options' section   |
| 6. GENERATE REPORT   | Once you and your client are satisfied with the details in the 'Your Plan' section you can customise and generate a report for your client. |
| 7. ONLINE SUBMISSIONS  | You also have the option to submit ARF and AMRF plans to Irish Life electronically.   |

This Guide will take you through each of the sections and highlight any items of interest or points to note.

When using the system you will see that most fields are optional. Some fields are mandatory and are marked with an '\*' and information must be input before you can move to the next screen.

### HOW TO ACCESS THE MYRETIREMENT PATHFINDER

MyRetirement Pathfinder is available to you via www.bline.ie.

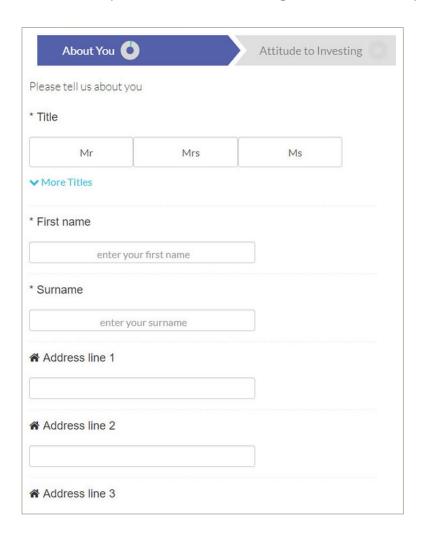




Select Point of Retirement to launch system in a new window.

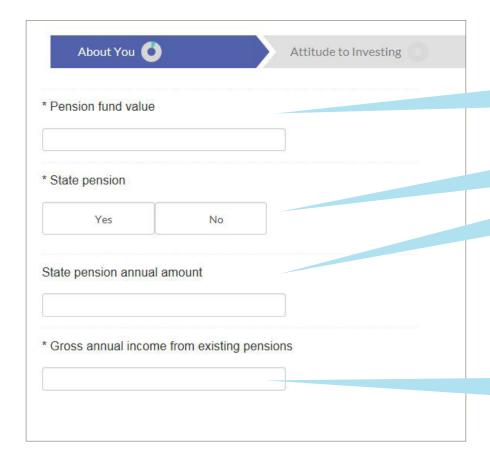
### **SECTION 1: ABOUT YOU**

This section captures the client's details, e.g name, date of birth, pension funds etc.





### SECTION 1: ABOUT YOU



#### **Pension Fund Value:**

Insert the fund value under discussion with your client

#### **State Pension:**

Does your client qualify for the State Pension? Answer: Yes or No

If Yes: the system will automatically pre-populate the **State Pension Annual Amount** field with,

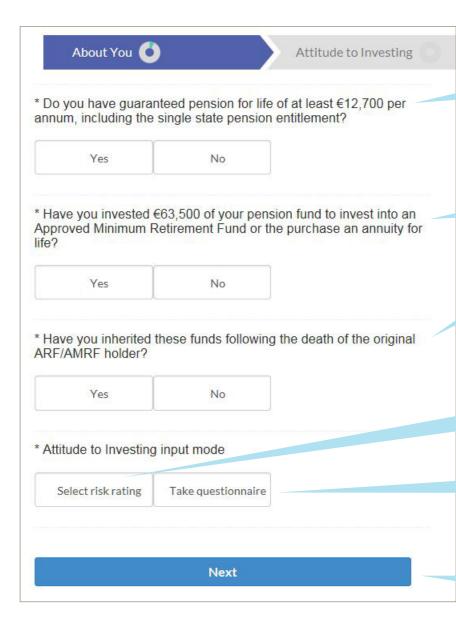
- For single clients: State Pension (Contributory) personal rate
- For married clients: State Pension (Contributory) personal plus adult dependent rate

For clients not entitled to the full rate State Pension this figure can be reduced down.

#### **Gross Annual Income from Existing Pensions:**

If your client is in receipt or about to receive a pension income from an annuity, occupational pension scheme or income from ARFs & AMRFs insert the annual income before deduction of income tax.

### SECTION 1: ABOUT YOU



#### **ARF Eligibility Questions:**

If the client can answer 'Yes' to one of these three questions then they can invest directly in an ARF and are not required to invest €63,500 in an AMRF or purchase an annuity with that amount.

#### €12,700 Guaranteed Income Requirement

From March 2019, the personal State Pension (Contributory) payment will exceed €12,700 and so anyone receiving the full rate payment will automatically meet the €12,700 requirement.

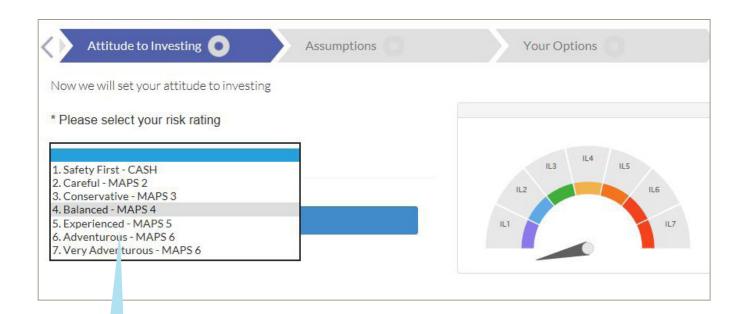
#### **Attitude to Investing:**

You have two options here:

- a) If you already know your client's investment risk rating choose 'select risk rating'
- b) If you want to go through the risk rating questionnaire select 'take questionnaire'

Click 'Next' to proceed to your chosen 'Attitude to Investing' section.

