



Policy on
Institute Support for Conference Travel
(Within India)

w.e.f. 1 April 2017

1. Institute supports all its regular faculty members Rs. 30,000/year for conference travel, within India.
2. Un-utilized amount will lapse at the end of the year.
3. Amount can be utilized for registration fee, travel, accommodation, etc.
4. Self-approval is sufficient to claim this amount. However, faculty tour approval by director is necessary.
5. Contact R&D Office for queries.

This has approval of the director.

Sd/-
Registrar