

## Written Prior Notice of Change of Placement in Special Education

Student Name \_\_\_\_\_ Date \_\_\_\_\_

Date of Birth \_\_\_\_\_ Grade \_\_\_\_\_

Based on the student's current IEP, the IEP team is proposing the following placement effective on: \_\_\_\_\_

Date

**Selected:**

Regular class

- Regular class with part-time and/or itinerant special education services

Special class

Special school

Home instruction

Hospital / Institutional

No longer eligible for services due to:

- Graduation with a high school diploma
- Reaching maximum age of eligibility, 22 years

**This option was selected and others were rejected because of:**

☐ Degree of curricular content modification

☐ Degree of behavioral intervention needed

☐ Degree of instructional modification needed

☐ Other \_\_\_\_\_

☐ Graduation/maximum age

*Note: Degree of modification to general curriculum cannot be the only reason for more restrictive placement.*

**Other factors that are relevant to this placement determination:**

**Refer to the Eligibility Report and the IEP for information used to make this placement determination.**

**Written Prior Notice of Change of Placement (Black Rules pp.73-74)**

The Procedural Safeguards under Part B of the IDEA you received previously afford you protection. You may request another copy of the Procedural Safeguards from the special education teacher. If you have any questions regarding this notice or Procedural Safeguards, contact the principal or the special education teacher at the student's school.

\* Graduation with a regular high school diploma is a change of placement and ends the entitlement to a free appropriate public education. Written notice of this change must be provided to the parent and the student (if 18 years or older) at least 45 calendar days prior to graduation. Reaching the maximum age of 22 years also ends a student's entitlement under IDEA.

☐ Upon exiting the LEA, the student received a Summary of Academic Achievement and Functional Performance including recommendations on how to assist the student in meeting the student's post secondary goals.

☐ Yes   ☐ No

(Attach copy)

**Written Prior Notice of Change of Placement in Special Education****Notice in Understandable Language:**

Federal regulations require that parents and adult students be provided prior notice in their native language or other mode of communication each time the LEA proposes or refuses to initiate or change the identification, evaluation, or educational placement of your child/you or the provision of a free appropriate public education (FAPE) to your child/you, or upon conducting a manifestation determination.

If the native language or other mode of communication of the parent/adult student is not a written language:

☐ The notice was translated orally or by other means to the parent/adult student in his/her native language or other mode of communication on: \_\_\_\_\_ by: \_\_\_\_\_

☐ Parent/adult student verify to the translator that he/she understands the content of this notice.

\_\_\_\_\_  
Signature of Interpreter, if used

\_\_\_\_\_  
Date

**Parent/Adult student received a copy of this Notice of Change of Placement.**