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08-Oct-2024

Research Aide

Student Worker IV

105179BR

Job Description

SESE is seeking several energetic and motivated undergraduate individuals, to assist in the installation, configuration and maintenance of Information Technology equipment (printer, workstations, servers, network), to support planetary science research and support NASA mission operations.

Student Recruitment Type

Student Hire Hourly

Campus/Location

Campus: Tempe

Department Name

School Of Earth & Space Explor

Full-Time/Part-Time

Part-Time

VP Code

EXEC VP/PROVOST

Scope of Search

Open

Grant Funded Position

This is a grant funded position. Continuation is contingent on future grant funding.

Salary Range

\$17.40 per hour

Close Date

22-October-2024

Essential Duties

- Assist users with identifying desktop and laptop issues, and finding solutions to those issues.
- Assist with the installation, configuration and management of operating systems (Linux, MacOS, Windows).
- Assist with the installation and management of group network printers.
- Assist with the installation, configuration and management of network services (HTTP servers, Gitlab, etc).

- Assist with the installation, configuration and management of servers, network switches, and other equipment in our dedicated server rooms.
- Perform other duties as assigned.

Minimum Qualifications

This classification is limited to teaching/research aide type work or those positions requiring highly specialized skills and/or technical knowledge.

Desired Qualifications

- Working knowledge of Ubuntu Linux, MacOS and Windows operating systems.
- Knowledge of statistical analysis of data.
- Able to exercise critical thinking skills.
- Excellent written and verbal communication skills.
- Ability work as part of a group or independently on assigned tasks.
- Pursuing a degree in science, engineering, math or other related degree program.
- In-depth knowledge of Linux/UNIX command line, and ability to create scripts to automate System Administrative tasks.
- Working knowledge of TCP/IP networks, especially with identifying and resolving issues with IP addressing, protocol configuration issues, and connectivity issues.
- Demonstrated ability to identify problems/issues within application software and develop solutions to remedy the problem.
- Ability to stay focused and detail oriented for long periods of time.
- **Per EAR and ITAR requirements, candidates are required to provide proof of either US citizenship, Permanent US residency or classification as a protected individual as defined in 8 USC 1324b (a) (3).**

Working Environment

Will sit at desk working on computer during shift, lift and move IT equipment weighing up to 100 pounds.

Department Statement

The School of Earth and Space Exploration integrates astrophysicists, Earth scientists, planetary scientists, and instrument-building engineers into a unique transdisciplinary faculty, and we are dedicated to both research and education. Our school stretches over 7 buildings, and includes more than 60 faculty members, 120 graduate students, and about 500 undergraduate majors. We are the home of major research and innovative education initiatives, and we are also active in outreach and informal education. We are dedicated to a positive, collaborative

workplace, and to supporting the goals and development of everyone here.

ASU Statement

Arizona State University is a new model for American higher education, an unprecedented combination of academic excellence, entrepreneurial energy and broad access. This New American University is a single, unified institution comprising four differentiated campuses positively impacting the economic, social, cultural and environmental health of the communities it serves. Its research is inspired by real world application blurring the boundaries that traditionally separate academic disciplines. ASU serves more than 100,000 students in metropolitan Phoenix, Arizona, the nation's fifth largest city. ASU champions intellectual and cultural diversity, and welcomes students from all fifty states and more than one hundred nations across the globe.

ASU is a tobacco-free university. For details visit <https://wellness.asu.edu/explore-wellness/body/alcohol-and-drugs/tobacco>

Arizona State University is a VEVRAA Federal Contractor and an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, protected veteran status, or any other basis protected by law.

Notice of Availability of the ASU Annual Security and Fire Safety Report

In compliance with federal law, ASU prepares an annual report on campus security and fire safety programs and resources. ASU's Annual Security and Fire Safety Report is available online at <https://www.asu.edu/police/PDFs/ASU-Clery-Report.pdf>. You may request a hard copy of the report by contacting the ASU PD at 480-965-3456.

Relocation Assistance – For information about schools, housing child resources, neighborhoods, hospitals, community events, and taxes, visit <https://cfo.asu.edu/az-resources>.

Instructions to Apply

Application deadline is 3:00PM Arizona time on the date indicated.

Please include all employment information in month/year format (e.g., 6/88 to 8/94), job title, job duties and name of employer for each position.

Resume should clearly illustrate how prior knowledge and experience meets the Minimum and Desired qualifications of this position.

ASU does not pay for travel expenses associated with interviews, unless otherwise indicated.

Only electronic applications are accepted for this position.

IMPORTANT NOTE: What is the meaning of “equivalent combination” in the minimum qualifications? It means one year of higher education or 24 credit hours, is equal to one year of experience. For example, a four year Bachelor’s degree is equal to four years of experience.

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