### **SECTION 2: ATTITUDE TO INVESTING - SELECT RISK RATING**



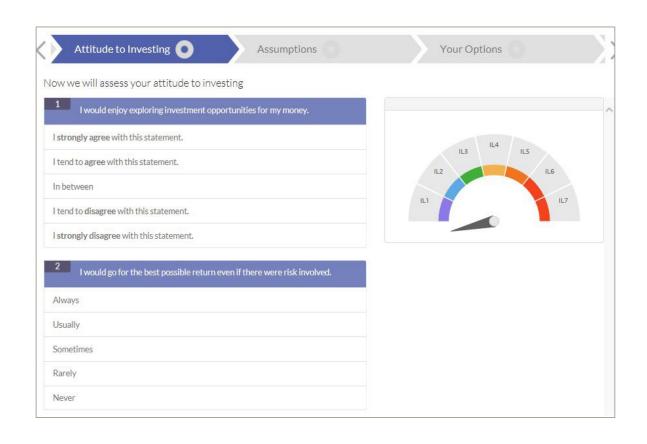
#### **Risk Rating:**

Select client's risk rating from the drop down.

The system will default to the MAPS funds, you can change this in the **Assumptions** section on the next screen if needed.

Clicking 'Next' at the bottom of the screen to proceed to the 'Assumptions' section.

### SECTION 2: ATTITUDE TO INVESTING - TAKE QUESTIONNAIRE



The Attitude to Investing Questionnaire gives the client the opportunity to answer 15 questions to get an indication of their risk rating using Irish Life's 1 – 7 scale.

After answering all 15 questions click 'Next' at the bottom of this screen to proceed to the 'Assumptions' section.

### **SECTION 3: ASSUMPTIONS**



#### **Assumptions**

If you are happy with the prepopulated default assumptions select 'Next' to proceed to the 'Your Options' section.

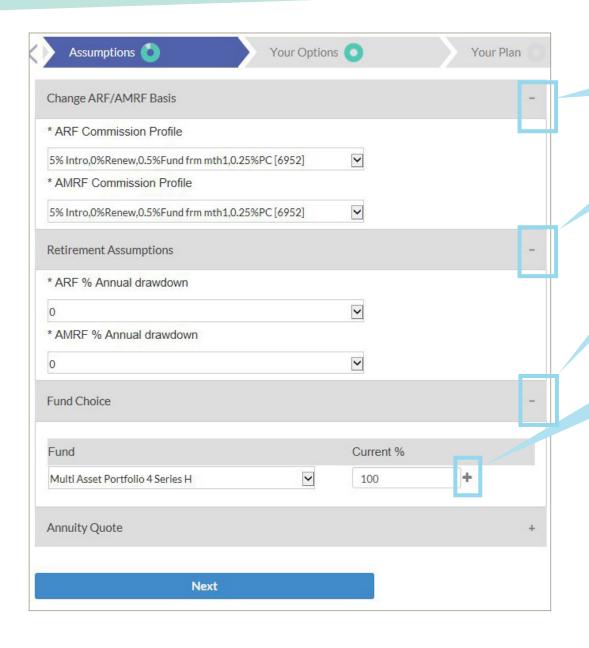
The ARF imputed distribution withdrawal will default based on the client's age.

The fund choice will default to the relevant MAPS fund based on the client's risk profile as determined in the 'Attitude to Investing' section.

In relation to Annuity Quotes, the default in all cases is 5 year guaranteed period, no escalation and 0% spouse's pension.

You can review and change these assumptions by selecting the '+' icon on the right hand side.

### SECTION 3: ASSUMPTIONS



#### **Change ARF / AMRF Basis**

You can change the default charging structure by selecting a different commission profile in the 'Change ARF/AMRF Basis' section.

#### **Retirement Assumptions**

Here you can change the automatic income payable from the client's ARF and/or AMRF.

ARFs: maximum 15% income available

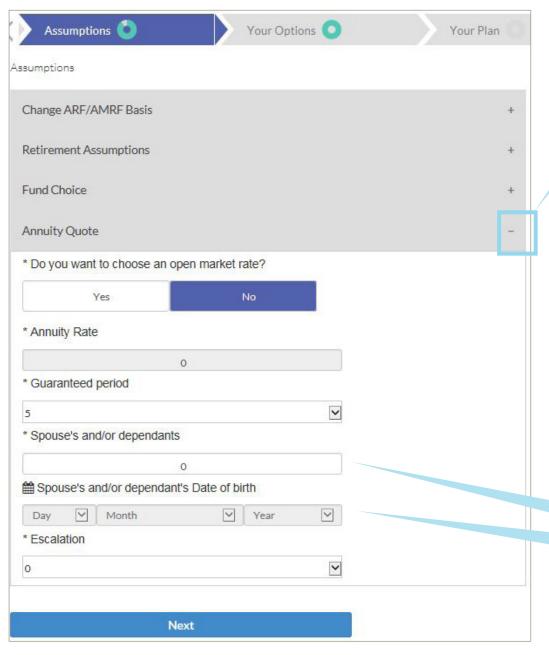
AMRFs: maximum 4% income available

#### **Fund Choice**

You can change the default MAPS fund and select any fund(s) available on the Complete Solutions ARF & AMRF contracts. If you change the funds away from the default MAPS fund the new fund selection may not match the client's risk rating.

If more than 1 fund is required select '+' icon to add more funds. A maximum of 10 funds can be chosen.

### SECTION 3: ASSUMPTIONS



#### **Annuity Quote**

There are two options available here

#### **Current Irish Life Annuity Rate**

The system will default to current Irish Life annuity rate, 5 year guaranteed period, no escalation and 0% spouse's pension in all cases. You can alter these options as required.

#### **Open Market Annuity Rate**

Instead of using Irish Life annuity rates, you have the option to manually input an open market annuity rate. This can also be used for clients with guaranteed annuity rates.

To avail of this option select '**Yes'** to the question "Do you want to choose an open market rate?"

When using open market rates the guaranteed period, spouse's pension & escalation fields are not available. You can note these details in the free text boxes at the end if needed.

