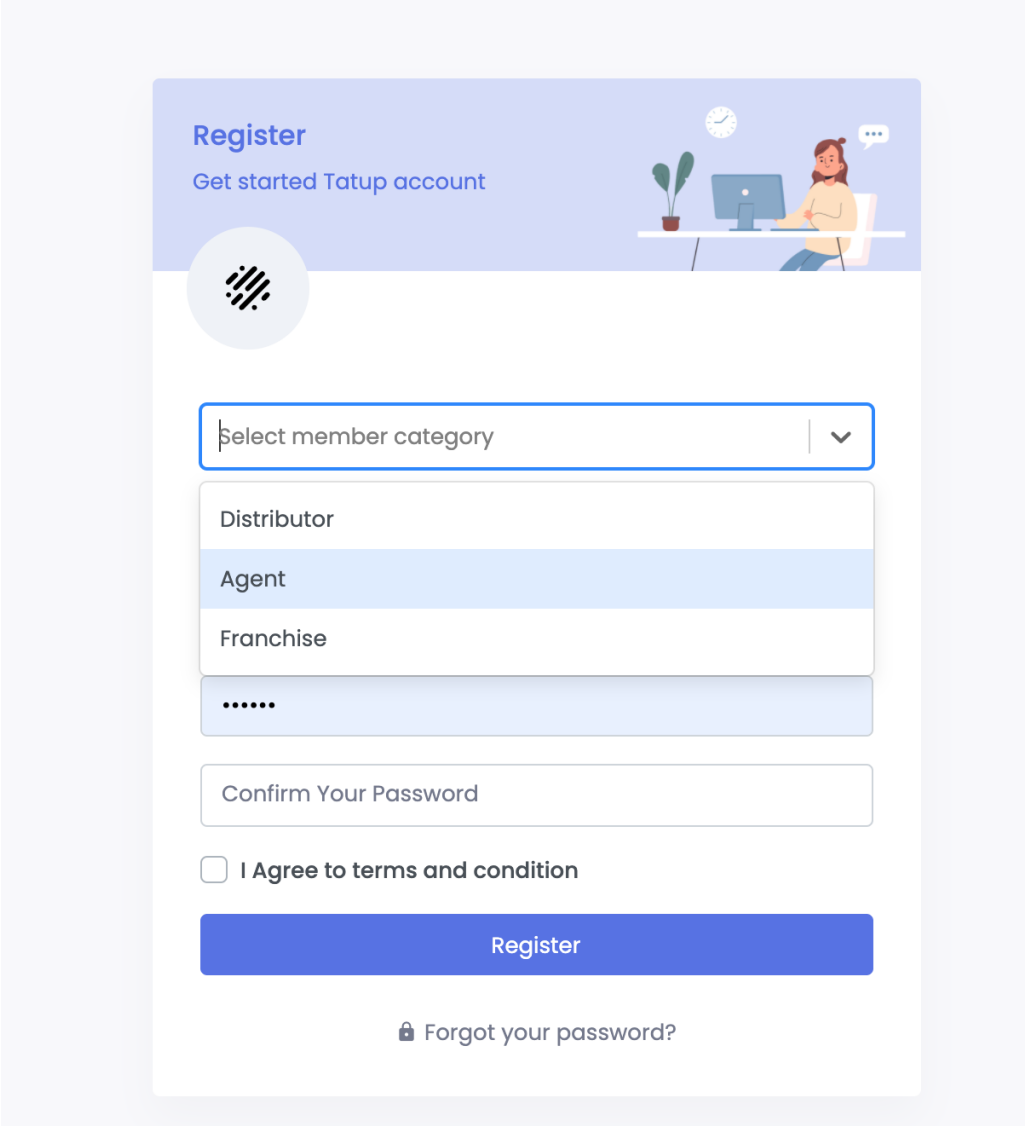
TATUP GUIDE MANUEL



Step To Sign up with Tatup.

Step 1: Select the member category e.g. Franchise, Distributor, and Agent.

Step 2: By clicking the member category, the price for each category either Franchise, Distributor or agent will display and ask if to pay, it can be paid online.

