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03-Oct-2024
Grader: Spring 2025 (FWS Eligible)
Student Worker IV
105091BR

Job Description

The School of Human Evolution and Social Change is hiring graders for lower- and/or upper-division courses in anthropology and global health offered in Spring 2025. Graders will assist faculty with courses by grading weekly assignments, discussion boards, research papers, and/or other coursework. Work may be conducted remotely with regular consultations with faculty and the instructional team held virtually. Communication with students via email, Canvas, and/or Zoom.

Student Recruitment Type

Student Hire Hourly

Campus/Location

Campus: Tempe

Department Name

Shesc

Full-Time/Part-Time

Part-Time

VP Code

EXEC VP/PROVOST

Scope of Search

Open

Grant Funded Position

This is not a grant funded position and is not contingent on future grant funding.

Salary Range

\$17.40 per hour

Close Date

07-November-2024

Essential Duties

- Grading weekly homework assignments, discussion board posts, research papers, and/or other coursework.
- Regular meetings with faculty and instructional team held remotely



- May communicate with students via Canvas platform, email, and/or Zoom.

Minimum Qualifications

This classification is limited to teaching/research aide type work or those positions requiring highly specialized skills and/or technical knowledge.

Desired Qualifications

- Completed course or equivalent with grade of A- or better.
- Excellent oral and written communication skills in English.
- Global Health or Anthropology major is preferred.
- Experience reviewing or grading essays or research papers.

Working Environment

- Activities are primarily performed in a regular, climate-controlled office or large room setting; ability to bend, stoop, reach, and lift up to 20 pounds (for in-person positions).
- Subject to some extended periods of sitting or standing.
- Must have visual acuity and manual dexterity associated with daily use of a desktop computer.
- Works from general instructions on standard job duties and specific directions/instructions on new assignments.
- Ability to clearly and effectively communicate to perform essential functions as well as an ability to use a telephone, computer (monitor, keyboard, and mouse), scanner, printer, fax, and copy machine.

Department Statement

Known for its leadership in innovative education and research, the School of Human Evolution and Social Change includes one of the nation's top-ranked anthropology programs and the largest and most research-productive transdisciplinary anthropology faculty in the nation. Staying true to our four-field anthropological origins means we remain committed to leveraging a long-term, comparative, and holistic perspective on human origins and diversity as a way to understand and address complex problems, now and for the future, and a deep concern for community engagement and social justice. In addition to anthropology, our students can earn degrees in global health, applied mathematics for the life and social sciences and museum studies. We are also known for our high quality study abroad, field school programs and research apprenticeship opportunities for our ~1,000 undergraduate majors and ~100 graduate students.



We offer a dynamic, collegial, and challenging work environment due to the pace of innovation, complex array of research and academic programs, and high-profile initiatives. SHESC is one of

the largest social science unit in the College of Liberal Arts and Sciences, ASU's largest and most diverse college. For complete information, see <http://shesc.asu.edu/>.

ASU Statement

Arizona State University is a new model for American higher education, an unprecedented combination of academic excellence, entrepreneurial energy and broad access. This New American University is a single, unified institution comprising four differentiated campuses positively impacting the economic, social, cultural and environmental health of the communities it serves. Its research is inspired by real world application blurring the boundaries that traditionally separate academic disciplines. ASU serves more than 100,000 students in metropolitan Phoenix, Arizona, the nation's fifth largest city. ASU champions intellectual and cultural diversity, and welcomes students from all fifty states and more than one hundred nations across the globe.

ASU is a tobacco-free university. For details visit <https://wellness.asu.edu/explore-wellness/body/alcohol-and-drugs/tobacco>

Arizona State University is a VEVRAA Federal Contractor and an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, protected veteran status, or any other basis protected by law.

Notice of Availability of the ASU Annual Security and Fire Safety Report

In compliance with federal law, ASU prepares an annual report on campus security and fire safety programs and resources. ASU's Annual Security and Fire Safety Report is available online at <https://www.asu.edu/police/PDFs/ASU-Clery-Report.pdf>. You may request a hard copy of the report by contacting the ASU PD at 480-965-3456.

Relocation Assistance – For information about schools, housing child resources, neighborhoods, hospitals, community events, and taxes, visit <https://cfo.asu.edu/az-resources>.

Instructions to Apply

Application deadline is 3:00PM Arizona time on the date indicated.

Please include all employment information in month/year format (e.g., 6/88 to 8/94), job title, job duties and name of employer for each position.

Resume should clearly illustrate how prior knowledge and experience meets the Minimum and Desired qualifications of this position.



ASU does not pay for travel expenses associated with interviews, unless otherwise indicated.

Only electronic applications are accepted for this position.

IMPORTANT NOTE: What is the meaning of “equivalent combination” in the minimum qualifications? It means one year of higher education or 24 credit hours, is equal to one year of experience. For example, a four year Bachelor’s degree is equal to four years of experience.

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