Click the 'Next' button at the bottom of the screen to proceed to the 'Your Options' section.

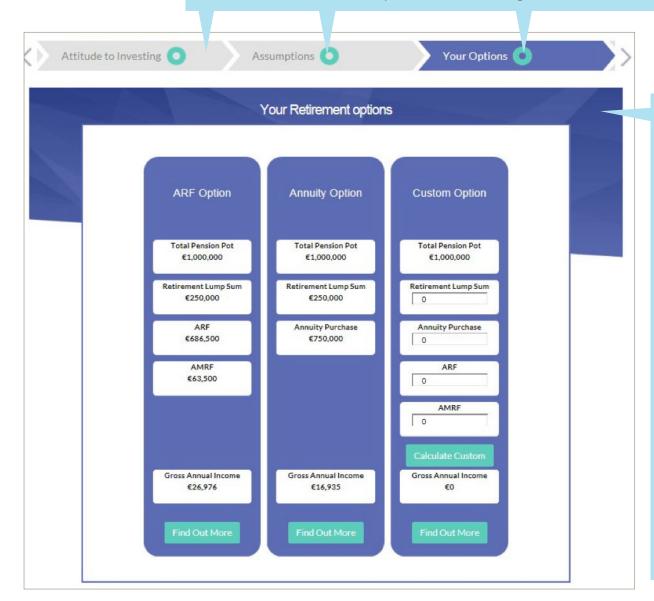
#### Spouse's / dependants pension

If you want to include a spouse's / dependant's pension then you will also need to include their date of birth.

### **SECTION 4: YOUR OPTIONS**

#### **Navigation Tabs**

You can use these tabs at the top of the screen to navigate back and make changes to previous sections if needed.



#### **Your Options**

This section sets out the client's ARF and Annuity retirement options based on the information you have input.

You can also customise an option specifically for your client.

#### **ARF Option**

This option is based on the client availing of a Retirement Lump Sum of 25% of the total retirement value with the balance being invested in an ARF/AMRF.

#### **Annuity Option**

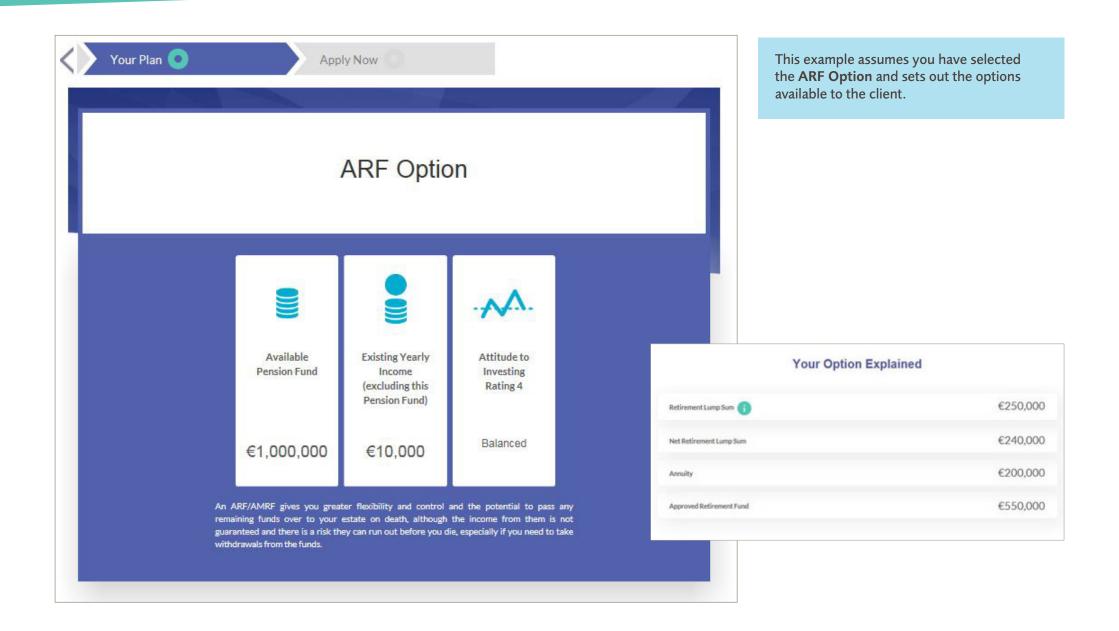
This option is based on the client availing of a Retirement Lump Sum of 25% of the total retirement value with the remaining fund being used to purchase an annuity.

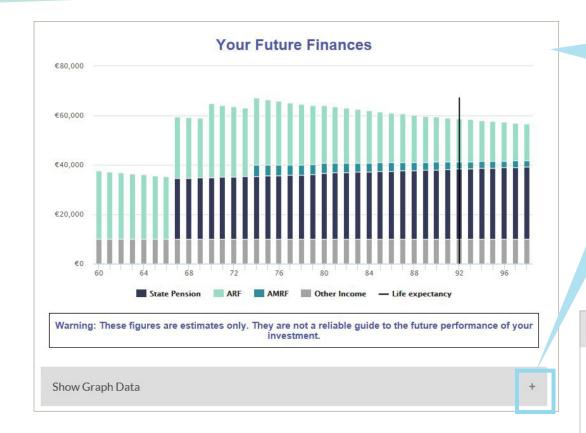
#### **Custom Option**

The Custom Option allows you complete flexibility to amend the various benefits with the only proviso that the total amount involved cannot exceed the client's 'Total Pension Pot'. When you enter the various amounts, you need to click the 'Calculate Custom' button to generate the 'Gross Annual Income'.

#### **Find Out More**

Click 'Find Out More' under your selected option to get full details and proceed to the 'Your Plan' section.