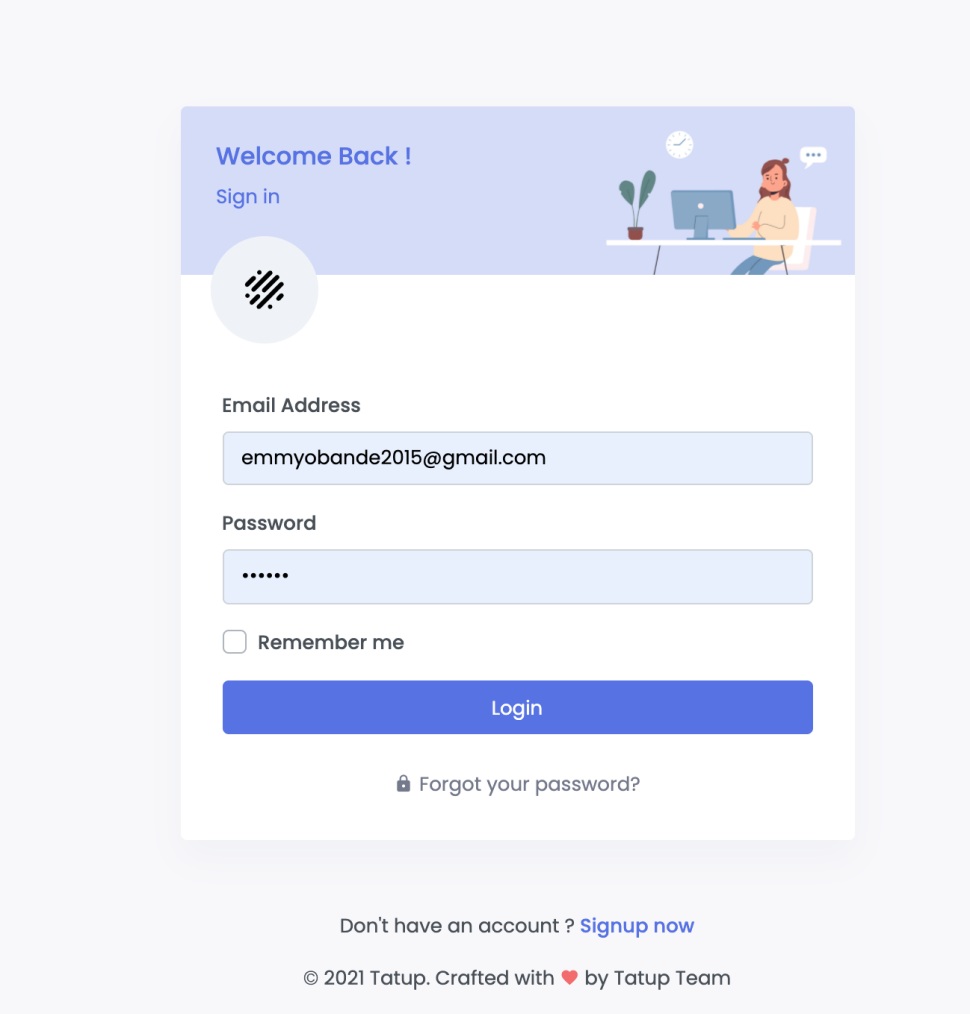
Step 2: Enter a valid email address, cos an OTP will be send to the email, to verify your account, to know if you not a robot.

Step 3: You will need a referral code from Franchise, if you want to register as a Distributor, or an Agent.

Step 4: You will enter your secured password, with minimum of 6 and above.

Step 5: you will re-enter the same password to confirm if its correspond with your password in (step 4).

