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03-Oct-2024

Research Aide (FWS Eligible)

Student Worker IV

105106BR

Job Description

The School of Counseling and Counseling Psychology at the College of Integrative Sciences and Arts is seeking a highly motivated Research Aide who is interested in applying and developing research skills for a project that will generally examine stress, stigma, and substance use among adults.

The position will last approximately five months. This position will start in the Spring 2025 semester (approximately 1/13/2025). The Research Aide will dedicate up to 10 hours per week over an approximately 5-month timeframe.

Student Recruitment Type

Student Hire Hourly

Campus/Location

Campus: Tempe

Department Name

Sch CnsIng & CnsIng Psych/T

Full-Time/Part-Time

Part-Time

VP Code

VP/EXEC VICE PROV DPC

Scope of Search

Open

Grant Funded Position

This is a grant funded position. Continuation is contingent on future grant funding.

Salary Range

\$20.00 per hour

Close Date

08-October-2024

Essential Duties

- Maintain research protocols and an online survey.
- Recruit participants and collect data.



- Assist with data management.
- Assist with disseminating project findings via research manuscripts and presentations.
- Attend regular meetings related to the project.

Minimum Qualifications

This classification is limited to teaching/research aide type work or those positions requiring highly specialized skills and/or technical knowledge.

Desired Qualifications

- Currently has (or is currently enrolled in) a Bachelor's degree in psychology, counseling, social work, public health, or closely related field.
- Experience in research involving online surveys.
- Experience with research participant recruitment.
- Experience with Qualtrics and/or SPSS or similar.
- Works independently and collaboratively.
- Responds to emails punctually.
- Meets deadlines and displays attention to detail and organization.
- Demonstrates cultural sensitivity.
- Strong verbal and written communication skills.
- Strong interpersonal and teamwork skills.
- Has achieved research experience and/or research coursework.

Working Environment

- Work will be conducted in-person.
- Activities are performed in an environmentally controlled office setting subject to extended periods of sitting, keyboarding, and manipulating a computer mouse and related technology.
- Regular activities require ability to quickly change priorities which may include and/or are subject to resolution of conflicts.
- Ability to clearly communicate verbally, read, write, see and hear to perform essential functions.

Department Statement

ASU's College of Integrative Sciences and Arts values diversity, and continually strives to foster a welcoming and inclusive environment. We are home to innovative teachers who are guided by educational access, student success, applied learning, and interdisciplinary inquiry. CISA has over 8,200 students in all levels of degree programs and nearly 250 full-time faculty members. We understand that there are many paths to achieving a university education,



and we build undergraduate and graduate degree programs and pathways that are flexible and relevant for a rapidly changing world. To learn more about ASU and the College of Integrative Sciences and Arts visit <http://about.asu.edu/> and <http://cisa.asu.edu>.

ASU Statement

Arizona State University is a new model for American higher education, an unprecedented combination of academic excellence, entrepreneurial energy and broad access. This New American University is a single, unified institution comprising four differentiated campuses positively impacting the economic, social, cultural and environmental health of the communities it serves. Its research is inspired by real world application blurring the boundaries that traditionally separate academic disciplines. ASU serves more than 100,000 students in metropolitan Phoenix, Arizona, the nation's fifth largest city. ASU champions intellectual and cultural diversity, and welcomes students from all fifty states and more than one hundred nations across the globe.

ASU is a tobacco-free university. For details visit <https://wellness.asu.edu/explore-wellness/body/alcohol-and-drugs/tobacco>

Arizona State University is a VEVRAA Federal Contractor and an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, protected veteran status, or any other basis protected by law.

Notice of Availability of the ASU Annual Security and Fire Safety Report

In compliance with federal law, ASU prepares an annual report on campus security and fire safety programs and resources. ASU's Annual Security and Fire Safety Report is available online at <https://www.asu.edu/police/PDFs/ASU-Clery-Report.pdf>. You may request a hard copy of the report by contacting the ASU PD at 480-965-3456.

Relocation Assistance – For information about schools, housing child resources, neighborhoods, hospitals, community events, and taxes, visit <https://cfo.asu.edu/az-resources>.

Background Check Statement

ASU conducts pre-employment screening for all positions which includes a criminal background check, verification of work history, academic credentials, licenses, and certifications. Employment is contingent upon successful passing of the background check.

Instructions to Apply



Application deadline is 3:00PM Arizona time on the date indicated.

Resume or CV must include:

- Hours of availability (weekly) to dedicate to position.
- Contact information (name, title, organization and email) for two references.

Resume or CV should clearly illustrate how prior knowledge and experience meet the Minimum and Desired qualifications stated in this requisition. A cover letter is required.

Only candidates selected to interview will be contacted.

Applicants must be eligible to work in the United States. ASU College of Integrative Sciences and Arts will not be a sponsor for this position.

ASU does not pay for travel expenses associated with interviews, unless otherwise indicated.

IMPORTANT NOTE: What is the meaning of “equivalent combination” in the minimum qualifications? It means one year of higher education or 24 credit hours, is equal to one year of experience. For example, a four year Bachelor’s degree is equal to four years of experience.

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