

SG Eco Fund Application Form - Main Category (Sample)

⌚ 30 mins estimated time to complete

You are applying for the SG Eco Fund. Before submitting this form, please check that you meet the following three eligibility criteria.

Your project improves the environment or advances environmental sustainability in Singapore.

<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
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Your project engages and/or involves the community.

<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
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You have not received funding from other government sources for this project.

<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
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Our Funding Principles

Our assessment of projects will be guided by the following key funding principles:

1) Environmental Benefit

Advancing environmental sustainability in Singapore.

2) Community Action

Inspiring and enabling all segments of the community to co-create and/or co-deliver environmental solutions.

3) Sustained Impact

Creating sustained impact through building local expertise, creating resources, and/or developing scalable solutions.

4) Innovation

Pursuing technological and/or social innovation, and new ways of implementing solutions.

Please note:

This application form cannot be saved as a draft. To ensure a smooth application process, you may wish to refer to the sample form available at www.mse.gov.sg/sgecofund/apply to prepare all information required before submission.

Project Applicant

Is the requested funding amount for this project more than S\$10,000?

<input type="radio"/> NO	<input checked="" type="radio"/> YES
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I am applying as:

Please select from the options below.

An Individual/ A Team of Individuals

An Organisation

A Public Agency

Name of Organisation / Agency (if applicable)

The Applicant must be either a Singapore-registered organisation, including companies, charities, and non-government organisations, or a Government organisation.

(Note: Politically-affiliated organisations are not eligible.)

UEN (For Organisations)

Unique Entity Number

Enter UEN

Project Team Members

Please enter details of project team member(s) below.

Name (as in NRIC/FIN)	Citizenship Status	Date of Birth (dd-mm-yyyy)
<div></div>	<div></div> <div></div>	<div></div>

+ ADD MORE

(1 rows)

Applicant Background

Please briefly tell us about your background and include any experience/skills relevant to your project. (In less than 150 words)

Has the Applicant previously applied for the SG Eco Fund?

- ☐ Yes, and the project was awarded funding.
- ☐ Yes, however the project was not awarded funding.
- ☐ No

Please state the application reference number of the past application(s).

e.g. 2001OR987, 2001IN555, 2001PA987

Project Proposal

Project Title

Project Commencement Date

Project Completion Date

Overall Requested Funding Amount (S\$)

The maximum requested funding amount for the SG Eco Fund Grant is S\$1,000,000. Please enter numerical value and round up to the nearest dollar.

Project Focus Area

Please select one area of environmental impact most relevant to your project.

- ☐ Energy
- ☐ Food
- ☐ Waste
- ☐ Water
- ☐ Nature and biodiversity
- ☐ Environmental pollution
- ☐ Environmental public health
- ☐ Others

If others, please specify.

What problem does your project aim to address?

Please briefly describe the problem and explain why it is important to address it. Provide supporting evidence and examples, where possible. (In less than 200 words)

What is your proposed solution to address the problem listed above?

Please include the objectives and intended outcomes of your project. (In less than 300 words)

E.g. To establish a food waste management programme, which includes educating residents on food waste prevention at the source and implementing food waste collection points for households to participate in food waste recycling.

Project Proposal

List down any partners and their roles in the project. (if applicable)

i.e. External stakeholders which are not included as project team members

Name of Partner (optional)

Role (optional)

<input type="text"/>	<input type="text"/>
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+ ADD MORE

(1 rows)

How will you and your partner(s) implement the project?

Please list the steps you will take to implement the project. This should include all activities to be implemented, timeline and the role of each team member/partner.

Please also include details of how you will involve/engage the community in the project. If the project does not involve/engage the community, it will not be considered.

(In less than 500 words)

What are the environmental targets for your project?

- The project targets should be specific and measurable.
E.g. Reduce food waste by x%.
- Describe how you will measure the target.
E.g. Measure the weight of food waste collected from residents in kilograms.

Environmental Target

How will you measure the target?

<input type="text"/>	<input type="text"/>
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+ ADD MORE

(1 rows)

What are the community engagement targets for your project?

- Project targets should be specific and measurable.
e.g. Recruit x number of residents in the food waste management programme.
- Describe how you will measure the target.
e.g. Number of residents; Number of training sessions etc.

Community Engagement Target

How will you measure the target?

<input type="text"/>	<input type="text"/>
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+ ADD MORE

(1 rows)

How will the project continue to produce environmental benefits and/or engage the community after the funding duration.

(In less than 300 words)

Project Proposal

Project Risks

Please list down any issues/events that may potentially affect your project's timeline, outcomes or budget. Please also describe your plan to reduce and manage each risk listed. (In less than 350 words)

E.g. Unexpected escalation of project costs, poor participation rates etc.

Project Milestones and Targets

Please propose 3 key project milestones with measurable targets and their respective completion dates.

E.g. Implement 15 food waste collection points across the estate for residents to use.