#### **Your Future Finances**

This graph shows the income the client will get from each of the various sources, State Pension, ARF, AMRF etc.

The detail will be based on the information input in the 'About You' and the 'Assumptions' section

You also have the option to see these graphs in table format by selecting 'Show Graph Data' which will open up the screen below.

#### Show Graph Data

|     |                     |                    | ARF Option       |                        | Annuity O         | tion    |  |
|-----|---------------------|--------------------|------------------|------------------------|-------------------|---------|--|
| Age | All Other<br>Income | ARF/AMRF<br>Income | Total<br>Income  | ARF/AMRF<br>Fund Value | Annuity<br>Income | €26,238 |  |
| 61  | €10,000             | €26,976            | €36,976          | €690,829               | €16,238           | €26,238 |  |
| 66  | €10,000             | €25,126            | €35,126          | €690,803               | €16,238           | €26,238 |  |
| 71  | €10,000             | €29,254            | €39,254          | €652,836               | €16,238           | €26,238 |  |
| 76  | €10,000             | €30,148            | €40, <b>1</b> 48 | €585,017               | €16,238           | €26,238 |  |
| 81  | €10,000             | €26,650            | €36,650          | €517,106               | €16,238           | €26,238 |  |
| 86  | €10,000             | €23,555            | €33,555          | €457,079               | €16,238           | €26,238 |  |
| 91  | €10,000             | €20,821            | €30,821          | €404,020               | €16,238           | €26,238 |  |
| 96  | €10,000             | €18,404            | €28,404          | €357,120               | €16,238           | €26,238 |  |

You have selected the **ARF Option** shown above. The other figures are shown for comparison purpose only. All income figures are the gross yearly amounts.



#### **Your Retirement Fund**

This graph shows the projected ARF and AMRF fund values.

The detail will be based on the information input in the 'About You' and the 'Assumptions' section

#### **FUND RUNNING OUT TAB**

Fund Running

Depending on the retirement option selected, there are a number of tabs that provide more detail. These sections are included in the client report along with the corresponding graphs and tables.

|  | es are not guaranteed under your investment product and is assumed to be a percentage of the fund, it will va   |                  | n as well as i |
|--|---|------------------|----------------|
|  | your fund reduces.  | ry cach year a   | No. Company    |
| If you draw  | v down more than that shown in any year, the value of yo  | our fund will fa | ll even faste  |
| shown.   | THE REPORT OF THE PROPERTY OF |                  |                |
| under thre   | s below indicate the age at which your fund could fall to<br>e different investment market scenarios.   |                  |                |
| Extremel   | y Poor Market Performance:  | Chance           | Age            |
| chance yo  | nent markets perform extremely poorly, there is a<br>our fund will fall in value to half of its original size in 10<br>en you will be 71. We estimate there is a 5% chance of   | 5%               | 71             |
| this happ  | -mig.   |                  |                |
|  | ket Performance:  |                  |                |
| Poor Mar<br>If investr<br>your fund  | ket Performance:  nent markets perform poorly, there is a chance that will fall in value to half of its original size in 24 years, will be 85. We estimate there is a 25% chance of this  | 25%              | 85             |
| Poor Mar<br>If investr<br>your fund<br>when you                            | ket Performance:  nent markets perform poorly, there is a chance that will fall in value to half of its original size in 24 years, will be 85. We estimate there is a 25% chance of this  | 25%              |                |
| Poor Mar<br>If investry<br>your fund<br>when you<br>happenin<br>Best Estin | ket Performance:  nent markets perform poorly, there is a chance that will fall in value to half of its original size in 24 years, will be 85. We estimate there is a 25% chance of this  | 25%              | 85             |

#### **Fund Running Out**

This tab refers to the likelihood of the client's retirement fund falling to below 50% of its original value under three different investment market scenarios:

- Extremely Poor Market Performance

  If market experience is the 250th worst outcome out of the 10,000 simulations generated by our modelling framework.
- Poor Market Performance
   If market experience is the 2,500th worst outcome out of the 10,000 simulations generated by out modelling framework.
- Best Estimate Market Performance
   If market experience is the 5,000th outcome of the 10,000 simulations generated by our modelling framework.

#### **LIFE EXPECTANCY & ASSUMPTIONS TAB**



#### **Investment Fund**

This tab confirms the fund(s) that the projected figures are based on. It also contains a hyperlink to the relevant factsheet for the fund(s). Clicking on this link will open up the relevant factsheet in PDF format

This link is also included in the word document report that you generate allowing the client to access the factsheet directly themselves.

#### **INVESTMENT FUND TAB**

Fund Running Investment Life ARF/AMRF Other Options
Out Fund Expectancy & Features
Assumptions

The graph shows the current life expectancy for a 61 year old female based on rong compiled by Irish Life. This is only an average number. The average number for 61 year old male Irish Life pensions customer is 90

The graph above assumes that today you withdraw:

- · 4% each year from your ARF
- . 0% each year from your AMRF

subject to the minimum drawdown rates described below.

#### Other Assumptions (if applicable):

- The gross growth rate used to project the fund is: ARF 4.25% each year
   AMRF 4.25% each year
- . The State Pension is assumed to increase at 0.5% each year
- . Any other income is assumed to continue at the current level for your lifetime

Please note there is a minimum 5% withdrawal per annum from your AMRF from the age of 75 onwards. This applies per calendar year and is tested every December. In December if you have not yet taken the 5% from your fund that year you will automatically withdraw the remainder of the 5%. Your regular withdrawals are not affected.

Please note there is a minimum 4% withdrawal per annum from your ARF from age 61 up to age 71 and a 5% minimum withdrawal thereafter. This applies per calendar year and is tested every December. In December if you have not yet taken the 4% or 5% from your fund that year you will automatically withdraw the remainder of the 4% or 5%. Your regular withdrawals are not affected. The minimum withdrawal is 6% where total ARF and vested PRSA values are greater than €2,000,000.

