

**PLEASE NOTE: IF ANY OF THESE DETAILS ARE MISSING, INVESTMENT WILL BE GIVEN ON DATE FINAL REQUIREMENT RECEIVED.**

**Complete Solutions ARF & AMRF Quality Checklist**

**Seller Code:** \_\_\_\_\_

**LARC No:** \_\_\_\_\_

**ARF 1:** ☐

**ARF 2:** ☐

**AMRF1:** ☐

**AMRF 2:** ☐

- |   |            |           |
|---|------------|-----------|
| • <b>Personal Details:</b>  | <b>YES</b> | <b>NO</b> |
| • <b>PPSN:</b>  | <b>YES</b> | <b>NO</b> |
| • <b>Source of Investment Certificate:</b><br>(this should be completed by the trustees if the funds are coming from an occupational pension scheme and by the Insurance Company if funds are coming from an RAC) | <b>YES</b> | <b>NO</b> |
| • <b>Eligibility Section Completed:</b>   | <b>YES</b> | <b>NO</b> |
| • <b>Fund Choice:</b>   | <b>YES</b> | <b>NO</b> |
| • <b>Commission Choice:</b>   | <b>YES</b> | <b>NO</b> |
| • <b>Customer Information Notice:</b>   | <b>YES</b> | <b>NO</b> |
| • <b>Taxes Consolidation Declaration:</b>   | <b>YES</b> | <b>NO</b> |
| • <b>Trustees Declaration:</b><br>*Must be signed if money is coming from an Occupational Company Scheme  | <b>YES</b> | <b>NO</b> |

**Eligibility for ARF/AMRF:**

- |   |            |           |
|---|------------|-----------|
| • <b>Is Client Aged 75+:</b>  | <b>YES</b> | <b>NO</b> |
| • <b>If yes, is Birth Cert enclosed:</b>                                | <b>YES</b> | <b>NO</b> |
| • <b>G'teed pension of €12,700 pa:</b>                                  | <b>YES</b> | <b>NO</b> |
| • <b>IF Yes, P60, State Booklet, Confirmation from scheme enclosed:</b> | <b>YES</b> | <b>NO</b> |
| • <b>AMRF of €3,500.00:</b>   | <b>YES</b> | <b>NO</b> |
| • <b>If Yes, Confirmation from Insurance Company:</b>                   | <b>YES</b> | <b>NO</b> |

**Cash Drawdown Facility for ARF:**

\*3% will automatically be paid even if AI not requested

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|--|-------------------------------------|-----------|
| • <b>Do you wish to draw down a regular cash amount:</b> | <b>YES</b>                          | <b>NO</b> |
| • <b>% of fund per annum:</b>                            |                                     | ____%     |
| • <b>Fixed Cash Amount per annum:</b>                    | _____                               |           |
| • <b>Payable:</b>  | <b>Monthly/ Half Yearly/ Yearly</b> |           |

**\*These are the current requirements and are subject to change – we reserve the right to ask for further requirements\***