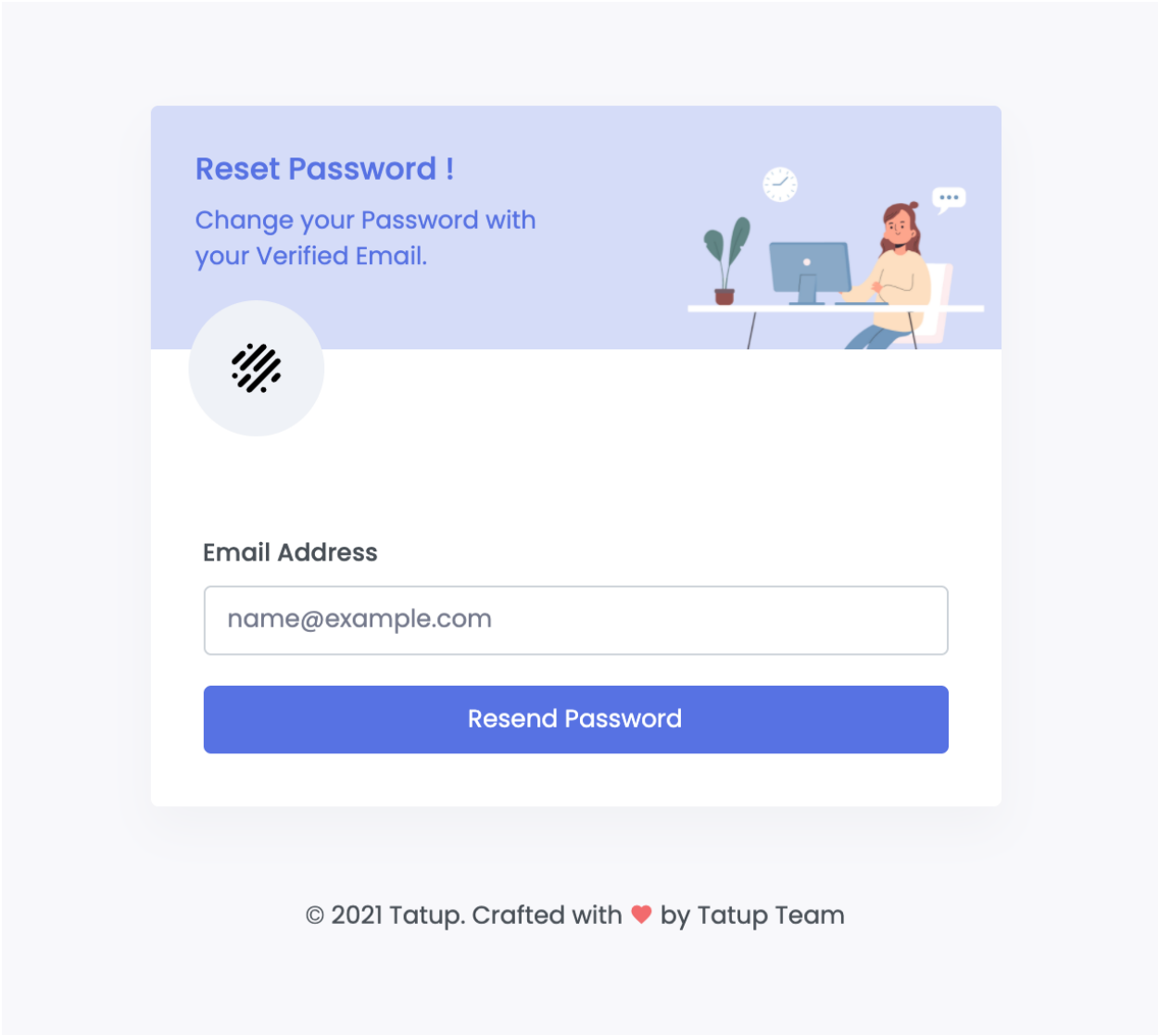
Step To Login Into Your Tatup Account.



Step 1: Enter your valid email you use during registration.

Step2: Enter your secured password you use during registration.