#### **Life Expectancy & Assumptions**

This tab lists the assumptions used in projecting the client's future finances. It confirms the:

- Yearly income withdrawal rates from the ARF & AMRF contract(s)
- Yearly growth rates assumed for the ARF & AMRF contract(s)
- Assumptions in relation to future income

#### **ARF / AMRF FEATURES & OTHER OPTIONS TABS**



Advantages of an Approved Minimum Retirement Fund / Approved Retirement Fund

- You can buy an AMRF/ARF with any Qualifying Fund Manager
- · You have flexibility and control over your pension fund during your retirement
- · You can invest in a wide range of funds
- When you die the fund value remaining at that date passes to your estate subject to income tax and / or inheritance tax depending on who inherits the benefits
- · You can buy an annuity at any stage with your AMRF or ARF
- An AMRF becomes an Approved Retirement Fund (ARF) at age 75 and the withdrawal restrictions do not apply

Disadvantages of an Approved Minimum Retirement Fund / Approved Retirement Fund

- · You are taking on investment risks. This means your initial capital could go down as well as up
- · Entry charges may apply
- · Early exit penalties may apply
- · Withdrawals from your fund may cause it to run out before you die
- You are restricted on the withdrawals you can make from an AMRF
- All income / withdrawals are subject to income tax in the normal way



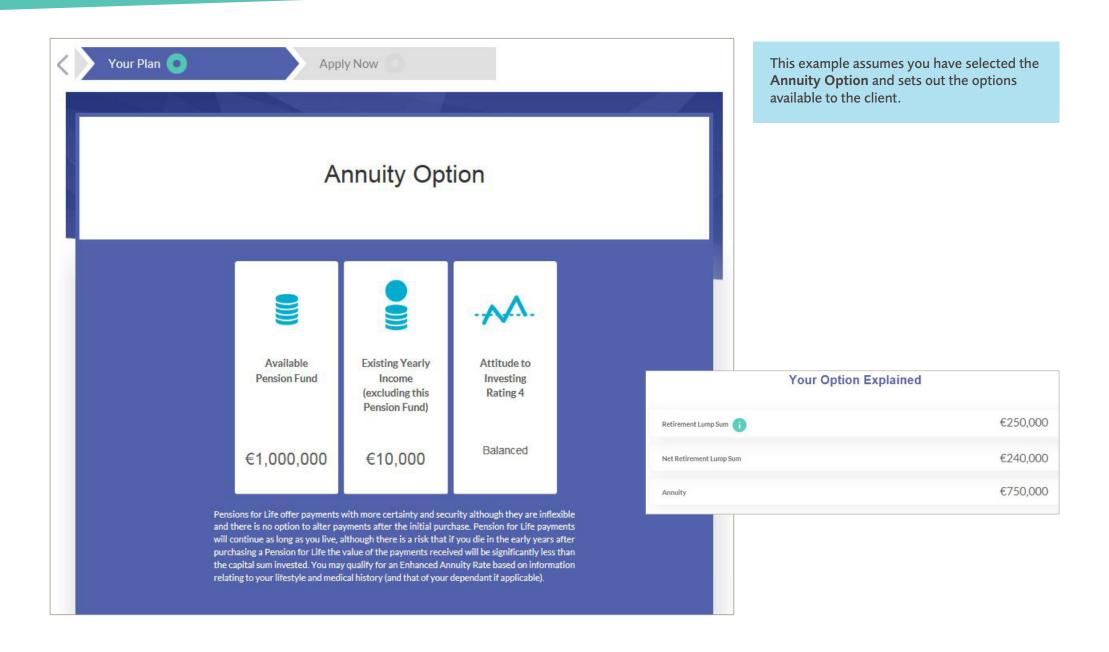
#### **ARF / AMRF Features**

This tab summarises some of the advantages and disadvantages associated with investing in an ARF / AMRF contract.

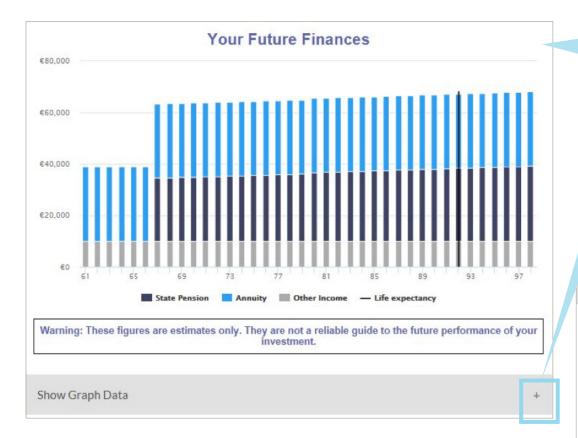
#### **Other Options**

This tab refers to the fact that other options such as taxable cash may be available.

### **SECTION 5: YOUR PLAN - ANNUITY OPTION**



### **SECTION 5: YOUR PLAN - ANNUITY OPTION**



#### **Your Future Finances**

This graph shows the income the client will get from each of the various sources, annuity, State Pension etc.

You also have the option to see these graphs in table format by selecting 'Show Graph Data' which will open up the screen below.

