

Group 10 Participation Guidelines

Our group welcomes all the members and their contribution to the project and respects any hard work put into our success and achievements that will build the future Engineers. We have adopted this code of conduct and require all the members of the project to agree and contribute in order to succeed and create a safe and positive project experience for all of us.

The guidelines aim to collaborate with a group of students to successfully implement skills obtained during the module and make use of those skills on different projects regardless of:

- Background
- Gender identity or expression
- Sexual Orientation
- Native language
- Marital status
- Abilities and Disabilities
- Age
- Race and Ethnicity
- National origin
- Last and foremost – Religion

GitHub link:

<https://github.com/Iron777ip/Brainstorming-.git>

The group members:

1. Ion Pruteanu – Scrum Master
2. Yamin Hossan – Developer
3. Abbosbek Abdullaev – Product Owner

1. Regular meetings:

The regular meetings are being set up in order to keep the track of achievements of the project and to be updated with the work of other group members. The meetings are mandatory for all the group members as they play a vital role in succession of the project.

- Monday 13.00 – 13.30 (In person)
- Tuesday 14.00 – 14.30 (In person)
- Thursday 18.00 – 19.00 (In person)
- Saturday 9.00 – 9.30 (Online)

2. Rules:

Professional and direct members will be always welcome in the group. Members are kindly asked to follow the guidelines conducted by current members of the group.

3. Penalties:

The penalties are implemented to keep the discipline and in integrity of the group and keep every member of the group busy and interested. The penalties would be equal for each member of the group regardless of their success in the project.

- Buying a cup of coffee

This penalty is for the members who will come late for the mandatory meetings.

- Reporting Misconduct

Any member who is not willing to implement any work or interest to the project will be reported to the module lecturer and further penalties will be discussed with the Misconduct team. We hope that each member will put enough effort and work to achieve the desired outcome.

- Studying the materials of the whole week

The members who will not attend the seminar and lab sessions will be obligated to study the materials of that week and be presented to other group members. The absence of one member can decrease the chances of passing the module and will be harm for both an individual and the group.

4. Plagiarism:

Plagiarism of any kind – getting materials from other groups, asking other group members to help with the project will be considered as plagiarism.

5. Break-time policy:

The group members must take break times every half an hour as it is critical to maintain the focus and interest.

6. Absenteeism:

Each member is expected to join all meeting in discussed for that time. The absence of any kind can lead the group to perform in a slow progress.

7. Reporting Misconduct:

Any unacceptable behaviour towards others group members and unwillingness of work and not participating in the projects will be reported to the Misconduct team.

8. Conflict of interest:

We expect all group members to avoid any kind of personal, financial or other interest that could potentially cause the low willingness to perform their tasks.

9. Leave policy:

We expect all group members to participate with passion and interest. Those members who refuse to do the duties and tasks will be asked to leave the group to keep it functional. Sharing Project and Materials with external groups can cause immediate leaving from the group.

10. Confidentiality:

Materials and ideas that have been generated cannot be shared with external groups members and friends. The project/coursework cannot be shared as it is an achievement of the initial group.

These guidelines will help the team members to collaborate and interact with different no-understandings between the team members.

Expected behaviours during the project:

- Being respectful to other members of the team.
- Being professional and direct.
- Being inclusive.
- Leading by examples.
- Understanding different perspectives.

Behaviours that will not be accepted:

Any type of violence in any form is not acceptable within the group members and will not be tolerated.