Case Manager: _____   School Year: _____

Student Name		**Student ID**	
School		**LEA**	
Birthdate		**Sex**	
Ethnicity		**Grade Level**	
Primary Home Language		**Language Spoken by Student**	
Parent		**Guardian**	
Street Address			

City		Zip		Phone	

Date of last IEP		**Disability Code***		**Time Code****	

Entry Date	Exit Date	Exit Code***	Membership†	Regular Percent Code††	Environment Code†††

Disability Codes (ages 3-21)
AU: Autism
BD: Emotional Disturbance
CD: Speech or Language Impairment
DB: Deaf/blindness
DD: Developmental Delay (NOT older than 7)

HI: Hearing Impairment/Deafness
ID: Intellectual Disability
MD: Multiple Disabilities
OH: Other Health Impairment

OI: Orthopedic Impairment
SL: Specific Learning Disability
TB: Traumatic Brain Injury
VI: Visual Impairment (Including Blindness)

****Time Codes (grades K-12)***
A: 1-59 min. in Special Education Service   **B:** 60-179 min. in Special Education Service **C:** 180+ min. in Special Education Service

*****Exit Codes (ages 3-21)***
A: Returned to Regular Placement
S: Service Change
D: Reached maximum age (end of term following the 22nd birthday)
X: Exited school (use for any transfer, dropout or high school comp.)
BLANK: Leave blank if student is still enrolled

†Membership *(grades K-12)*

This is reported at the end of the year. Please refer to the Technical Assistance Manual for directions.

††Regular Percent Codes *(grades K-12)*

1: 80% or more of the day in regular classroom   **2:** 40-79% of the day in regular classroom   **3:** Less than 40% of day in regular classroom

†††Environment Codes *(ages 3-5)*

F: Regular program, 10+ hours per week, SPED service in EC Program
G: Regular program, 10+ hours per week, SPED service in other location
J: Regular program, <10 hours per week, SPED service in EC Program
K: Regular program, <10 hours per week, SPED service in other location
R: Public Residential
S: Public Separate School
C: Non-Regular program, Specifically separate Special Education Class
M: Neither Regular OR Non-Regular program, At Home
I: Neither Regular OR Non-Regular program, Other Location

†††Environment Codes *(ages 6-21)*

H: Homebound/Hospitalized
R: Public Residential
S: Public Separate School
T: Private Residential Facility
U: Private Separate School
V: Regular School Setting
Y: Correctional Facility