#### Show Graph Data

|     |                     |                    | ARF Option      |                        | Annuity O         | tion            |  |
|-----|---------------------|--------------------|-----------------|------------------------|-------------------|-----------------|--|
| Age | All Other<br>Income | ARF/AMRF<br>Income | Total<br>Income | ARF/AMRF<br>Fund Value | Annuity<br>Income | Total<br>Income |  |
| 61  | €10,000             | €26,976            | €36,976         | €690,829               | €28,912           | €38,912         |  |
| 66  | €10,000             | €25,126            | €35,126         | €690,803               | €28,912           | €38,912         |  |
| 71  | €10,000             | €29,254            | €39,254         | €652,836               | €28,912           | €38,912         |  |
| 76  | €10,000             | €30,148            | €40,148         | €585,017               | €28,912           | €38,912         |  |
| 81  | €10,000             | €26,650            | €36,650         | €517,106               | €28,912           | €38,912         |  |
| 86  | €10,000             | €23,555            | €33,555         | €457,079               | €28,912           | €38,912         |  |
| 91  | €10,000             | €20,821            | €30,821         | €404,020               | €28,912           | €38,912         |  |
| 96  | €10,000             | €18,404            | €28,404         | €357,120               | €28,912           | €38,912         |  |

You have selected the **Annuity Option** shown above. The other figures are shown for comparison purpose only. All income figures are the gross yearly amounts.

### SECTION 5: YOUR PLAN – ANNUITY OPTION

#### **ANNUITY TERMS & FEATURES AND ANNUITY PAYBACK PERIOD TABS**

Annuity Terms & Features Annuity
Payback
Period

<u>Life</u> Expectancy & Assumptions Other Options

#### Pension for Life is also called an annuity.

#### The annuity or Pension for Life assumes:

#### 1. Minimum Payment Period of 5 years

This is the minimum number of years for which Irish Life will pay the Pension For Life amount. Even if you were not to live for this length of time, we would continue to pay the amount to your estate.

#### 2. Spouse's Reversion of 0%

If you die, this is the amount which will be paid to your dependent for the rest of their life. The earliest this pension can start is at the end of the minimum payment period.

#### 3. Escalation Rate of 0%

This is the rate at which the annual amount is going to increase, to keep up with expected increases in prices. If the rate is 0%, this means that the payment will remain level throughout.

The annuity rate used above is 3.86% and is for illustration purposes only. The annuity rate you receive will be based on the rates available at the time you purchase the annuity and will vary based on your exact age, fund size and annuity terms.

#### Advantages of an annuity or Pension for Life

- You can buy an annuity with any insurance company
- You are buying certainty as you are guaranteed to be paying a known pension for the rest of your life
- · Your pension is not affected if returns from stock markets are poor, or if you live a long time
- You may be eligible for an enhanced annuity depending on your lifestyle and medical history, and that of your dependant if applicable

#### Disadvantages of an annuity or Pension for Life

- . Once you take out an annuity, you cannot cash it in or change any of the features
- Your pension will stop when you die, unless you have chosen a dependent's pension or a minimum payment period. Adding escalation, dependant's pension or increasing the minimum payment period will result in a smaller pension.
- . All income / withdrawals are subject to tax in the normal way

#### **Annuity Terms & Features**

This tab lists the assumptions used in projecting the annuity income payable to the client. It includes:

- Minimum Payment (Guaranteed) Period
- Spouse's / Dependant's Pension (Reversion Rate)
- Escalation Rate

It also details some of the advantages and disadvantages that are associated with selecting the annuity / pension for life option.

#### **Annuity Payback Period**

This tab confirms the number of years before the cumulative yearly annuity payments will equal the initial amount used to purchase the annuity.