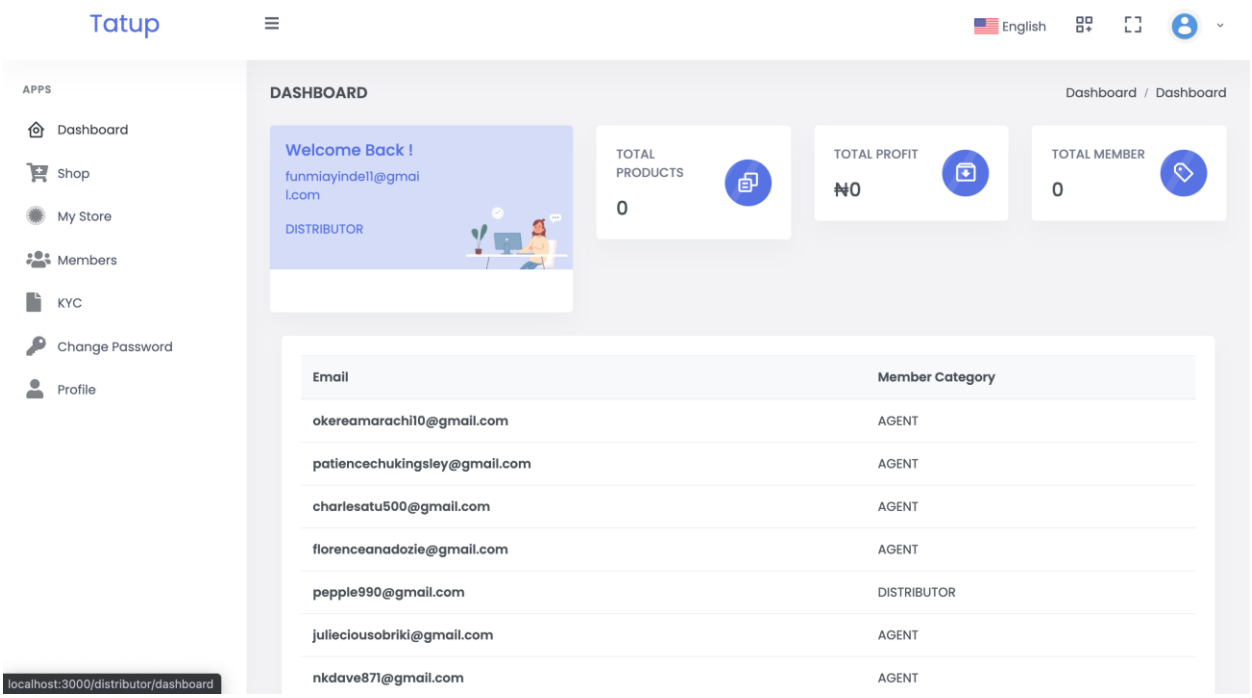
How To Retrieve Your Forget Password



Step 1: Enter your email you register with, a link to reset your password will be send to your email.

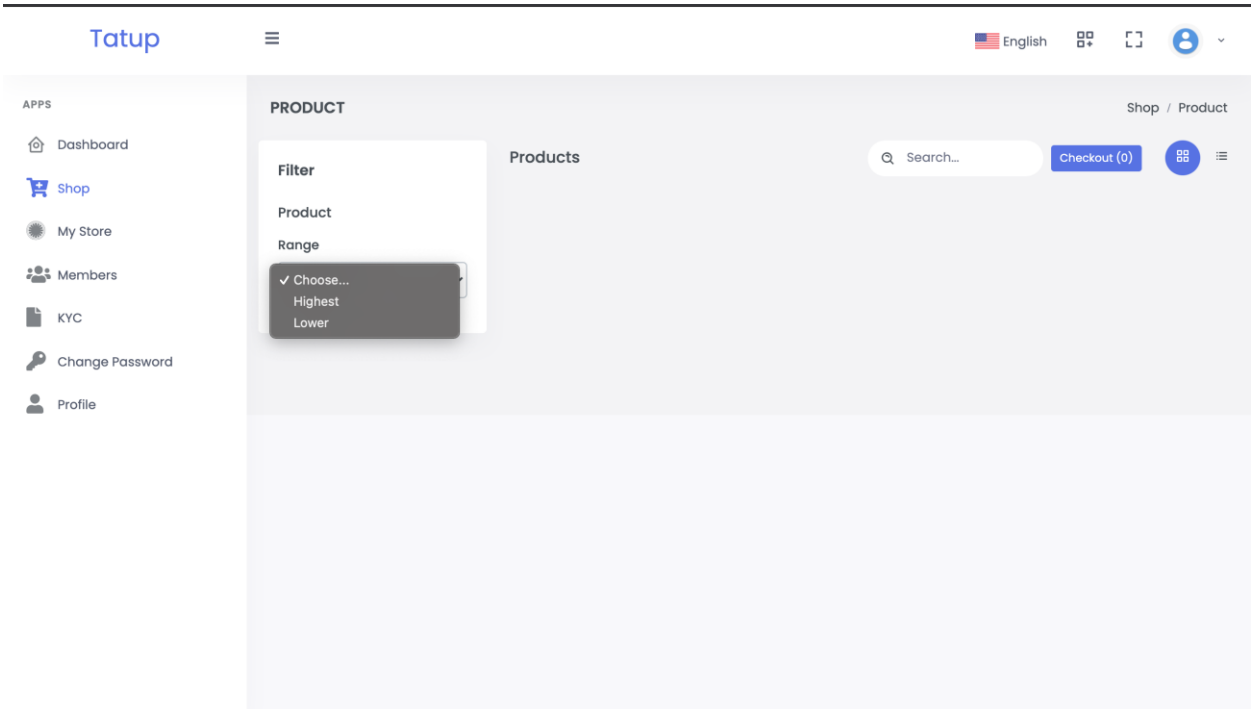
Step 2: Click on the link sent to your email to change your password.

DASHBORD.



Step 1: You will see your dashboard when you successfully login, and you will be able to see your total product, total profit and total member on your dashboard.

How to Shop For Product



Step 1: This were you shop for your product as a Franchise, Distributor and Agent.

Step 2: As a Franchise by default all the product will appear here, so you can order directly from Tatup.

