

Notice of Meeting for Adult Student

To Adult Student _____ Date _____

You are invited to a meeting to:

- ☐ Review evaluation / re-evaluation data and consider your eligibility for special education and related services.

If you are determined to be eligible, the team will also:

- ☐ Discuss / develop an individualized education program (IEP) for you, and consider your educational placement.

Enclosed is a copy of the Procedural Safeguards.

- ☐ Consider transition services, including post-secondary goals.

- ☐ An outside agency representative will be invited, as described below, with your consent (see attached consent form).

- ☐ Discuss your educational placement.

- ☐ Other _____

The meeting is scheduled as follows:

Date _____ Time _____ Location _____

Participants we expect to be in attendance, who will be invited by school personnel:

☐ LEA Representative _____☐ Special Education Teacher _____☐ Regular Education Teacher _____☐ Parent (as appropriate) _____

Name _____ Position/Agency _____

Name _____ Position/Agency _____

Name _____ Position/Agency _____

Name _____ Position/Agency _____

Name _____ Position/Agency _____

Name _____ Position/Agency _____

*If any IEP team member will not be attending the IEP meeting, complete and attach the form
"IEP team member not attending" prior to the meeting.*

You may bring other individuals who have knowledge or special expertise regarding your background. If you plan to do so or if this is not a convenient time and place, please contact:

_____ at: _____

Copy to student and to file.