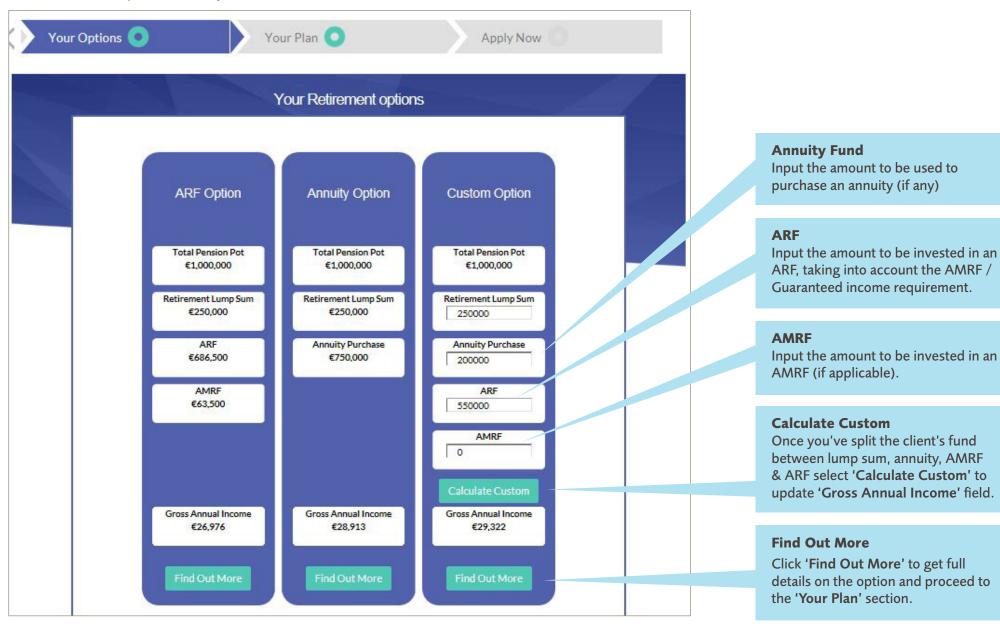
Annuity Term
& Features

Annuity Payback Period Life
Expectancy &

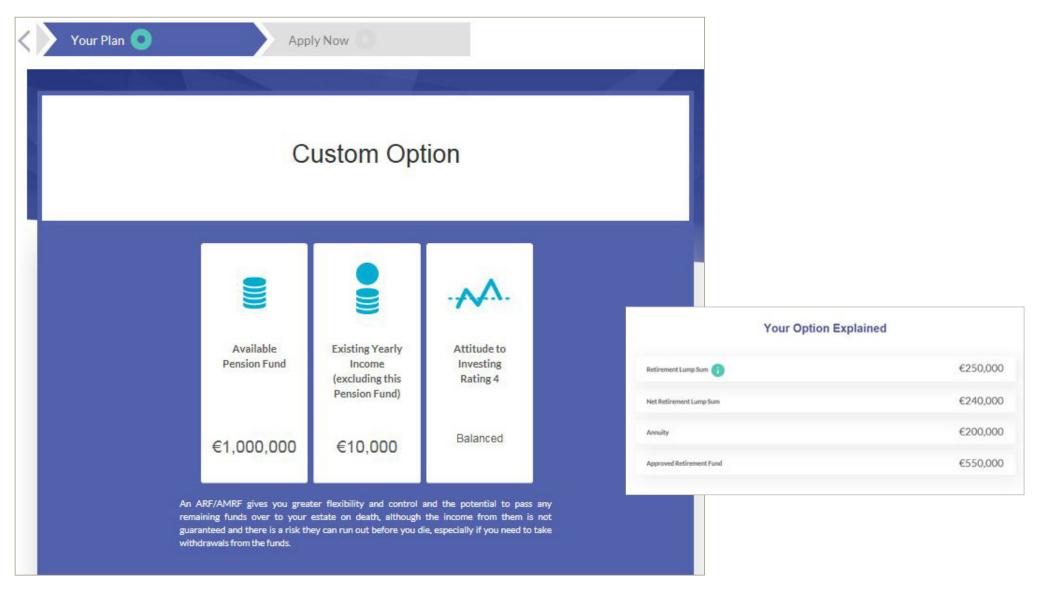
Other Options

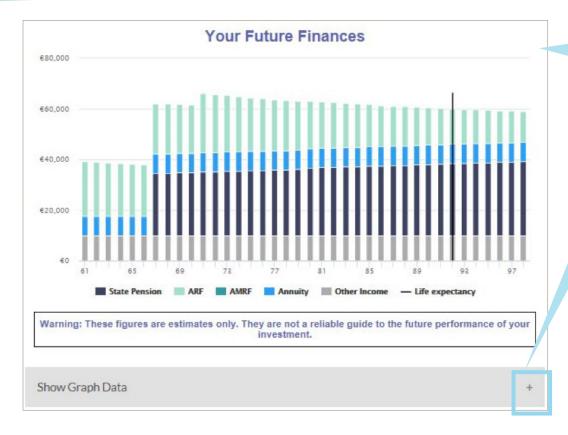
Your annuity (or Pension For Life) has a payback period of 26 years. This means that in 26 year's time, the total amount you will have received in annual payments will equal the initial amount used to purchase the annuity.

Back in the 'Your Options' screen you can customise the client's retirement benefits.



This example assumes you have selected the **Custom Option** and sets out the options you have selected.





#### **Your Future Finances**

This graph shows the income the client will get from each of the various sources, State Pension, ARF, AMRF, Annuity etc.

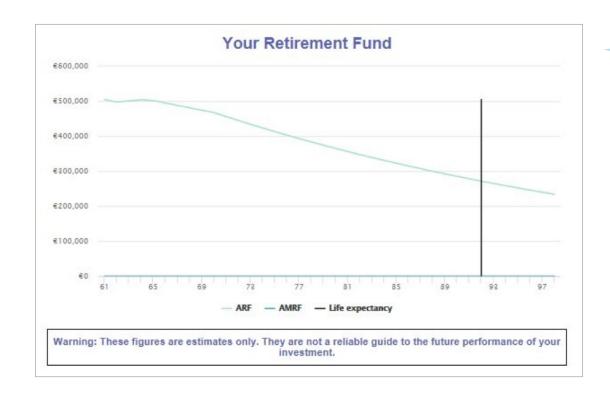
The detail will be based on the information input in the previous sections.

You also have the option to see these graphs in table format by selecting 'Show Graph Data' which will open up the screen below.

#### Show Graph Data

|     |                        | Custom Option      |                   |                 |                        | ARF Option         |                 |                        | Annuity Option    |         |
|-----|------------------------|--------------------|-------------------|-----------------|------------------------|--------------------|-----------------|------------------------|-------------------|---------|
| Age | All<br>Other<br>Income | ARF/AMRF<br>Income | Annuity<br>Income | Total<br>Income | ARF/AMRF<br>Fund Value | ARF/AMRF<br>Income | Total<br>Income | ARF/AMRF<br>Fund Value | Annuity<br>Income | Total   |
| 61  | €10,000                | €21,612            | €7,710            | €39,322         | €504,827               | €26,976            | €36,976         | €690,829               | €28,912           | €38,912 |
| 66  | €10,000                | €20,130            | €7,710            | €37,840         | €494,958               | €25,126            | €35,126         | €690,803               | €28,912           | €38,912 |
| 71  | €10,000                | €23,437            | €7,710            | €41,147         | €456,216               | €29,254            | €39,254         | €652,836               | €28,912           | €38,912 |
| 76  | €10,000                | €20,717            | €7,710            | €38,427         | €403,257               | €30,148            | €40,148         | €585,017               | €28,912           | €38,912 |
| 81  | €10,000                | €18,312            | €7,710            | €36,022         | €356,446               | €26,650            | €36,650         | €517,106               | €28,912           | €38,912 |
| 86  | €10,000                | €16,186            | €7,710            | €33,896         | €315,069               | €23,555            | €33,555         | €457,079               | €28,912           | €38,912 |
| 91  | €10,000                | €14,307            | €7,710            | €32,017         | €278,495               | €20,821            | €30,821         | €404,020               | €28,912           | €38,912 |
| 96  | €10,000                | €12,646            | €7,710            | €30,356         | €246,166               | €18,404            | €28,404         | €357,120               | €28,912           | €38,912 |

You have selected the **Custom Option** shown above. The other figures are shown for comparison purpose only. All income figures are the gross yearly amounts.