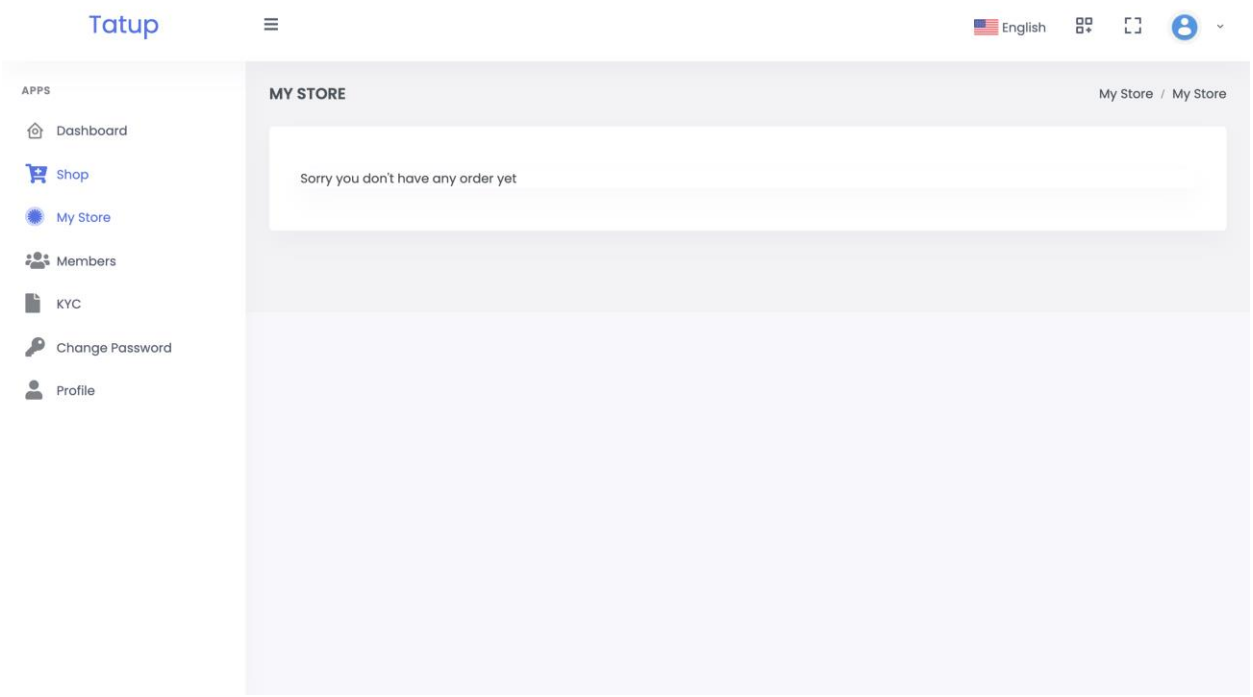
Step 3: Once a Franchise product is accepted by tatup, Distributor will be able to see it on their shop page, so they can also order from Franchise.

Step 4: Once Distributor product is accepted by Franchise, agent will be able to see it on their shop page, so they can also from Distributor..

Step 5: You can add to cart and checkout by paying online

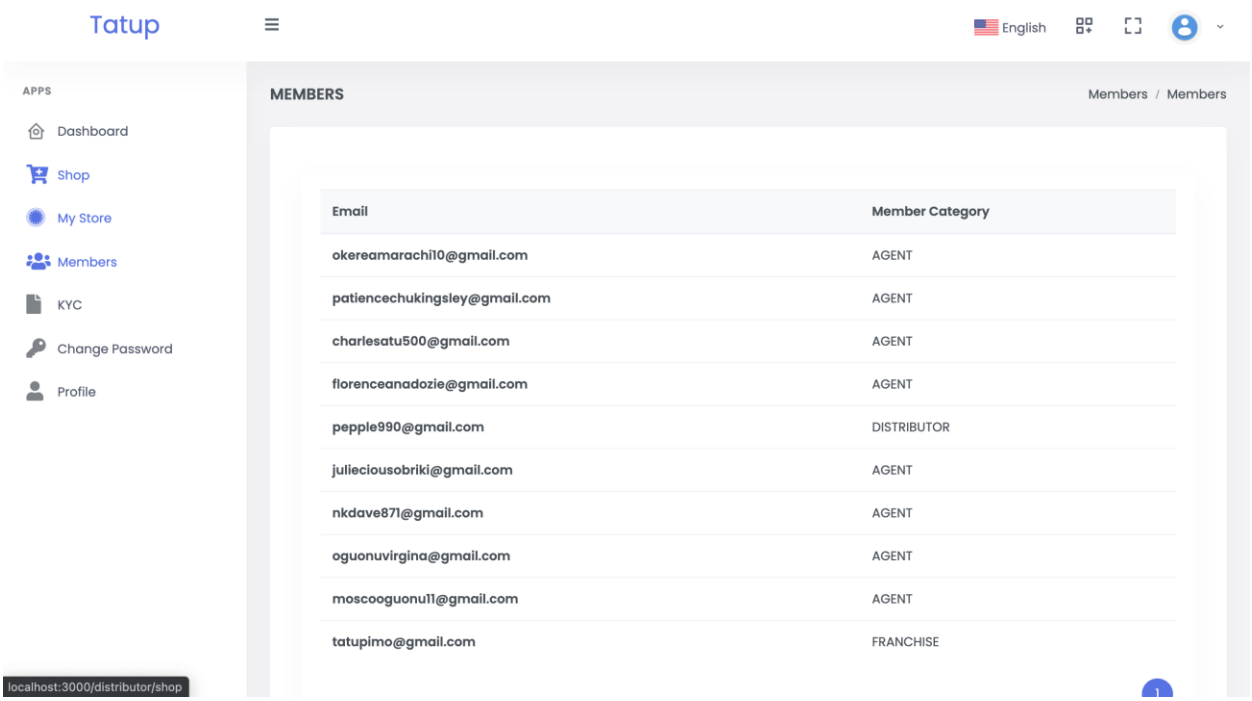
Step 6: You can also select the range of product you want.

