

Your School/District _____

Your City _____

SpEd24 .08

Special Education Department

Authorization to Access Confidential Student Records

The following professional school personnel are authorized by _____
(LEA) policies and procedures to access all student records stored at
_____ (LEA) Special Education Department.

Personnel so authorized need not sign the Record of Access form in all special education records, nor are they required to obtain student or parent permission to review the records.

_____	School Principal/Director
_____	Special Education Director
_____	Special Education Teacher
_____	School Counselor
_____	Related Service Provider (SLP, OT, PT)
_____	School Psychologist
_____	School Nurse
_____	Other (Title)
_____	Other (Title)

General education teachers are authorized to examine the records of their own classroom students under the supervision of the Special Education Director/Teacher identified above.