Project Milestone and Target	Completion Date (dd-mm-yyyy)
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Point of Contact

Salutation

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Name (as in NRIC/FIN)

Designation

Contact Number

Email

Please provide a valid email address. The Trust Secretariat may contact you via this email address.

me@example.com

VERIFY

Mailing Address

Consent and Acknowledgement

The Applicant consents to the release of any information provided in this application or in support of this application or information on any consequential provision of grant by the Trust to other public agencies for the purposes of assessing the Applicant's suitability for the grant or other assistance schemes or for public policy analysis or formulation or data analytics purposes, and to external auditors and assessors.

The Applicant gives its consent for the Trust to obtain and verify information from or with any source, as the Trust deems appropriate for the assessment of this application.

The Applicant acknowledges that the submission of this application does not, of itself, automatically entitle the Applicant to funding, and all project funding stated in this application is purely an estimation and will be subject to evaluation. The Applicant also understands that the funding (if approved) shall be subject to such further terms and conditions as may be set out in the Letter of Offer, where applicable.

The Applicant acknowledges and agrees that the Applicant shall be undertaking the project at the Applicant's own cost and risk. The Applicant agrees that in no event will the Trust be liable to the Applicant for any direct or indirect losses or damages, including loss of income, profit or savings or indirect, incidental, special, consequential, or punitive damages arising from or in connection with this application.

The Applicant agrees to indemnify the Trust against any claims, demands, suits, judgements, penalties, expenses and liabilities or obligations of any kind made against the Trust or incurred by the Trust, arising directly or indirectly out of this application.

The Applicant declares that the facts stated in this application and all accompanying information are true and correct to the best of the Applicant's knowledge and that the Applicant has not withheld or distorted any material facts or information.

The Applicant understands that the Applicant has a continuing obligation to promptly notify the Trust if there is any change affecting any fact or information set out in this application form and declaration.

The Applicant understands that the Applicant may face prosecution if the Applicant provides false or misleading statements or fails to disclose material facts or information, and the Trust may, at its discretion, withdraw the funding and recover immediately from the Applicant any amount of the grant that may have been disbursed, and the Applicant shall have no claim against the Trust in relation thereto.

The Applicant undertakes to give any further information and documents which may be required.

The Applicant agrees to abide by the terms and conditions of the SG Eco Fund.

The Applicant consents to and acknowledges all of the above statements.

<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
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The Applicant has checked that all information which the Applicant has provided is accurate to the best of the Applicant's knowledge.

<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
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Declaration

Has the Applicant been or is currently being:

- Investigated for or charged with or convicted of any criminal offence or subject to any criminal proceedings; or
- Subject to any disciplinary proceedings or regulatory action by any regulatory or licensing authority, in any jurisdiction in the last five years?

(For Individuals/Team of Individuals/Organisations only)

<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
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Has the Applicant been or is currently being engaged in any civil suit or proceedings in any jurisdiction in the last five years?

(For Individuals/Team of Individuals/Organisations only)

<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
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Has the Applicant been or is currently:

- Bankrupt, wound up or under judicial management;
- Subject to any bankruptcy, winding up or judicial management proceedings; or
- In the process of appointing a receiver or manager?

(For Organisations only)

<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
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Has the Applicant been or is currently bankrupt or subject to any bankruptcy?

(For Individuals/Team of Individuals only)

<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
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Has the Applicant obtained funding from other government sources for this project?

<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
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Do any of the suppliers and service providers engaged in this project have any relationship, connection, association or dealings with the Board of Trustees, Advisory Committee or the SG Eco Office?

<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
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Does the Applicant have any relationship, connection, association or dealings with the Board of Trustees, Advisory Committee or the SG Eco Office?

<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
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If you answered "Yes" to any of the above questions, please provide details below.

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Supporting Documents

I am applying as:	<u>Please attach the following documents:</u>
An Individual/ A Team of Individuals	SG Eco Fund Budget (in Excel format). Please use the template available on www.mse.gov.sg/sgecofund/apply
	Curriculum Vitae (CV) of key project team members (in .Zip format). Please compress and zip the folder into a single .Zip file.
	Any other important information that would help us assess your application (in PDF format) (optional)
An Organisation	SG Eco Fund Budget (in Excel format). Please use the template available on www.mse.gov.sg/sgecofund/apply
	Curriculum Vitae (CV) of key project team members (in .Zip format). Please compress and zip the folder into a single .Zip file.
	Audited financial reports for the last three years (in .Zip format) Please compress and zip the folder into a single .Zip file.
	A copy of the organisation's business profile from the Accounting And Corporate Regulatory Authority (ACRA) or Registry of Society (ROS) (in PDF format).
	Any other important information that would help us assess your application (in PDF format) (optional)
A Public Agency	SG Eco Fund Budget (in Excel format). Please use the template available on www.mse.gov.sg/sgecofund/apply
	Any other important information that would help us assess your application (in PDF format) (optional)

You have reached the end of the application form.

How did you hear about the SG Eco Fund?

- ☐ SG Eco Fund Website
- ☐ SG Eco Fund Mailing List
- ☐ Ministry of Sustainability & the Environment Website
- ☐ Ministry of Sustainability & the Environment Social Media i.e. Facebook, Instagram, LinkedIn
- ☐ News
- ☐ Word-of-mouth
- ☐ Others

If others, please specify.