Product History



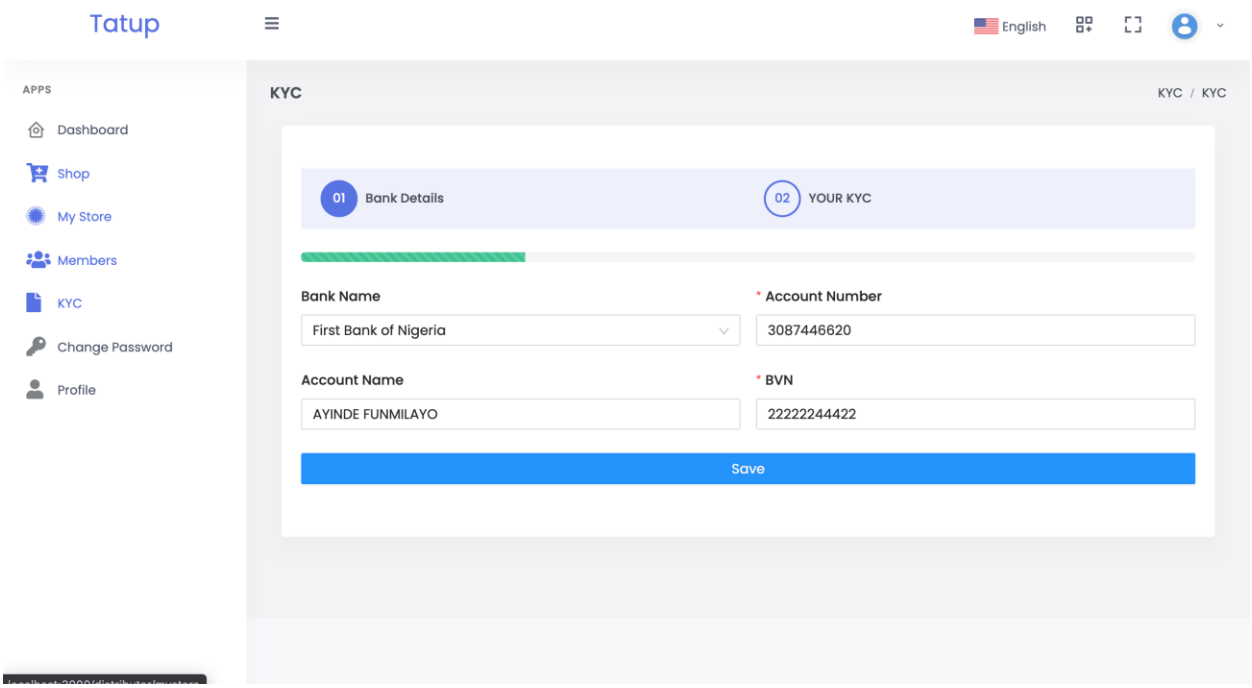
Step 1: You will be able to find all your ordered product here, same with Franchise, Distributor and Agent.