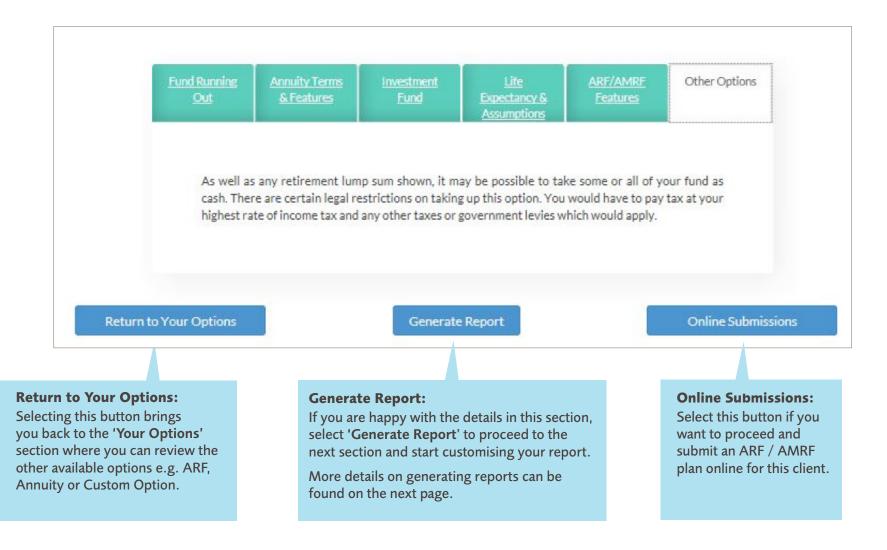


#### **Your Retirement Fund**

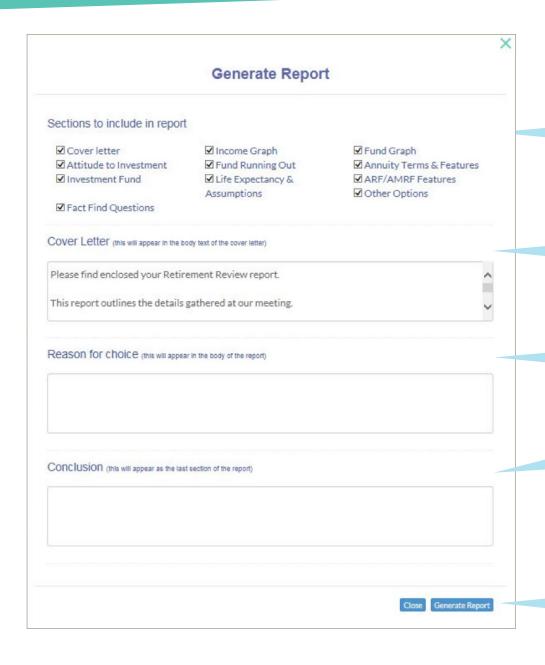
This graph shows the projected ARF and AMRF fund values during the client's lifetime.

#### SECTION 5: YOUR PLAN

#### **OPTION BUTTONS**



### **SECTION 6: GENERATE REPORT**



By selecting 'Generate Report' at the end of the 'Your Plan' section (see previous page) it will generate the matrix across.

All sections will automatically be included in the report but you can tailor this to your needs and exclude any section by unchecking the relevant box.

You also have the option to enter text to be included in the report. There are three free text boxes each allowing up to 1,000 characters.

The first free text box allows you to tailor the accompanying cover letter.

The **second free text box** appears directly above the recommended retirement options and allows you to explain your recommendation, whether that is the ARF, annuity or a custom option.

The **third free text box** appears directly before the 'Appendices' section and allows you add any concluding remarks or commentary to the report.

Selecting 'Generate Report' will produce the client report, in editable word format. This report will include the information and graphs from the 'Your Plan' section for the retirement options you have chosen.

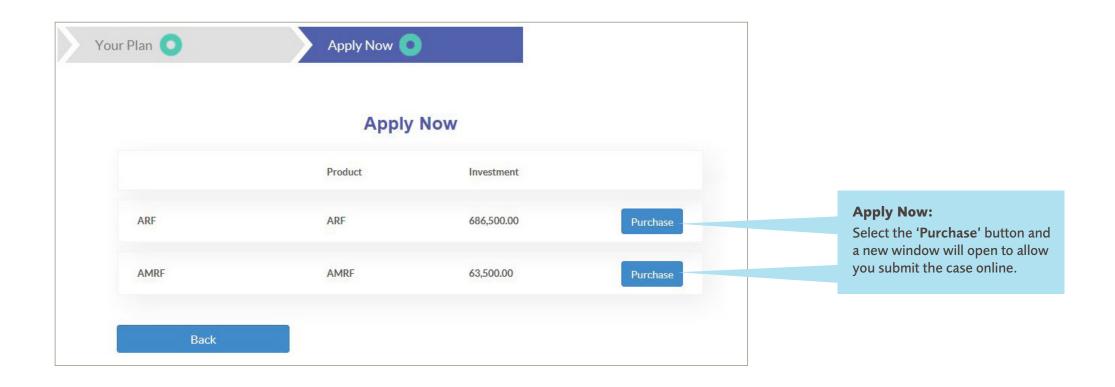
### **SECTION 7: ONLINE SUBMISSION**



#### **Online Submissions:**

After you have generated the client's report you can close the report matrix and it will bring you back to bottom of the 'Your Plan' section where you can proceed and submit an ARF / AMRF plan online for this client.

### SECTION 7: ONLINE SUBMISSION



## PENSIONS INVESTMENTS LIFE INSURANCE



We hope this booklet is useful in guiding you through MyRetirement Pathfinder. If you have any queries or feedback in relation to the guide or MyRetirement Pathfinder, please contact your Account Manager.