Members

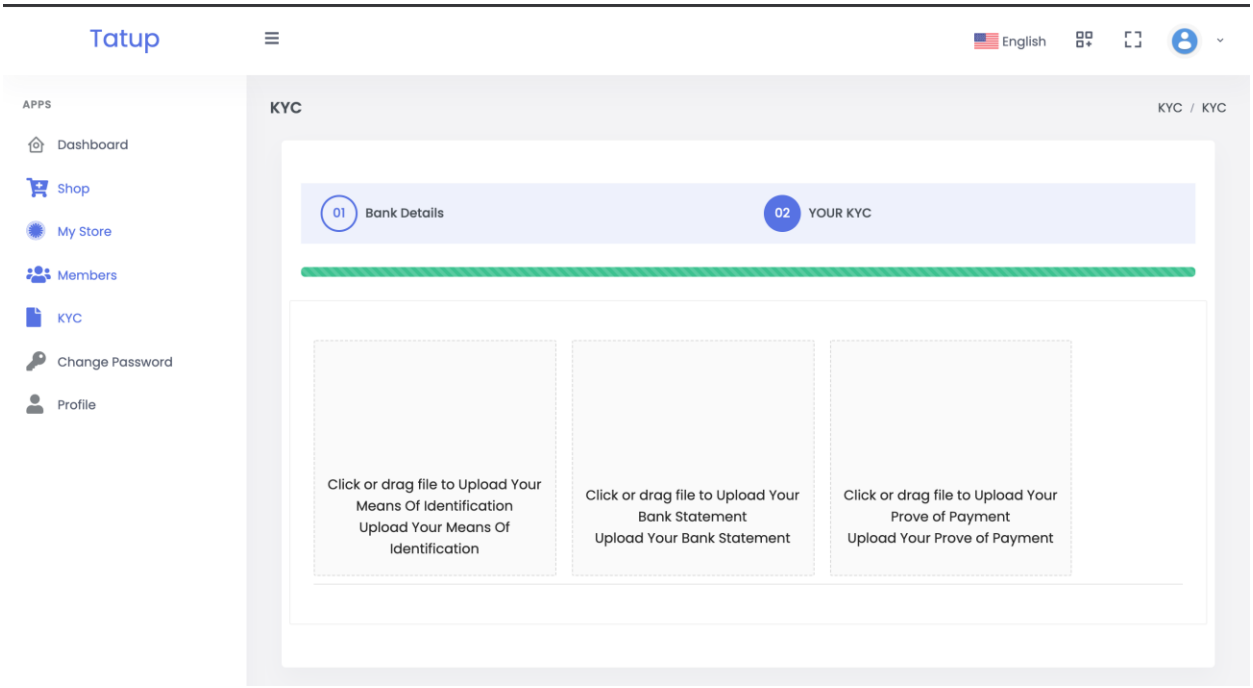


Step 1: You will be able to see everybody registered using your referral code or via referral link and there member category.

KYC

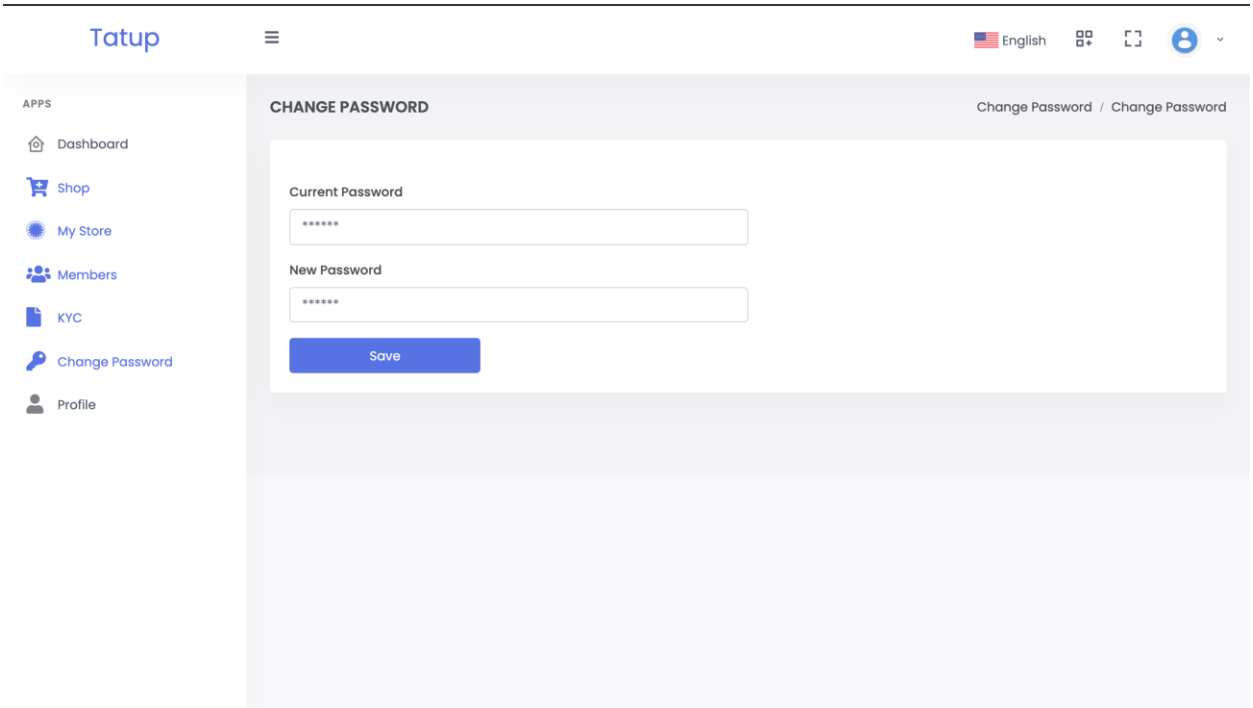


Step 1: You will need put your bank details, either as a Franchise, Distributor or Agent, all field are required.



Step 1: This section is to upload means of payment of license fee, and its compulsory.

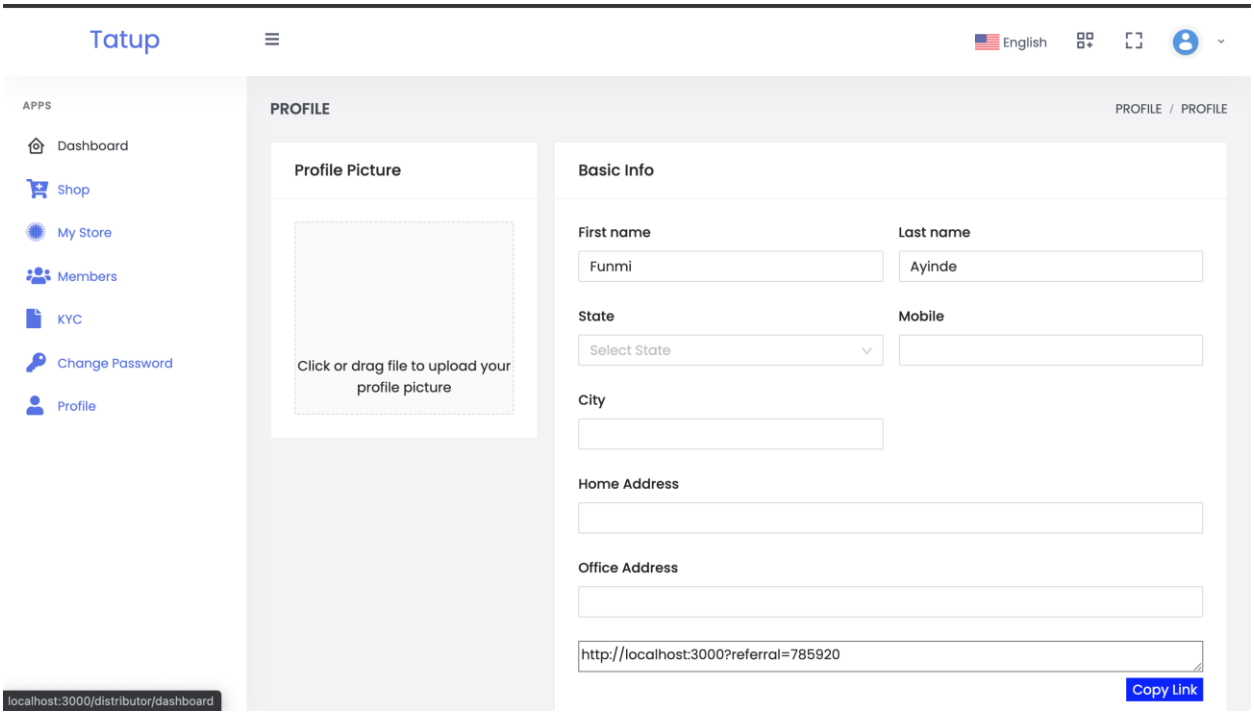
Change of Password



Step 1: If your password as been exposed, tatup advice you to always change it.

Step 2: Put in the current password you wish to change, and add the new password.

Profile Page



Step 1: These profiles were you can add all your informations.

Step 2: You can get your referral link here, by just clicking the “copy link”, you can share you wish to register under you.

Step 3: You add your profile picture, but it’s optional.